



These are the unadopted minutes of the Crookham Village Parish Council meeting held at 7:00pm on 5 January 2026 in Hareshill Community Centre, Crookham Village. Please refer to the Minutes of the February 2026 meeting for any amendments.

All Council documents and appendices are displayed on the Council website, or you can inspect copies at the Parish Council Office – call 01252 810568 for an appointment.

Present:	Cllrs Simon Ambler (Chairman), Julia Ambler, Philip Ashton, Peter Bradley, David Jackson, Andrew Friend, Angela Sayers (RFO), Carol Leversha (Clerk), Anna Wierzbinska (Deputy Clerk)
In attendance:	Cllr Stephen Parker (HCC) Apologies received from Cllr Wendy Makepeace- Browne (HDC). 1 member of the public.
MIN.001/26	APOLOGIES FOR ABSENCE Cllr Indra Sinka sent her apologies.
MIN.002/26	CHAIRMAN'S ANNOUNCEMENTS Chairman advised that the wall at Redfields entrance to ZCC is now fixed. He also advised everyone that there will be an emergency item under Planning (ii) – Nyasaland and the response from HDC about the ongoing issue with the fence and hoarding.
MIN.003/26	MINUTES OF THE COUNCIL MEETING OF 1 DECEMBER 2025 The Chairman referred to these page-by-page Min 160/25 – 179/25. Min.177/25 – “subtle” should read “suitable”. RESOLVED: The Minutes of the meeting of 1 December 2025 were accepted as a true record and signed by the Chairman.
MIN.004/26	DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK) The Chairman advised Members to consider whether they had any disclosable interest in matters on the agenda and if so to declare them now or at the appropriate point on the agenda. Declarations made by Cllrs Simon Ambler, Julia Ambler, Philip Ashton, Andrew Friend and David Jackson regarding item 15 (v), and accepted as non-pecuniary.
MIN.005/26	CONSIDER CRIME AND DISORDER IMPLICATIONS The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.
MIN.006/26	PUBLIC PARTICIPATION (maximum of 3 minutes per speaker). The Chairman adjourned the meeting for public participation. Cllr Parker provided an update on the gas works at GHR, confirming that these works have now been completed. He advised that the next phase of the project will commence on Aldershot Road during the coming week and that temporary traffic signals will again be in operation. Cllr Parker also informed the meeting that correspondence has been received from a government minister suggesting that councils consider whether the local elections scheduled for May 2026 should proceed, in light of the Government's proposals for Local Government Reorganisation, including the potential postponement of elections. He confirmed that Hampshire County Council is opposed to any such postponement. A member of the public advised that the second mobile home at Nyasaland has now been removed. However, the Enforcement Team has confirmed to the member of the public that the boundary fence at the property will remain in place. The Chairman then closed the meeting to the public.
MIN.007/26	CO-OPTION TO FILL VACANCY (Crookham Village Ward) No candidates available. Item to stay on the agenda.
MIN.008/26	DATES FOR CVPC 2026 MEETINGS RESOLVED: AGM will be held on 5 May 2026. Residents meeting to be on Saturday 16 May 2026, 13.00-15.00pm.
MIN.009/26	HDAPTC MEETING 22 JANUARY 2026 The Chairman introduced an item and asked if Members had any issues they wished him to raise at the upcoming meeting. RESOLVED: Members suggested to raise an issue about the lack of training sessions about Planning from HDC for Cllrs, and the Enforcement at HDC not being strong enough.



