



These are the unadopted minutes of the Crookham Village Parish Council meeting held at 7:00pm on 2 March 2026 in Hareshill Community Centre, Crookham Village. Please refer to the Minutes of the April 2026 meeting for any amendments.

All Council documents and appendices are displayed on the Council website, or you can inspect copies at the Parish Council Office – call 01252 810568 for an appointment.

Present:	Cllrs Simon Ambler (Chairman), Julia Ambler, Peter Bradley, David Jackson, Dr Indra Sinka, Angela Sayers (RFO), Carol Leversha (Clerk), Anna Wierzbinska (Deputy Clerk)
In attendance:	Cllr Stephen Parker (HCC), Apologies from Cllr Wendy Makepeace – Browne (HDC), and one member of public.
MIN.038/26	APOLOGIES FOR ABSENCE Apologies received from Cllr Philip Ashton and Cllr Andrew Friend. Cllr. Mark O'Sullivan has been granted leave of absence due to previous commitments/engagements.
MIN.039/26	CHAIRMAN'S ANNOUNCEMENTS Chairman officially thanked Cllr Andrew Friend for all his efforts in undertaking and successfully organising the Energy Event for our residents and which takes place on 14 March 2026.
MIN.040/26	MINUTES OF THE COUNCIL MEETING OF 2 FEBRUARY 2026 The Chairman referred to these page-by-page Min 020/256 – 037/26. RESOLVED: The Minutes of the meeting of 2 February 2026 were accepted as a true record and signed by the Chairman.
MIN.041/26	DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK) The Chairman advised Members to consider whether they had any disclosable interest in matters on the agenda and if so to declare them now or at the appropriate point on the agenda.
MIN.042/26	CONSIDER CRIME AND DISORDER IMPLICATIONS The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.
MIN.043/26	PUBLIC PARTICIPATION (maximum of 3 minutes per speaker). The Chairman adjourned the meeting for public participation. Cllr Stephen Parker provided a brief update; he advised that Hampshire County Council approved 4.99% increase of council tax. A short discussion about recycling and food waste took place, and Cllr Parker explained what happens to both types of waste. The Chairman then closed the meeting to the public.
MIN.044/26	ZCC UPGRADE Cllr Julia Ambler advised that the potential S106 contribution towards alterations to Zebon Copse Hall is currently confirmed at £349,047.79 (index-linked from the original £231,000), payable on 31 August 2026. The indexation has been calculated using the All In Tender Price Index published by the Building Cost Information Service (BCIS) of the Royal Institution of Chartered Surveyors, as specified in the original S106 agreement. Given that the available contribution is lower than previously anticipated, it was noted that additional funding may be required to deliver the full scope of works. Any decision to supplement the budget, whether from reserves or borrowing, would require Full Council approval and would depend on detailed proposals and costings to be provided.
MIN.045/26	SOCIAL MEDIA POLICY RESOLVED: Members approved social media policy, with two moderators being Deputy Clerk and Cllr Andrew Friend.
MIN.046/26	GDPR COMPLIANCE DOCUMENTS RESOLVED: Members approved General Public Privacy Notice, Addendum to Risk Register and updated version of the Document Retention and Disposal Schedule. Deputy Clerk to update an email footer disclaimer and circulate it to everyone.
MIN.047/26	CREDIT CARD POLICY RESOLVED: Members approved the latest version of the credit card policy.
MIN.048/26	COMMUNITY ASSET REGISTRATION FOR CROOKHAM STREET SOCIAL CLUB RESOLVED: Members agreed to register Crookham Street Social Club as a community asset.
MIN.049/26	DELEGATION OF AUTHORITY TO CLERK FOR URGENT ITEMS



