



clerk@crookhamvillage-pc.gov.uk

These are the unadopted public minutes of the Crookham Village Parish Council Finance and Human Resources Committee on Monday 16 June 2025. Please refer to the Finance and Human Resources Committee Minutes of the next meeting for any amendments.

Present :

Cllr Julia Ambler (Chairman)

Cllr Simon Ambler

Cllr Andrew Friend

Cllr Indra Sinka

Mrs Tabby Powell (CM)

Miss Anna Wierzbinska (Deputy Clerk)

040/25 APOLOGIES FOR ABSENCE

Mrs Angela Sayers.

041/25 CHAIRMAN'S ANNOUNCEMENTS

Chairman announced that there will be an additional item under Finance – ZCC Modem.

042/25 MINUTES OF APRIL 2025 MEETING

Finance minutes (021/25- 030/25) from the April 2025 meeting.

RESOLVED:

Minutes were agreed as a true record and signed by the Chairman.

043/25 MINUTES OF MAY 2025 MEETING

Finance minutes (031/25-039/25) from the May 2025 meeting.

RESOLVED:

Minutes were agreed as a true record and signed by the Chairman.

044/25 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None.

045/25 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

046/25 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

None.

047/25 COMMUNITY CENTRES

(i) CONTRACTS

A. Cleaning Contract at ZCC

RESOLVED: F & HR Cttee approved and agreed to the contract renewal with Bubbles and Shine for further 12 months.

ACTION: CMs to action.

(ii) REPAIRS & MAINTENANCE

A. Service to ZCC Fire Shutters

RESOLVED: F & HR Cttee approved maximum budget of £445.84. for the service of fire shutters at ZCC to comply with 6-monthly checks.

ACTION: CMs to action. CMs also to obtain different quotes for the future and check with other community centres who they are using. CMs to also question Dennison Doors regarding the price.

B. Updates to Entrotec entry system at Hareshill

RESOLVED: F & HR Cttee approved quote from Mirus Project for £922.00, for 3 additional handsets and relocation of the office handset and relocation of the exit button. F & HR Cttee agreed to go with the option 2 (different options for different rooms).

ACTION: CMs to action. CMs to also enquire about the entry door magnet release when the fire alarm goes off.

C. T3 Handyman next day to sign off

RESOLVED: F & HR Cttee noted the above prices and approved further day of labour for handyman.

ACTION: CMs to action.

(iii) PLAY AREAS

A. Toddler Play Area fencing

RESOLVED: F & HR Cttee approved £120.00 for toddler play area fencing repairs.

ACTION: CMs to action

(iv) HIRERS FEEDBACK

A. Hall temperature at Hareshill

RESOLVED: F & HR Cttee discussed an item and the options. AC unit is the preferred long-term option. As a temporary solution, Cttee agreed to purchase 3 fans at £54.99 each (one for ZCC and two for HHCC).

ACTION: CMs to action and obtain quotes for the AC units for the main hall and meeting room at Hareshill.

B. Scouts at Hareshill

RESOLVED: F & HR Cttee noted the above. Cttee agreed that remaining hours "in credit" can be still used for future sessions.

ACTION: Deputy Clerk to action.

048/25 FINANCE

(i) Cloudy IT Invoice

RESOLVED: F & HR Cttee agreed to pay £3,003.84 for the new contract from 12/07/25 to 11/07/26 which excludes CyberPro 24/7 and Datasafe Cloud. The F&HR agreed to pay for the Microsoft elements of the contract annually and the remaining elements of the contract monthly.

(ii) ZCC Modem

RESOLVED: Cttee approved £81.00 for a new modem for ZCC.

ACTION: Cllr Simon Ambler to action.

049/25 INFORMATION SHARING AND AGENDA ITEMS FOR NEXT MEETING

SumUp - CMs are currently investigating how to set up the SumUp account and will provide an update in due course.

050/25 AVAILABILITY FOR THE NEXT MEETING

Quorum for the next meeting on 21st July 2025 - confirmed.

Meeting dates in 2025

2025	CVPC	FINANCE & HR	PLANNING
JULY	7 th	21 st	21 st
AUGUST	No Meeting	4 th if required	4 th and 18 th
SEPTEMBER	1 st	15 th	15 th
OCTOBER	6 th	20 th	20 th
NOVEMBER	3 rd	17 th	17 th
DECEMBER	1 st	15 th	15 th

The meeting finished at 8.07 PM.