MIN.010/26	LGR CONSULTATION The Chairman introduced item. He advised that if the online response to the consultation was the preferred option, there are limitations to the answers, as they are “yes” or “no” type of answers. To express Members views and suggestions in full, Chairman suggested to use the text box at the end of the consultation, where it all can be listed. Members agreed to this approach. RESOLVED: Cllr Simon Ambler will compose the final response to the consultation online and circulate it to Members for final approval, before sending it as an official response.
MIN.011/26	ZCC UPGRADE Cllr Andrew Friend provided an update on progress with the proposed upgrade works at Zebon Community Centre. A site visit with Mark Penfold is scheduled for Friday 9 January. It was advised that a measured survey will be required as the next step. Cllr Friend reported that it has not been possible to obtain indicative costs at this stage. Costings will not be available until Stage 2 of the programme, at which point a Quantity Surveyor will be appointed. Following this, a formal fee proposal will be produced, with fees invoiced on a monthly basis. Cllr Simon Ambler suggested that we should follow up with Vistry Homes in relation to the legal agreement for Albany Park. It was agreed that our district councillor should be contacted to confirm the current position and establish the official number of completed dwellings. Members noted Cllr Friend’s update. Item to stay on the agenda.
MIN.012/26	GDPR COMPLIANCE DOCUMENTS Members had been asked to provide feedback on the updated policies prior to the meeting. During the meeting, Members raised a number of comments and questions in relation to the Email Retention Policy, noting that further work is required before it can be finalised. RESOLVED: That the CCTV Policy, Document Retention and Disposal Schedule and Policy, and the Publication Scheme Policy be approved. Email Retention Policy be deferred to the next meeting, as it remains a work in progress.
MIN.013/26	EQUALITY POLICY The Chairman introduced the Equality Policy and outlined its purpose. RESOLVED: That the Equality Policy be approved, with Members noting that a separate procedure is required to address complaints and grievance matters.
MIN.014/26	RISK ASSESMENT Item deferred to the next meeting.
MIN.015/26	FINANCE (i) Report of the RFO (ii) November 2025 Accounts RESOLVED: The reports of RFO (i and ii) were accepted by Members. (iii) SumUp Account Procedure RESOLVED: Members approved the SumUp bank procedure. (iv) Lea Green Play Area Surface Upgrade Members in agreement to accept Redlynch quote (using the spending power LGA72 s111), but item deferred, as further clarification needed to establish the exact differences in quotes and what they are offering. Cllr Julia Ambler to investigate further. Item to go on the Agenda for the F & HR Cttee meeting on 19 January. Members agreed that the quote would be incorporated into the budget for 26-27 and the work would be completed in the next financial year. (v) ZCRA Grant Request RESOLVED: Members approved the grant request for hall and playing fields at ZCC using the power of LGA 1972 s137. (vi) Fleet Carnival Grant Request RESOLVED: Members approved grant of £250 under power of s145 (1) (a) (vii) Noticeboard Renovation Quote RESOLVED: Members approved £252.89 under power of LGA 1972 s111. (viii) Strategy/ Training Away Day



	Members considered arrangements for a staff and councillors training and strategy day. RESOLVED: Members approved 12 February 2026 to be the staff & cllrs training and strategy day. Maximum budget agreed of £500 under power of s111. The exact number of attendees to be confirmed. Car share should be encouraged. Deputy Clerk to book the venue, and to check if we can get a trainer from Breakthrough Communications to provide the remote session on GDPR (maximum duration of 1 hour). Meeting to start at 10am. NB. Conference Centre can no longer facilitate the Training Away Day. No requirement for budget.
MIN.016/26	PLANNING (i) Report of the Planning Committee Cllr Jackson presented his report. He drew Members attention to few items on his report, including the Land at Cross Farm application. RESOLVED: The report of the Planning Committee was accepted and signed by the Chairman. (ii) Emergency Item – Nyasaland Members agreed to send an official response to Cllr Wendy Makepeace-Browne latest update regarding Nyasaland, as the positive action from the Enforcement Team will be preferred. Cllr David Jackson will provide the exact wording for the response.
MIN.017/26	HIGHWAY & FOOTPATH MATTERS (i) Lea Green footpath & dropped kerb (The Street / Hitches Lane) Members discussed the item and are in agreement of the footpath upgrade proposals. Item to come off the agenda as a standing item. Road sign for Hareshill Community Centre was also discussed. Deputy Clerk to obtain a quote for the sign, which should include installation.
MIN.018/26	COMMUNITY CENTRES RESOLVED: Members accepted the report from CMs.
MIN.019/26	INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING Informal Budget Meeting 12 of Jan at 7pm at HHCC. Energy Group meeting is on Wed 7 January at 6pm at ZCC.

Meeting closed at 8.46pm.

