



These are the unadopted minutes of the Crookham Village Parish Council meeting held at 7:45pm on 1 July 2024 in WI Hall, The Street, Crookham Village. Please refer to the Minutes of the September 2024 meeting for any amendments.

All Council documents and appendices are displayed on the Council website or you can inspect copies at the Parish Council Office – call 01252 810568 for an appointment.

Present:	Cllrs Simon Ambler (Chairman), Julia Ambler, Phillip Ashton, Peter Bradley, Andrew Friend, David Jackson, Dr Indra Sinka
In attendance:	Angela Sayers (RFO), Carol Leversha (Clerk), Anna Wierzbinska (Assistant Clerk), Hampshire County Council (HCC) Cllr Stephen Parker, HDC Cllr. Wendy Makepeace-Browne, and 5 members of the public.
MIN.107/24	APOLOGIES FOR ABSENCE None.
MIN.108/24	CHAIRMAN'S ANNOUNCEMENTS None.
MIN.109/24	MINUTES OF THE MEETING OF 3 JUNE 2024 The Chairman referred to these page-by-page Min 093/24-106/24. RESOLVED: The Minutes of the meeting of 3 June 2024 were accepted as a true record and signed by the Chairman.
MIN.110/24	MINUTES OF THE EXTRA-ORDINARY MEETING OF 22 JUNE 2024 The Chairman referred to these and corrections were made as follows: Min. 107/24 delete "s" from "Amblers". Min. 110/24 "browne" should read "Browne", "Silverster" should read "Silvester" and the meeting closed at 9.40 am not 9.08pm. RESOLVED: The Minutes of the extra-ordinary meeting of 22 June 2024 were accepted as a true record and signed by the Chairman.
MIN.111/24	DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK) The Chairman advised Members to consider whether they had any disclosable interest in matters on the agenda and if so to declare them now or at the appropriate point on the agenda.
MIN.112/24	CONSIDER CRIME AND DISORDER IMPLICATIONS The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.
MIN.113/24	PUBLIC PARTICIPATION (maximum of 3 minutes per speaker). The Chairman adjourned the meeting for public participation. Member of the public raised the concerns about new planning application for the extension to mobile home in Nyasaland. Cllr S Parker advised that a meeting and discussions has taken place with HDC about using S106 from Crookham Park to enhance pedestrian and cyclist access to and from Calthorpe School, including the path across Lea Green footpath and options for changing priorities at Malthouse Bridge. Footpath and dropped kerb north side of The Street & Hitches Lane was also discussed and will be investigated. Cllr Wendy Makepeace-Browne advised that the issues related to the Badgers corridor in Zebon have now been completed and appropriate actions are now being taken by HDC. S106 Tudgey Gardens play area has been looked into by Hart and it's been confirmed there is no money left. Another member of public expressed her gratitude about ZCRA Fete which took place last week. The Chairman also expressed his thanks to all those involved in organising it. The Chairman then closed the meeting to the public.
MIN.114/24	CO-OPTION TO FILL COUNCILLOR VACANCY (Crookham Village Ward) Chairman reminded everyone that the co-option is still available, and any person interested in the vacancy can apply to fill this vacancy. One member of public expressed their interest and Chairman explained the members will be taking their vote on it. Mr. Gould introduced himself and put himself forward. Proposer: Cllr Simon Ambler, seconded by Cllr Dr Indra Sinka.