	RESOLVED: Members approved an update to Standing Orders allowing Clerk to introduce urgent items and matters which are not on the Agenda.
MIN.050/26	APPOINTMENT OF INTERNAL AUDITOR The RFO referred members to the practitioner's guide 2025 and the engagement Letter (copies of both in one drive for members to view) Section Four – Best Practice Guidance for Internal Audit This also details the independent guidance in section 4.9-4.11 a. Appointment of Auditor Members resolved to appoint Wettone Matthews as internal auditor for the financial Year 1st April 2026 to 31st March 2027. b. Consideration was given to the internal Auditors Independence, as set out in sections 4.9-11 of the Joint Panel on accountability and Governance practitioners guide 2025, and members were satisfied the appointment met the test. c. The Engagement Letter (dated Feb 2026) detailing the scope of work to be performed was reviewed by members at Full Council and members agreed that the work to be undertaken was adequate for their needs. RESOLVED: Wettone Matthews appointed as internal auditor for the 2026/2027 financial year, Members having considered the above paragraphs and are satisfied that we have met the tests required by the external auditors. The Engagement Letter was signed by the Chairman and Chair of Finance.
MIN.051/26	FINANCE (i) Report of the RFO (ii) January 2026 Accounts RESOLVED: The reports of RFO (i and ii) were accepted by Members. (iii) Emergency item – DGCS Security contract renewal for ZCC and HHCC for 2026/2027 RESOLVED: Members approved the quotes of the renewal of the contracts for ZCC and HHCC for next 12 months at a cost of £2621.77 net for each centre.
MIN.052/26	PLANNING (i) Report of the Planning Committee Cllr Jackson presented his report. RESOLVED: The report of the Planning Committee was accepted and signed by the Chairman. (ii) Planning Application 26/00199/AMCON Proposal: Application to vary Condition 2 (approved plans) and Condition 13 (tree survey and impact assessment) of planning permission 24/01838/FUL dated 18/11/2025 - Erection of 9 two, three and four bedroom dwellings with associated access, open space, landscaping and infrastructure. At: STREET RECORD, Albany Park Drive, Church Crookham RESOLVED: CVPC OBJECTS for the following reasons: Significant under-provision of visitor parking against Hart SPD requirements. Only one normal plus one disabled parking space is offered against an SPD requirement for 6 spaces. This will inevitably result in overspill parking in the adjacent Coop car park. The position of the front door of Plot1 will encourage resident parking on the access road. SPD 4.13 states "At least one space must be provided in close proximity to the front door of the property so that it provides a significant attractor to use the bicycle as an alternative to the car." This does not seem to have been considered. Bicycle stores are in an inconvenient location in the rear gardens contrary to advice in the SPD, Bin storage at the end of rear gardens without any obvious provision of all-weather access from the house seems inappropriate. There is also no indication of bin collections points.



	It is not explained what the blue rectangles refer to on the flat roofs at the rear of Plots 1-4, nor why similar items are not provided on Plots 6-8.
MIN.053/26	HIGHWAY & FOOTPATH MATTERS Cllr Jackson asked if any progress has been made in regard to the ZCC access road. Clerk confirmed she is communicating with Vistry and Martin Grant, trying to establish the ownership of the land. We are seeking to install permanent pole with sign to advise about narrow road/ single track road. ACTION: Clerk to make contact with Martin Grant and establish the land ownership.
MIN.054/26	COMMUNITY CENTRES RESOLVED: Members accepted the report from CMs.
MIN.055/26	INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING 20 mph speed limit in the village – agenda item for next month.

Meeting closed at 20.01 pm.

2026 Meeting Dates:

2026	CVPC (Hareshill)	PLANNING (ZCC)	F & HR (ZCC)
APRIL	Tues 7 th	20 th	20 th
MAY	Tues 5 th AGM	18 th	18 th
JUNE	1 st	15 th	15 th
JULY	6 th	20 th	20 th
AUGUST	No Meeting	3 rd (if required) 17 th (if required)	17 th
SEPTEMBER	7 th	21 st	21 st
OCTOBER	5 th	19 th	19 th
NOVEMBER	2 nd	16 th	16 th
DECEMBER	7 th	21 st	21 st