



These are the unadopted minutes of the Crookham Village Parish Council meeting held at 7:45pm on 3 March 2025 in Hareshill Community Centre, Crookham Village. Please refer to the Minutes of the April 2025 meeting for any amendments.

All Council documents and appendices are displayed on the Council website, or you can inspect copies at the Parish Council Office – call 01252 810568 for an appointment.

Present:	Cllrs Simon Ambler (Chairman), Julia Ambler, Philip Ashton, Andrew Friend, David Jackson, Indra Sinka, Angela Sayers (RFO), Carol Leversha (Clerk), Anna Wierzbinska (Assistant Clerk)
In attendance:	Cllrs. Stephen Parker (HCC) Steve Forster (FTC, HCC) and one member of the public.
MIN.028/25	APOLOGIES FOR ABSENCE None.
MIN.029/25	CHAIRMAN'S ANNOUNCEMENTS Chairman mentioned that he attended Hart's Chief Executive briefing online on local government organisation and devolution. It's a fast-moving process and he will keep everyone updated. Chairman also mentioned consultation on devolution and encouraged Members to respond to it. He also mentioned the issues with the heating in the HHCC, and that it should be resolved this week.
MIN 030/25	MINUTES OF THE COUNCIL MEETING OF 3 FEBRUARY 2025 The Chairman referred to these page-by-page Min 015/25 – 027/25. RESOLVED: The Minutes of the meeting of 3 February 2025 were accepted as a true record and signed by the Chairman.
MIN.031/25	DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK) The Chairman advised Members to consider whether they had any disclosable interest in matters on the agenda and if so to declare them now or at the appropriate point on the agenda.
MIN.032/25	CONSIDER CRIME AND DISORDER IMPLICATIONS The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.
MIN.033/25	PUBLIC PARTICIPATION (maximum of 3 minutes per speaker). The Chairman adjourned the meeting for public participation. Cllr Parker provided a detailed update about the ongoing plans for the local footpaths and traffic improvements. Dropped kerbs were mentioned, and how wheelchair users are finding it difficult to overcome them. Cllr Forster provided an update about Hitches Lane crossing. Major roadworks will start at the beginning of April and will continue for about 6 weeks. Dukes Mead is due to be re-surfaced in April. Education and secondary school places were mentioned, Calthorpe and Court Moore Schools were mentioned and that they were offered to most applicants as their first choice. New School in Hartland village will be postponed until 2027. Member of public enquired about the entrance gates to SANGS at ZCC and was advised there is no update on that matter yet, but the meeting with Vistry representatives is scheduled to take place and this could be mentioned to them then. The Chairman then re-convened the meeting.
MIN.034/25	APM VENUE, DATE AND TITLE Chairman introduced an item. Members discussed different options for the name / title of the meeting, full proposals to be presented to April meeting ("Residents Engagement Night" is a possible option). Date - Saturday 17 of May. Set up should be from 1pm, refreshments at 2pm, 2.30pm Chairman's report, and 3pm for questions and feedback. Residents to put suggestions or questions on a board prior to the meeting. RESOLVED: Members agreed to hold the annual meeting on Saturday, 17 May 2025. Full proposals to be presented to April meeting.
MIN.035/25	HDAPTC AGM MEETING 3 APRIL Chairman updated Members about past issues with HDPTC. There is a new Secretary, and he advised that the AGM will be held on 3 April, and they will use the main hall at HHCC.