	Members voted unanimously in favour. RESOLVED: Mr. Gould was co-opted to the Council and invited to sign his acceptance of office form and join Members at the table.
MIN.115/24	SAFETY OF LITHIUM BATTERIES BILL Chairman introduced an item. Members discussed the proposal for the new bill on safety and disposal of lithium batteries in some detail. RESOLVED: Members in support of bill.
MIN.116/24	COMMUNITY INVOLVEMENT (National Open Garden Scheme) Cllr Dr Indra Sinka introduced an item. She would like to propose that we get local communities like Hareshill involved in National Open Garden Scheme and get the residents involved in showcasing their gardens. This could be a good initiative to get residents involved in a local community. She already spoke to Horticultural Society and the main organiser of the event and members of the NOGS. She will explore this idea more over the summer and will come back to members with her findings. It was also suggested that members of the community could participate in village garden scheme, rather than National Scheme. To be left as an item on agenda for the September meeting.
MIN.117/24	HARESHILL COMMUNITY BUILDING (update) Cllr Julia Ambler provided the latest update: Today we received final draft of the transfer documents from our legal team, the solicitor confirmed there are no issues with documents and Cllr Julia Ambler also confirmed she cannot see any issues with the documents. HDC confirmed 95% of warranties have been received and are satisfactory. Furniture gets delivered on Wednesday, fire safety review will be completed shortly, and fitting / measurements for the blinds will be taken place soon. Cllrs discussed website and booking system for new community centre. The meeting will be taking place in a next week or so to discuss the website and logo. Cllrs confirmed that we are looking at starting to hire the new CC as of the start of September 2024. Order for the broadband has been placed and should be going live next week.
MIN.118/24	SOLAR PV & HEAT PUMP PROJECT (update) The Chairman advised we will be discussing this item at DoT mtg.
MIN.119/24	FINANCE The RFO presented the following to the Members: (i) Accounts a) May 2024 Accounts (Appendix 1) RESOLVED: Members accepted the RFO report.
MIN.120/24	PLANNING (i) Report of the Planning Committee Cllr Jackson presented his report. He drew Members attention to various items on his report and said Kiln Workshop planning application was finally approved. Cllr Jackson also advised members that toob (internet provider company) is starting to work in Zebon area, and they can erect their poles as permitted development. Chairman suggested that we should write a formal letter to toob and HDC seeking confirmation that they had consulted the residents of the areas affected by their works. Members wish to get their attention and make sure that any proposed work by toob is properly notified to residents and their wishes taken into account. CVPC would like to invite toob representatives to council meeting in September. RESOLVED: Clerk will be sending letter to toob and HDC representatives. The report of the Planning Cttee was accepted and signed by the Chairman. (ii) Planning Application 24/01192/AMCON

	Proposal: Application to vary Condition 2 of planning permission HWR/4652/18 dated 08/05/1973 for ERECTION OF 8 DWELLING HOUSES EACH WITH GARAGE which requires plans and particulars showing the detailed proposals for the landscaping to be submitted to and approved by the Local Planning Authority before the development commences to permit the landscaped area edged red on approved drawing MLP/01 and detailed drawing MLP/02 and as shown in the approved Planning Statement to be maintained as such. At Street Record, Crossways, Crookham Village, Fleet Cllr Jackson introduced the application and invited debate. RESOLVED: Crookham Village Parish Council objects. Vehicular entry and exit at a major road junction with inadequate sight lines is a road safety hazard. The gravelled parking space forms an unwelcome visual intrusion into the street scene at a key feature of the Crookham Village Conservation Area. The property already has access to a dedicated garage plus 4 casual parking spaces on the overall site. (iii) Planning Application 24/01163/AMCON Proposal: Application to vary Condition 5 (submission of parking management plan) of Planning Permission 19/02850/FUL dated 11/03/2020 for Change of use of building from retail/cafe/residential to children's day nursery, single storey side and rear extensions following demolition of existing porch, boundary treatments, removal shop front and alterations to windows/doors. At Curious Explorers Day Nursery & Preschool, The Street, Crookham Village, Fleet, Hampshire GU51 5SG. Cllr Jackson introduced this application. He invited the debate. Members discussed this application in some more detail. RESOLVED: Crookham Village Parish Council objects. There are significant problems with the Parking Management Plan: Parking space 6 sits astride the boundary between the application site and the Marralameda curtilage and obstructs the shared access for the neighbour to their rear garage, garden, and bin store. There are no detailed terms of reference specifying the duties of the Parking Management Coordinator, which should include management of overspill parking for events (see applicant's web site), routine client parking, staff parking and ad hoc accessible parking arrangements. There is no specific mention of longer-time parking arrangements for events where client parking is not simply to drop off/collect. It is far from clear that there really are 5 usable parking spaces for staff, as claimed in the document. The appendix does not specifically discourage parking that might obstruct access to Marralameda. There is no mention of staff parking in the appendix. A policy is required for staff parking as well as clients. Contrary to the diagram in the appendix, the edge of Highway land is across the rear of the parking spaces, is not confined to the flower bed and it is not 'council land'. Paras 3.2 in the main document (both of them) stray into giving instructions rather than describing 'provision'. Para 4.3 as well. Para 7.2 implies that cars are sentient.
--	--