2026 Meeting Dates:

2025	CVPC (Hareshill)	PLANNING (ZCC)	F & HR (ZCC)
FEBRUARY	2 nd	16 th	16 th
MARCH	2 nd	16 th	16 th
APRIL	Tues 7 th	20 th	20 th
MAY	Tues 5 th AGM	18 th	18 th
JUNE	1 st	15 th	15 th
JULY	6 th	20 th	20 th
AUGUST	No Meeting	3 rd (if required) 17 th (if required)	17 th
SEPTEMBER	7 th	21 st	21 st
OCTOBER	5 th	19 th	19 th
NOVEMBER	2 nd	16 th	16 th
DECEMBER	7 th	21 st	21 st



Parish Council
Crookham Village Parish Council
FINANCE – CVPC Meeting - 5th January 2026
RFO Report

Appendix A

General Updates

Hareshill

Building Rates - We have received the rates bills for 24-25 (£1836.05) and 25-26 (£4241.50). Both have been paid on the December BACS run

Address changes request have been sent to Hart District Council and Valuation Office Agency – copies of emails in one drive

Pension Regulator

The 3-year legal requirement for re-enrolment and re-declaration was completed on the 24th December 2025.
Copy in one drive

Accounts

November 2025 Accounts

Reports provided to members

The RFO provided the following reports to the Council - all placed in CVPC meeting folder in one drive prior to the meeting

Account report detailing the following:-

Balance sheet
Income & Expenditure – Actual v Budget
Income & Expenditure Account for the month – also shown below
Aged Creditors
Aged Debtors

Individual reports :-

Accruals/Prepayments for the month
Income & Expenditure – Actual v Budget with detailed notes against expenditure
Payments made in the month– also shown below

Notes on Accounts

Income

- 1) Bank Interest – Interest of £330.38- Business Reserve account
- 2) £18,000.00 was transferred from the NatWest Business Reserve Account to the Natwest in November 2025

Expenditure - Non contractual items to highlight in the Income & Expenditure Account

- 1) Communal Areas
Includes –
CVPC – JRB Enterprise Ltd– Dog bags in the parish £250.00
CVPC -A Fisk - Lengthsman Work £659.00
- 2) Play Area
ZCC – PlayScene -Swing and gate repair £789.31
ZCC – PlayScene – scramble net £1328.60

- 3) Street Furniture Maintenance
Includes
CVPC – Defiib Store £65.00 for replacement batteries
CVPC – A Fisk -£ 263.00 for notice board refurbishment materials
- 4) SumUp Bank charges
ZCC/HH - £22.29 November transactions Fee
- 5) Capital Expenditure
CVPC – Amazon -£19.55 – Office Equipment – Microphone for meetings
HH – Blinds Online Ltd -£129.72– fixtures & fittings – New blinds

Crookham Village Parish Council

Income & Expenditure

November 2025

	TOTAL
Income	
Bank Interest Earned	330.38
Hire of Facilities	6,006.57
Hire of Pitches	144.00
Precept	16,418.29
Total Income	£22,899.24
GROSS PROFIT	£22,899.24
Expenses	
Asset Maintenance and Repairs	4,999.41
Capital Expenditure w/off	149.27
Office Expenses	365.10
Other Payments including S137	150.00
Professional Fees	1,105.14
Property Maintenance	2,869.30
Property Services	2,300.45
Salaries	9,493.83
Subscriptions	121.48
Total Expenses	£21,553.98
NET OPERATING INCOME	£1,345.26
NET INCOME	£1,345.26

Notes

Direct Debit authorisation – Minute Reference 073/25 (iii)



