

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 6 February 2023 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the March 2023 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Philip Ashton
Cllr. Andrew Friend
Cllr. Pedro Garcia Martinez
Cllr. David Jackson
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: HCC Cllr. S. Parker (joined the meeting at 8.05pm) HDC Cllr. W. Makepeace-Browne and two residents.

MIN.016/23 APOLOGIES

None received.

MIN.017/23 CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that, regrettably, due to the Clerk's omission the Precept 23/24 and Budget 23/24 items were not noted on the Agenda. These must be debated and approved by Resolution this evening and will be introduced under the Finance item on the Agenda. The Clerk tendered her apologies.

MIN.018/23 MINUTES OF THE MEETING OF 9 JANUARY 2023

The Chairman referred to these page by page. Min. 001/23 to Min.015/23 were then agreed as a true record.

RESOLVED: The Minutes of the meeting of 9 January 2023 were accepted as a true record and signed by the Chairman.

MIN.019/23 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda. Standing declaration from Cllr. Jackson (when B'stoke Canal discussed) that he is a Member of the Canal Society but it was not a pecuniary interest.

MIN.020/23 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.021/23 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation.

Cllr. Parker's written report had been circulated. He referred to the potholes arising from the very wet weather followed by cold weather which has resulted in disintegration of parts of the road. The most "dangerous" ones will be dealt with first. He has been having many meetings about the S106 funding arising out of Crookham Park. He has endeavoured to secure some of that funding for this Parish as that development has impacted upon the Parish. He was unable to give an answer to Cllr. Jackson's question as to what happens to vehicles being damaged when potholes have been reported and assessed. Cllr. Jackson then asked what the situation was with the new pothole mending vehicle. Cllr. Parker said there are two of these kinds of vehicle but not all potholes are suitable for repairs by these vehicles. A resident complained about vehicles parking on grass verges – in particular the verge at the junction of Hitches Lane and Pilcot Road which have a van and car parked there regularly. He was also concerned at the sight line into Crondall Road where a very large bush obscuring oncoming vehicles. Cllr Parker will investigate the verge issue. A representative from ZCRA was there to complain about the use of Danvers Drive by large construction vehicles. There was a very lengthy debate and unfortunately the wording on the Agreement finalised at the Appeal process appears to be ambiguous. Efforts to get a sign at the Brandon Road end are awaiting a decision from HCC Highways. Cllr. Makepeace-Browne has spent considerable time with Hart Enforcement and confirmed they cannot act. In relation to the grass verge being damaged on the narrow access road she will ask Hart for bollards to be installed. The Chairman then re-convened the meeting.

MIN.022/23 NEWSLETTER

Cllr. Jackson said we needed to send out a Newsletter before the next election period. Items to cover so far are the new footway, support for Fleet Phoenix and Young Carers, Fleet Link, the Canal Towpath and new Council Members. In addition we agreed to put in an article from Citizens Advice – Clerk to remind them.

MIN.023/23 CVPC Technology (IT staff support update)

Cllr. Jackson has sourced 3 local IT support companies which will be investigated to confirm that they can assist with any IT issues on council IT equipment.

MIN.024/23 BASINGSTOKE CANAL (update)

Cllr. Jackson had produced a briefing note to all Members and supporting documents are in Dropbox. A contractor has been appointed and the quote produced by him was below our expected amount and with an uplift from S137 money it would be possible, and more satisfactory, to complete the whole section from Malthouse Bridge to the Swing Bridge. S106 money from Watery Lane should come online soon – but it comes in tranches eventually it should pay for the remaining works required to the towpath. After a short debate Members confirmed they supported the additional S137 money to complete the job. Payment will be made against an invoice from HCC this financial year.

RESOLVED: A grant in the sum of £21,010.61p be made against HCC invoice.