	It would be appropriate to mention that there are parking constraints in the Highway Code related to junctions and accesses. (iv) Albany Park SANG Cllr Jackson introduced the item and made members aware of several issues with S106. Transfer to Hart of SANGS area is yet to happen. The lack of signage or any navigation for the users is disappointing and could be managed better. We want to direct people away from “desire paths”. Pill box on top of the hill should be secured. Completion of works to the pill box on top of Hillyburrow has still to be agreed by Hart. The access track is also an issue limited period of 2 years or 150th dwelling occupation. Also 2 applications mention the SANG car park “When main car park is ready”. Cllr. Jackson will provide wording for Clerk to send a letter to Hart (cc Cllrs Tina Collins, Tony Clarke, and Wendy Makepeace-Brown into the email to HDC). Access also to be defined between the new sports hall and pitches and the existing ZCC pitches. Blocking the existing pathway created through the hedge from the corner of the ZCC field into the SANG had been considered, but it was agreed to drop the idea because that area will be opened up by the permanent access. Mention was also made of a report of Hare Coursing interrupted by our Security Company. Clerk to advise Hart of this issue. RESOLVED: Letter to be sent to HDC Head of Planning and cc Ward Cllrs.
MIN.121/24	HIGHWAY & FOOTPATH MATTERS (i) Lea Green Footpath (update) Cllr Parker reported under Public Participation. Item to be discussed during DoT meeting. (ii) Dropped Kerb – north side of The Street & Hitches Lane (update) Cllr Parker reported under Public Participation. (iii) The Street and Hitches Lane Speed Limits Assistant Clerk introduced an item as a resident of the parish. The current speed limit along the section of Hitches Lane directly outside of the Hareshill is 40mph, despite the fact the rest of the road is 30mph. She asked if it can be changed to 30mph to reduce the excessive noise and speed of the vehicles, which is becoming an issue to residents. She mentioned that several cats had died on this section, and it was a route used by children going to school and others going to the Leisure Centre. Cllr S Parker offered his assistance, and Assistant Clerk will be corresponding with him further to see what can be done. Cllr Parker requested to investigate and report back to Council. (iv) Grass cutting regime Cllr Ashton advised members of no mow May and its implications on hay fever and allergy sufferers. Grass was not cut until 4th week of June in some areas. He asked if we can we talk to Hart and request grass to be cut more often. Chairman proposed that we check the current schedule of the grass cutting first before we discuss this item further. Cllr Makepeace-Browne will request a schedule from HDC. Cllr Ashton also would like a mention of the fact that a bollard has been installed at the junction of Jessett Drive and Mellersh Close.
MIN.122/24	MANAGEMENT OF COUNCIL FACILITIES & LAND AMENITIES (i) Report from Centre Managers RESOLVED: Members reviewed the ZCC CM report, and it was accepted.



MIN.123/24

**INFORMATION SHARING & AGENDA ITEMS FOR THE NEXT MEETING
HDAPTC AGM 16 July 2024 7.30pm Elizabeth Hall Hook.**

Cllr Parker advised members about caravans on Basingbourne Park and to make sure that any areas of land within the parish should be secured and kept an eye on.

Meeting closed at 21.28 PM.