Payments made in November 2025

Date	Num	Name	Net	Category	Power	Section
07/11/2025	DD	Total Energies	148.51	Electricity	LGA 1972	s133
17/11/2025	DD	Castle Water	222.46	Water Rates	LGA 1972	s133
17/11/2025	DD	Bankline	11.60	Bank charges	LGA 1972	s111
17/11/2025	DD	Intuit Ltd	57.50	Professional Fees	LGA 1972	s111
27/11/2025	DD	Vodafone	102.46	Telephone/Mobile	LGA 1972	s144
28/11/2025	DD	Orange Pixel	45.00	Computer web/hosting/Support	LGA 1972	s111
13/11/2025	DD	Orange Pixel	35.00	Computer web/hosting/Support	LGA 1972	s111
01/11/2025	DD	Hart district Council	720.00	Rates	LGA 1972	s133
17/11/2025	DD	Npower	140.25	Electricity	LGA 1972	s133
19/11/2025	DD	Castle Water	12.36	Water Rates	LGA 1972	s133
17/11/2025	DD	Npower	122.80	Electricity	LGA 1972	s133
04/11/2025	DD	Barclaycard - Home Bargains	24.99	Cleaning Materials/ Batteries	LGA 1972	s111
04/11/2025	DD	Barclaycard - St John's Ambulance	198.00	Courses and training	LGA 1972	s111
04/11/2025	DD	Barclaycard - Cartridge People	166.58	Consumables	LGA 1972	s111
11/11/2025	BACS/DD	Payroll	9493.83	Payroll	LGA 1972	s111
27/11/2025	BACS	20i	9.99	Computer web/hosting/Support	LGA 1972	s111
27/11/2025	BACS	Biffa Waste Services Limited	17.32	Refuse	Litter Act 1983	s5-6
27/11/2025	BACS	Biffa Waste Services Limited	40.00	Refuse	Litter Act 1983	s5-6
27/11/2025	BACS	Biffa Waste Services Limited	32.00	Refuse	Litter Act 1983	s5-6
27/11/2025	BACS	Hampshire Association Of Local Councils Ltd	53.50	Courses and training	LGA 1972	s111
27/11/2025	BACS	Floor Heating Solutions Limited	350.00	Repairs & Maintenance	LGA 1972	s111
27/11/2025	BACS	Menzies LLP	550.00	Profesional Fees	LGA 1972	s111
27/11/2025	BACS	Hampshire County Council	812.40	Street Maintenance	LGA 1972	s133
27/11/2025	BACS	Viking Office UK Limited	139.86	Stationery & Consuambles	LGA 1972	s111
27/11/2025	BACS	Simon Ambler	36.90	Courses and training	LG(FP)A 1963	s5
27/11/2025	BACS	Viking Office UK Limited	26.84	Stationery	LGA 1972	s111
27/11/2025	BACS	Florise Plumbing & Heating	70.83	Electrics & Plumbing	LGA 1972	s111
27/11/2025	BACS	T3 Handyman Services	232.00	Repairs & Maintenance	LGA 1972	s111
27/11/2025	BACS	T3 Handyman Services	30.00	Repairs & Maintenance	LGA 1972	s111
27/11/2025	BACS	British Legion	40.00	Chairmans Allowancwe - Wreath	LGA 1972	ss 15(5) 34 (5)
27/11/2025	BACS	Cloudy Group Ltd	85.60	Computer web/hosting/Support	LGA 1972	s111
27/11/2025	BACS	Larkstel Ltd	538.75	Refuse	Litter Act 1983	ss 5 6
27/11/2025	BACS	Rockhopper Locks	118.80	Repairs & Maintenance	LGA 1972	s111
27/11/2025	BACS	Sunshine Commercial Services Ltd	1268.97	Grounds Maintenance	Open Spaces Act 1906	ss 9-10
27/11/2025	BACS	Bubbles & Shine	220.50	Cleaning	LGA 1972	s111
27/11/2025	BACS	Bubbles & Shine	990.00	Cleaning	LGA 1972	s111
27/11/2025	BACS	Viking Office UK Limited	82.70	Stationery	LGA 1972	s111
27/11/2025	BACS	Crondall Bowls & Cricket	50.00	Grant	LGA 1976	s137
27/11/2025	BACS	Hart Foodbank	60.00	Donation	LGA 1972	s137(1)
27/11/2025	BACS	Guardwell Securities	260.00	Intruder Alarm	LGA 1972	s111
27/11/2025	BACS	Guardwell Securities	95.00	CCTV Maintenance	LGA 1972	s111
27/11/2025	BACS	Menzies LLP	300.00	Profesional Fees	LGA 1972	s111
27/11/2025	BACS	JRB Enterprise Ltd	250.00	Communal Area Maintenance	Litter Act 1983	s5
27/11/2025	BACS	Andy Fisk	263.00	Communal Area Maintenance	LGA 1972	s111
27/11/2025	BACS	Andy Fisk	659.00	Lengthsman	LGA 1972	s111
27/11/2025	BACS	Playscene	1328.60	Play Area Maintenance	LGA 1972	s111
27/11/2025	BACS	Playscene	789.31	Play Area Maintenance	LGA 1972	s111
30/11/2025	CC	Sum Up	22.29	Transaction charges on Sumup Accounts	LGA 1972	s111
		Total Payments	21325.50			