	RESOLVED: Members noted the above and approved the use of HHCC for the HDAPTC meeting on 3 April 2025.
MIN.036/25	FINANCE (i) Report of the RFO (Appendix A) RESOLVED: Members accepted the report of the RFO. (ii) January 2025 Accounts RESOLVED: Members accepted the report of the RFO. (iii) Staff Credit Card Letter. RESOLVED: Members approved the credit card letter, subject to it being reviewed annually. (iv) Contract Renewals • DGCS • Phoenix Pest Control • Richard Thorpe Fire Services RESOLVED: Members noted and agreed the above contract renewals. Clerk spoke to Members about the installation of the acoustic panels and that it required help from 4 volunteers, who should be rewarded for it. She proposed they will be recognised for their efforts with lunch at the place of their choice up to a value of £400.00 and this will be covered from the Chairman's allowance. RESOLVED: Members agreed that the Council in accordance with its powers under Section 137 & 139 of the LGA 1972 should incur the above expenditure which, in the opinion of the Council, is in the interest of the area of its inhabitants and will benefit them in a manner commensurate with said expenditure.
MIN.037/25	PLANNING (i) Report of the Planning Committee Cllr David Jackson presented the report. He drew Members attention to various items. Quorum for Planning RESOLVED: The report of the Planning Committee was accepted and signed by the Chairman.
MIN.038/25	HIGHWAY & FOOTPATH MATTERS (i) Lea Green footpath & dropped kerb (The Street / Hitches Lane) Cllr Parker advised that this is still ongoing. No further updates at this point. (ii) HCC Lengthsman Contract '25- '26 Clerk updated Members about renewal of the contract and the upcoming training day for Lengthsman. RESOLVED: Members approved the contract renewal for 2025-2026 and also expressed their thanks to the parish lengthsman for all of his efforts and hard work.
MIN.039/25	COMMUNITY CENTRES Report from Centre Manager Chairman introduced an item. He advised Members about Hall Hire Grant Request from local Scouts Group. RESOLVED: Members accepted the report from CMs. Members approved the Hall Hire Grant Request for Scouts Group, which should be reviewed again in July 2025. Negotiations should start again in June 2025, and the applicant should be given an opportunity to come to June's F & HR Cttee meeting to speak to Members again. Item should then be recommended to July's Full Council. CMs to obtain quotes for items from Fire Risk Assessment and to obtain second quote for fire sensors. Quotes to be then presented to Full Council in April.
MIN.040/25	INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING Cllr Jackson attended Basingstoke Canal stakeholders meeting and provided Members with an update. Service level agreement was mentioned, and the fact that financial contributions



	should continue. These contributions could be approved as a regular budget item. Future plans for the canal should also include an access to the canal for the disabled users.
--	--

Meeting closed at 9.21pm.



Crookham Village Parish Council

FINANCE – CVPC Meeting 3rd March 2025

RFO Report

Appendix A

A) Re-statement of Accounts for audited year 23/24

Internal auditors have confirmed they are happy with the RFO figures. See attached email from Wettone Matthews in one drive

B) Unity Bank – As agreed £100k has been placed with Unity Bank for another year. See attached letter in one drive. Bank interest rate 4.25%. Matures 23rd January 2026

C) We have received £497.18 Gross in relation to our solar panel exports at ZCC. This was paid into our account on the 21st February 2025 – see attached self-bill from E.O.N in one drive. This will form part of the February 2025 accounts

D) Hareshill Utilities

Rates – I spoke to the VOA on the 24th February. The building is due to be valued on the 27th March 2025 and reported back to Hart District Council. Once the value is determined the second part of our initial query changing the postcode will commence

Water Rates – Internal query between Castle Water and South East Water ongoing regarding the postcode. No bills issued yet

Electricity – Billing due to be released in March 2025 – email from Npower in one drive

January 2025 Accounts

Notes

Income

- 1) Bank Interest – Interest of £483.16 received on our Business Reserve Account
- 2) Unity Bank – Interest received of £5013.70 from the 1year bond for £100,000 and placed in our Unity Instant access Account taking balance to £5044.46 at the end of Jan 2025
- 3) £17000 was transferred from the NatWest Business Reserve Account to the NatWest current Account in January 2025

Expenditure - Non contractual items to highlight in the Income & Expenditure Account



- 1) Communal Area Maintenance includes – Tree maintenance £2700 Webb & Cook & Cedardale £760 - Lengthsman work £367.75 A fisk
- 2) Fixed Assets
Fixtures & Fittings £1431.98 - blinds – hoover – glasses for Hareshill
Street furniture £695.00 – defibrillator and car park signs for Hareshill
- 3) S137 Expenditure is as follows:-
Grant – Twinning Association £181 – BACS 28th Jan 25

Reports provided to members

The RFO provided the following reports to the Council - all in CVPC meeting folder in one drive –
Management Report