MIN.025/23 SOLAR (PV) PANELS – ZCC (update)

Cllr. Friend advised that we had gone to the wire and our application made the deadline and officers are supporting it and we hope to have an answer on 9 March 2023. Work is progressing on further phases of this project.

MIN.026/23 CONSERVATION AREA (DRAFT)

Cllr. Julia Ambler advised that she hopes to have a meeting this week with the working group and will endeavour to have something to put in the Newsletter. Cllr. Makepeace-Browne asked to be involved. In relation to Conservation areas Cllr. Jackson said that an application had been received recently whereby the applicant had no idea his property was within the Canal Conservation area. Whilst Hart have a map showing the Canal Conservation Area there is no actual document confirming its standing. This is why Members wish to have the Canal Conservation Area document properly adopted. The Chairman asked Cllr. Makepeace-Browne to ensure that this went to Cabinet as it is a Cabinet decision.

MIN.027/23 FINANCE**(i) Report from RFO
Notes**

- January Accounts – The Section 137 expenditure relates the following: -
Chairman's Allowance Christmas Lunch for staff £205.64 – The Mutton -BACS 27th January 2023
- Budget 23/24 – formal approval required
- Precept 23/24 - £148,902.30. Parish precept needs formal approving and signing
- Direct Debits - Review of DD's. Current DD are as follows:-

Hart District Council	Rates
GoCardless / Orange Pixel	Web/Hosting fees
NEST	Pension
Vodafone	Telephone / Broadband
Tesco Mobile	Telephone/ Broadband
Npower	Electricity
Total Energies	Gas
Nat West - Bankline	Bank charges
Castle Water	Water Rates
Intuit (QuickBooks)	Accounts software

RESOLVED: The report of the RFO was accepted.

(ii) Agree Budget for 2023/24

Members confirmed that they were content with the budget proposal.

RESOLVED: The budget for 2023/24 was accepted.

(iii) Set Precept for 23/24 and sign off documents

Members confirmed that they were content with the small percentage increase in the Precept for 23/24.

RESOLVED: The sum of £148,902.30 was agreed and the form was duly signed.

(iv) Income and Expenditure Report for January 23

January 2023

Balance sheet at Year End 31/01/23

Income & Expenditure Account for the month of January 2023 as detailed below.

Income & Expenditure Account – Actual v Budget – April 22 to January 2023

Summary of Actual expenditure against budget for January 2023 with detailed notes against each cost.

Payments made in the month Reconciliation – January 2023

Payments made in January 2023

Date	Numb	Name	Net	Category
03/01/2023	DD	Hart District Council	499.00	Rates
16/01/2023	DD	Bank line	7.60	Bank charges
16/01/2023	DD	Tesco Mobile	12.50	Telephone/ Broadband
06/01/2023	DD	Total energies	296.90	Gas
17/01/2023	DD	Intuit	40.00	Account Software
16/01/2023	DD	Npower	262.45	electricity
16/01/2023	DD	Vodafone	40.00	Telephone/ Broadband
03/01/2023	DD	Orange Pixel	40.00	Website / Hosting
30/01/2023	DD	Total energies	435.99	Gas
03/01/1900	DD	Orange Pixel	40.00	Website / Hosting
13/01/2023	BACS	Payroll	5,504.00	Payroll
27/01/2023	BACS	Lark Stel Ltd	505.67	Refuse
27/01/2023	BACS	KM Electrics	95.00	Electrics & Plumbing
27/01/2023	BACS	Tyne Carpets & Flooring Ltd	40.00	Repairs
27/01/2023	BACS	Rentokil Initial	295.60	Cleaning
27/01/2023	BACS	A Fisk	400.00	Communal Maintenance
27/01/2023	BACS	Source Supplies	71.70	Cleaning
27/01/2023	BACS	The Mutton	205.64	Chairmans Allowance
27/01/2023	BACS	Sunshine Commercial Services Ltd	1,010.01	Grounds Maintenance
27/01/2023	BACS	Society of Local Council Clerks	177.00	Subscriptions
27/01/2023	BACS	Wicksteed Leisure Ltd	270.00	Play Area Maintenance
27/01/2023	BACS	HAGS - SMP Limited	55.00	Play Area Maintenance
27/01/2023	BACS	Comfort Building Services Ltd	297.00	Electrics & Plumbing
27/01/2023	BACS	Phils Pest Control	50.00	Communal Maintenance
27/01/2023	BACS	A Fisk	667.76	Communal Maintenance
27/01/2023	BACS	Tyne Carpets & Flooring Ltd	75.00	Repairs
27/01/2023	BACS	Town & Country Cleaning Limited	951.00	Cleaning
27/01/2023	BACS	A Pepper	50.00	Customer Refund
		Total	12,394.82	

