



To Members of the Parish Council Finance Committee

You are hereby summoned to attend a meeting of Crookham Village Parish Council Finance and Human Resources Committee to be held on Monday 19th of February 2024 in the Zebon Copse Centre at 8pm, to consider and resolve upon the business set out in the agenda below.

ASSISTANT CLERK

Date 13th February 2024

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. CHAIRMAN'S ANNOUNCEMENTS**
- 3. MINUTES OF PREVIOUS MEETING**
- 4. DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA**

All Members who believe they have a Disclosable Pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Part 3 Paragraph

1.5 of the Parish Council's Members' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore, all Members with a Non-Pecuniary interest in a matter being considered at the meeting should consider whether such interest should be declared, and having regard to Part 5, Paragraph 2 of the Code, consider whether it is appropriate to leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with the Code

- 5. CONSIDER CRIME & DISORDER IMPLICATIONS**
- 6. PUBLIC PARTICIPATION (maximum of 3 minutes per speaker)**
- 7. ZCC**
 - a) Contracts
 - b) Repairs & Maintenance
 - c) Play Areas
 - d) Cleaning
 - e) Training
- 8. FINANCE**
 - a) Microsoft Licence Fees
 - b) Bankline Access
- 9. INFORMATION SHARING AND AGENDA ITEMS FOR NEXT MEETING**
- 10. AVAILABILITY FOR THE NEXT FINANCE MEETING**

The Council welcomes the attendance of members of the public and press at its meetings. If the press or public intend to either film, record or photograph any part of the meeting they must give notice to the Clerk at the above address, and she will advise them of the protocol to follow. The public and press may sometimes be asked to leave a meeting so that, for example, sensitive financial information or personnel matters can be debated in private.