January 2025 Reports

Balance sheet

Income & Expenditure – Actual v Budget (detailed notes provided)

Income & Expenditure Account for the month – see below

Aged Creditors

Aged Debtors

Accruals/Prepayments

Payments made in the month– see below table

Payments made in January 2025

Date	Num	Name	Net	Category
15/01/2025	DD	Bank line	12.40	Bank charges
16/01/2025	DD	Intuit	48.50	Account Software
14/01/2025	DD	Total energies	281.79	Gas
17/01/2025	DD	Castle Water	178.93	Water Rates
03/01/2025	DD	Hart District Council	576.00	Rates
15/01/2025	DD	Vodafone	54.58	Telephone/ broadband
29/01/2025	DD	Vodafone	61.16	Telephone/ broadband
15/01/2025	DD	Npower	236.55	Electricity
02/01/2025	DD	Orange Pixel	45.00	computer Web/hosting/support
30/01/2025	DD	Orange Pixel	45.00	computer Web/hosting/support



23/01/2025	DD	Payroll	9166.32	Payroll
28/01/2025	BACS	HeadSet Store	137.60	Asset
28/01/2025	BACS	Mill house	230.71	Chairmans allowance
28/01/2025	BACS	Hampshire county council	3048.00	S137
28/01/2025	BACS	KM electrics	100.00	Electrics & Plumbing
28/01/2025	BACS	FAST	200.00	Fire Maintenance
28/01/2025	BACS	Guardwell	150.00	Security
28/01/2025	BACS	Initial	275.23	Cleaning
28/01/2025	BACS	DGCS	90.00	Security
28/01/2025	BACS	DGCS	182.00	Security
28/01/2025	BACS	DGCS	574.00	Security
28/01/2025	BACS	DGCS	90.00	Security
28/01/2025	BACS	Source	35.85	Cleaning
28/01/2025	BACS	Timpson	65.00	Repairs & Maintenance
28/01/2025	BACS	T3Handyman	255.50	Repairs & Maintenance
28/01/2025	BACS	Menzies	950.00	Professional Fees
28/01/2025	BACS	Source Supplies	148.88	Cleaning / Assets
28/01/2025	BACS	Larkstel	100.00	Play Area Maintenance
28/01/2025	BACS	Larkstel	449.00	Refuse
28/01/2025	BACS	Defib Store	493.00	Asset
28/01/2025	BACS	SCS	1155.71	Pitch maintenance
28/01/2025	BACS	Comfort building Services	911.00	Electrics & Plumbing
28/01/2025	BACS	Comfort building Services	2050.00	Electrics & Plumbing
28/01/2025	BACS	D Barker	50.00	Customer refund
28/01/2025	BACS	Y Price	50.00	Customer refund



28/01/2025	BACS	Bubbles & Shine	63.00	Cleaning
28/01/2025	BACS	Bubbles & Shine	648.00	cleaning
28/01/2025	BACS	Cloudy IT	162.40	computer Web/hosting/support
28/01/2025	BACS	A Fisk	367.75	Communal areas
28/01/2025	BACS	Cedardale	760.00	Communal areas
28/01/2025	BACS	CV Twinning Association	181.00	Grant
28/01/2025	BACS	SLCC	50.00	Staff Training / courses
		Total	24,729.86	

Crookham Village Parish Council

Income & Expenditure

	Total
Income	
Bank Interest Earned	5,496.86
Hire of Facilities	6,408.99
Precept	14,108.49
Total Income	£ 26,014.34
Expenditure	
Asset Maintenance and Repairs	5,454.15
Capital Expenditure w/off	2,126.98
Miscellaneous	41.90
Office Expenses	347.35
Professional Fees	1,327.89
Property Maintenance	2,129.39
Property Services	2,442.37
Salaries	9,166.32



Sections 137		181.00
Subscriptions		17.56
Total Expenditure	£	23,234.91

Notes

- Petty Cash Expenditure in the month £50.51
- Direct Debit authorisation – Minute Reference 088/24(vi)
- *S137 the Council in accordance with its powers under Section 137 & 139 of the LGA 1972 should incur the above expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with said expenditure