Meetings for 2024 will be as follows:

HARESHILL	2 Sept
WI	7 Oct
HARESHILL	4 Nov
WI	2 Dec



Appendix 1

Crookham Village Parish Council FINANCE – CVPC Meeting 1st July 2024 RFO Report

Appendix 1

A) May 2024 Accounts

Notes

Income

- 1) Bank Interest – Interest of £549.21 received on our Business Reserve Account
- 2) £20,000 was transferred from the NatWest Business Reserve Account to the NatWest Current Account in May 2024

Expenditure – S137

- 1) Grant - £200.00 – DWCVHS - BACS 29th May 2024
- 2) Courses & Travel - £450 Fire Warden Training
- 3) Capital Expenditure w/off - £740 - new sign at ZCC

Reports Provided to members

The RFO provided the following reports to the Council - all in drop box: -

May 2024

Balance sheet at Year End 31/05/24

Income & Expenditure Account for the month of May 2024 as detailed below.

Summary of Actual expenditure against budget for year 01/04/23 to 31/05/24 with detailed notes against each cost.

Payments made in the month reconciliation – May 2024 – see below table

Payments made in May 2024

Date	Num	Name	Net	Category
15/05/2024	DD	Bank line	13.20	Bank charges
17/05/2024	DD	Intuit	48.50	Account Software
14/05/2024	DD	Total energies	44.47	Gas
31/05/2024	DD	Orange Pixel	45.00	Hosting / WEB
16/05/2024	DD	Castle Water	97.02	Water Rates
01/05/2024	DD	Hart District Council	576.00	Rates
16/05/2024	DD	Npower	32.54	Electricity
30/05/2024	DD	Vodafone	37.58	Telephone
24/05/2024	BACS	Payroll	7,498.93	Payroll
29/05/2024	BACS	A Fisk	155.26	Communal Area Maintenance
29/05/2024	BACS	Source Supplies	44.85	Cleaning
29/05/2024	BACS	PrintFix	55.00	Compter/Web Costs
29/05/2024	BACS	PPL PRS	2,178.20	Licence Fees
29/05/2024	BACS	PPL PRS	245.84	Licence Fees
29/05/2024	BACS	Phil's Pest Control	60.00	Communal Area Maintenance
29/05/2024	BACS	Phil's Pest Control	50.00	Communal Area Maintenance
29/05/2024	BACS	Phil's Pest Control	60.00	Communal Area Maintenance
29/05/2024	BACS	Sunshine Commercial Services Ltd	1,090.29	Grounds Maintenance
29/05/2024	BACS	DWCVHS	200.00	S137 - Grant
29/05/2024	BACS	Comfort Building Services Ltd	169.00	Electrics & Plumbing
29/05/2024	BACS	Larkstel Ltd	524.00	Refuse
29/05/2024	BACS	Town & Country Cleaning Limited	1,039.82	Cleaning
29/05/2024	BACS	AJGIBL - Arthur J Gallagher Insurance	8,763.66	Insurance
29/05/2024	BACS	JRB Enterprise Ltd	126.95	Communal Area Maintenance
29/05/2024	BACS	Haven Memorials	531.25	Street furniture Maintenance

29/05/2024	BACS	Amazon	35.75	computer web/hosting
29/05/2024	BACS	Kraken Print & Design Ltd	740.00	New sign for ZCC
29/05/2024	BACS	HAGS-SMP Ltd	362.00	Play Area Maintenance
29/05/2024	BACS	Guardwell Securities	95.00	CCTV maintenance
29/05/2024	CHQ	Agile	45.00	Professional Fees
		Total payments for May 24	24,965.11	

**Crookham Village Parish Council
Income & Expenditure Account
May 2024**

	Total
Income	
Bank Interest Earned	549.21
Hire of Facilities	5,244.85
Hire of Pitches	591.57
Precept	14,108.49
Total Income	£ 20,494.12
Expenses	
Asset Maintenance and Repairs	1,992.68
Capital Expenditure w/off	740.00
Office Expenses	813.24
Professional Fees	850.64
Property Maintenance	2,206.93
Property Services	1,157.29
Salaries	7,498.93
Sections 137	200.00
Total Expenditure	£ 15,459.71

Notes

- Petty Cash Expenditure in the month £25.18
 - Direct Debit authorisation – Minute Reference 088/24(vi)
- *S137 the Council in accordance with its powers under Section 137 & 139 of the LGA 1972 should incur the above expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with said expenditure