

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 9 January 2023 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the February 2023 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Philip Ashton
Cllr. Peter Bradley
Cllr. Andrew Friend
Cllr. David Jackson
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: HCC Cllr. S. Parker (joined the meeting at 8.25), HDC Cllr. W. Makepeace-Browne and a resident.

MIN.001/23 APOLOGIES

Cllr. Garcia Martinez (reason for absence accepted).

MIN.002/23 CHAIRMAN'S ANNOUNCEMENTS

None.

MIN.003/23 MINUTES OF THE MEETING OF 5 DECEMBER 2022

The Chairman referred to these page by page. Min. 172/22 to Min.188/22 were then agreed as a true record.

RESOLVED: The Minutes of the meeting of 5 December 2022 were accepted as a true record and signed by the Chairman.

MIN.004/23 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda. Standing declaration from Cllr. Jackson (when B'stoke Canal discussed) that he is a Member of the Canal Society but it was not a pecuniary interest. Cllrs Ambler and Jackson declared membership of the Hort Society.

MIN.005/23 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.006/23 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation. Cllr. Parker spoke about Crondall Road and his desire to for decent provision for pedestrians. He mentioned the "Jersey" solution which was basically that 2/3rd of the road is left wide enough for vehicles and the other side is marked off with bollards. It works in Jersey on a bus route and he thought it would work in Crondall Road but is just considering this for the moment. Cllr. Makepeace-Browne is still working on Cllr. Jackson's query regarding the unadopted document of the Basingstoke Canal conservation area. She has not had a satisfactory response from the officer.

The Chairman then re-convened the meeting.

MIN.007/23 CVPC Technology (IT staff support update)

The Chairman advised that there is an online meeting scheduled for 16 January at 6.30pm. Cllrs. Ashton, Ambler, Jackson, the RFO and Clerk are part of the working group.

MIN.008/23 BASINGSTOKE CANAL (update)

Cllr. Jackson advised that BCA have now gone to tender and the return date is 11 January and after that we will have a better idea of how the job and finance match up. He expects sight of the tender document. There is a draft of the towpath sign in Dropbox giving credit to the Council for its contribution to the works and he would appreciate comments.

MIN.009/23 SOLAR (PV) PANELS – ZCC (update)

Cllr. Friend advised that the application for the HCC PTC Fund grant had had to be reduced from our original aspirations. Following conversation with an officer a further application was produced. Basically, phase 1 is solar for our needs now. There will be a further phase for heat pump and battery, and then a final phase for the remaining solar panels. We have been initially advised that the officers are supporting the grant request.

MIN.010/23 CONSERVATION AREA (DRAFT)

Cllr. Julia Ambler said comments on the first draft highlighted it was weak in Crondall Road and the consultant has addressed this as best he can within the constraints of planning. What is now needed are the maps – do we go back again to the consultant or do we make the changes and go to consultation. Cllr. Jackson said he was willing to typeset the document and do the maps. Cllr. Jackson said we need to sit down and decide what we want to put out. Cllr. Makepeace-Browne said she like to would attend the meeting with Hart Officers when the document is presented. It was agreed that Cllrs. Julia and Simon Ambler, and two residents would form a working party. It was agreed that a meeting of the working party would be arranged at ZCC to decide whether to go out to consultation or meet with Hart prior to taking that action. Date and time to be arranged.

Post Meeting Note: Confirmed that consultation takes place prior to a final meeting with Hart and Consultant.

MIN.011/23 FINANCE

- (i) The RFO advised that in the December Accounts the Section 137 expenditure of £50 relates the following: -
 Gift Vouchers for Centre Cleaner £50.00 – BACS 21st December 2022 and that Legal Fees of £3000 were paid in the month to Barker Mills for conservation area work.
 Accounts fees - £468.75 to Menzies for banking advice.
- (ii) Income & Expenditure Report
 Balance sheet at Year End 31/12/22
 Income & Expenditure Account for the month of December 22 as detailed below.
 Income & Expenditure Account – Actual v Budget – April 22 to December 22
 Summary of Actual expenditure against budget for December 22 with detailed notes against each cost.
 Payments made in the month Reconciliation – December 22

Payments made in December 2022

Date	Num	Name	Net	Category
01/12/2022	DD	Hart District Council	499.00	Rates
15/12/2022	DD	Bank line	12.40	Bank charges
15/12/2022	DD	Tesco Mobile	12.50	Telephone/ Broadband
19/12/2022	DD	Total energies	205.43	Electricity
19/12/2022	DD	Intuit	40.00	Account Software
30/12/2022	DD	Npower	260.35	Gas
14/12/2022	DD	vodafone	40.00	Telephone/ Broadband
13/12/2022	DD	Castle Water	465.41	Water Rates
12/12/2022	DD	Payroll	8509.80	Payroll
21/12/2022	BACS	Biffa Waste Services Limited	246.96	Refuse
21/12/2022	BACS	Crookham Village Womens Institute	80.00	Hall hire
21/12/2022	BACS	Office Dept International (UK) Ltd	63.10	Stationery
21/12/2022	BACS	Town & Country	951.00	Cleaning
21/12/2022	BACS	Larkstel Ltd	2,418.67	Refuse / Play Area Maintenance
21/12/2022	BACS	Sunshine Commercial Services Ltd	1,010.01	Grounds Maintenance
21/12/2022	BACS	Sunshine Commercial Services Ltd	13.91	Communal Area Maintenance
21/12/2022	BACS	Menzies	468.75	Professional Fees
21/12/2022	BACS	Comfort Building Services	169.00	Electrics & Plumbing
21/12/2022	BACS	Argent Creative Marketing Limited	80.00	Web / Hosting
21/12/2022	BACS	Primalscape	360.00	Repairs
21/12/2022	BACS	A Fisk	535.26	Communal Area Maintenance