Crookham Village Parish Council
Income & Expenditure Account
January 2023

	<u>Total</u>
Income	
Hire of Facilities	4,236.28
Hire of Pitches	445.31
Total Income	£ 4,681.59
Expenditure	
Asset Maintenance and Repairs	2,582.77
Office Expenses	81.25
Professional Fees	47.60
Property Maintenance	2,238.85
Property Services	1,546.84
Salaries	5,504.00
Sections 137*	205.64
Subscriptions	177.00
Total Expenditure	£ 12,383.95

Notes

- Petty Cash Expenditure in the month £39.13
- Customer Refunds £50.00
- Direct Debit authorisation – minute reference 22/22(iv)
- *S137 Resolution against payment of £205.64

RESOLVED that the Council in accordance with its powers under Section 137 & 139 of the LGA 1972 should incur the above expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with said expenditure.

RESOLVED: The Income & Expenditure Report was accepted.

(v) Fleet Link Funding Request

Members debated and agreed to support the 6 months trial.

RESOLVED: Agreed to 6 months trial wef 1 April at cost of £104.

(vi) Grant request from Fleet Carnival

Members debated and agreed to support the First Aid element.

RESOLVED: £1k to Fleet Carnival towards the First Aid cover.

(vii) Grant request from Crookham Street Social Club

Members debated this and it was felt that supporting the running costs of the Club did not meet the S137 conditions. We are able to support specific projects which deliver for parishioners. For example the use of your premises for the Young Carers when they were unable to use their usual premises.

RESOLVED: Not Granted due to not meeting S137 conditions of grant.

MIN.028/23 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson had circulated his report. In relation to the Energy project at Coxmoor - an EIA has been asked for by Hart and the Developer has asked for a meeting for with this Council to discuss their plans. Major concern is access route to the site and Councillors may have other issues of concern. It is now understood that the Watery Lane requirement for additional bedrooms is going to be considered for Phase 4 only. The associated extra parking requirement will be a challenge, but there would be the prospect of additional S106 funds for ZCC to reflect the extra population.

RESOLVED: The Report of the Planning Committee was accepted.

MIN.029/23 UPDATES ON HIGHWAY & FOOTPATH MATTERS

The Chairman advised that the Weight Limit signs incorrectly located at the Crossways junction will be removed in after 1 April. Reinstatement of the parish boundary sign at the Redfield Lane/A287 is ongoing. Residents' concerns about other highway matters were raised under Public Participation.

MIN.030/23 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

Report noted. Members were pleased to see that bookings were slowly returning to normal. Members wished to extend their congratulations to the Centre Managers for a really successful year as they have done better than expected and exceeded budget figures for income from pitches and hall hire.

MIN.031/23 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Nothing was raised.

Date and venue for the Annual Parish Meeting to be agreed. It must be held between the 1 March and 1 June inclusive.

The meeting closed at 8.50 pm.

Dates for 2023 Meetings – all in the WI HALL

6 March - 3 April - **Tuesday** 2 May (AGM) - 5 June - 3 July -

None August - 4 Sept - 2 Oct - 6 Nov - 4 December