21/12/2022	BACS	Vitaplay Limited	1,155.90	Play Area Maintenance
21/12/2022	BACS	Barker Mills Conservation	3,000.00	Professional Fees
19/12/2022	3647	Petty Cash Float	140.00	Float Advance
05/12/2022	3646	Agile HR	13.34	Professional Fees
		Total	20,750.79	

**Crookham Village Parish Council
Income & Expenditure Account
December 2022**

	<u>Total</u>
Income	
Hire of Facilities	5,487.93
Hire of Pitches	<u>615.68</u>
Total Income	<u>£ 6,103.61</u>
Expenditure	
Asset Maintenance and Repairs	4,753.08
Miscellaneous	11.50
Office Expenses	143.10
Professional Fees	3,534.49
Property Maintenance	2,107.63
Property Services	1,562.69
Salaries	8,509.80
*Sections 137	50.00
Total Expenditure	<u>£20,672.29</u>

Notes

- Petty Cash Expenditure in the month £61.50
- Petty Cash Float Advance £140.00
- Direct Debit authorisation – minute reference (Min 022/22(iv))

*S137 Resolution against payment of £50

*** RESOLVED** that the Council in accordance with its powers under Section 137 & 139 of the LGA 1972 should incur the above expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with said expenditure.

RESOLVED: The Report of the RFO was accepted.

(iii) Banking Update

The Chairman was seeking to move funds to a Nat West Account which pays a higher rate of interest, however, following on from completing the on-line application we were asked for a change of signatories form to be completed. Despite being advised that there was no change of signatories a further email on the same subject had been received and still nothing has happened. The Chairman has raised an official complaint.

(iii) Grant request from Fleet Carnival

The Chairman of the Cttee had advised she was new in post and would be contacting CCPC and EPC. Cllr. Parker confirmed that he had seen requests to the other parishes. What we want is a specific request for a specific amount. What are you receiving from the total amount coming from Parishes – and we are minded to provide support proportionality. What is your deadline for a decision.

(iv) Grant request from DWCV Hort Society

A request for a donation of £200 towards the hire of a tent for Craft educational purposes was requested.

RESOLVED: Grant approved for payment in April 2023.

MIN.012/23 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson had circulated his report. He advised that comments submitted using the online form no longer appear in the main list of application documents on the web. This means that we need to submit a separate email rather than what has been done in the past. He mentioned the issues with the temporary car park for the SANG at Watery Lane.

RESOLVED: The Report of the Planning Committee was accepted.

(ii) HDC22/02483/HOU – Demolition of conservatory and erection of single storey side and rear extension front porch and alterations to windows and doors.

13 Hitches Lane, Crookham Village, Fleet GU51 5SW

Cllr. Jackson introduced the application. Members raised concerns that the whole of the side hedge is proposed to be removed which would have a detrimental effect on the street scene. Hart parking standard requires 3 places for 3 bed dwellings in Zone 3. The new Hart Technical Note for parking applies only to new developments and has a slightly different standard. Currently there is room for 3 vehicles, but one of these runs down the side of the house. This application proposes extending the rear building line of this property which would block light and view from next door; members wished to support the neighbour's objection. Members wished to respond with an objection about the parking and support objection by neighbour about loss of light.

RESOLVED: CVPC objects to inadequate residual parking.

The application states no loss of parking, but there is currently room beside the property to make a third space. Increase to 3 beds requires 3 spaces, but only 2 are offered.

The attached neighbour's objection to the rear extension 2m beyond the rear building line is supported. No reason is given for the removal of the whole of the side hedge, which makes a substantial and positive contribution to the street scene. There seems to be no reason why the section of hedge in front of the building line should not be retained if this application is approved.

MIN.013/23 UPDATES ON HIGHWAY & FOOTPATH MATTERS

The Clerk advised that weight restriction signs had been installed at the Crossways end of Crondall Road and she had asked Highways why because the weight restriction applies to the whole of the village not just from Crossways. Members commented at the amount of flooding along The Street as a result of the recent heavy downpours.

MIN.014/23 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

Report noted. Members were pleased to see that bookings were slowly returning to normal. Cllr. Jackson said he doubted that draughts were the cause of some internal lights coming on. The lights have been working since 2009 with no issues and suddenly there is a problem. It was believed that the sensors might be the reason. Cllr. Jackson has raised the matter with one of the Centre Managers. Cllr. Friend asked if timing could be looked at as well as the sensors.

MIN.015/23 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

The Chairman reminded Members that we have an informal budget meeting at ZCC.

Cllr. Ashton mentioned that some estate alleys had faulty lighting and Cllr. Parker asked him to report the matter via the HCC website. Cllr. Ashton was also concerned about the icing on the surface on the top of the swing bridge and said it has water collecting under one of the covers which when freezes makes the top very dangerous. He will consider whether to request it as an Agenda item for February.

Date and venue for the Annual Parish Meeting to be agreed. It must be held between the 1 March and 1 June inclusive.

The meeting closed at 9.15 pm.

Dates for 2023 Meetings – all in the WI HALL

9 Jan - 6 Feb - 6 March - 3 April - **Tuesday** 2 May (AGM)

5 June - 3 July - None August - 4 Sept - 2 Oct - 6 Nov - 4 December