

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 7 July 2022 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the September 2022 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Philip Ashton
Cllr. Andrew Friend
Cllr. Pedro Garcia-Martinez
Cllr. David Jackson
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: HCC Cllr. S. Parker, HDC Cllr. W. Makepeace-Browne

MIN.109/22 APOLOGIES

Cllr. Suzanne Barham (apologies accepted) and HDC Cllrs. Clarke and Collins – clash of engagements.

MIN.110/22 CHAIRMAN'S ANNOUNCEMENTS

The Chairman said he has a previous engagement which prevents his attendance at the HDAPTC meeting on 12 July. Cllr. Jackson advised he was attending as the Canal representative and he could also represent the Council. Cllr. Garcia-Martinez will also be attending.

MIN.111/22 MINUTES OF THE MEETING OF 6 JUNE 2020

The Chairman referred to these page by page. The date of the HDAPTC meeting was changed to 12 July and 2 minor typos were amended. With these corrections Min. 089/22 to Min.108/22 were then agreed as a true record and signed by the Chairman.

RESOLVED: The Minutes of the meeting of 6 June were accepted as a true record and signed by the Chairman.

MIN.112/22 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda. Cllr. Jackson advised he was a Member of the Canal Association but it was not a pecuniary interest.

MIN.113/22 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.114/22 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation. HCC Cllr. Parker said he had sent his report. As work has recommenced on the A287 roadworks it is hoped it will be open in Autumn. Other minor road works were in hand. HDC Cllr. Makepeace-Browne said she had some hard copies of the transport consultation which she would like to distribute and wondered whether the Zebon Centre would be appropriate. Cllr. Parker suggested the local pharmacy would be good. Cllr. Jackson said the planning meeting last week had raised the reduction of parking bays on plots and extending the parking spaces for visitors. Cllr. Makepeace-Browne was unaware of the proposed policy and said she would look into it. The Chairman then re-convened the meeting

MIN.115/22 CITIZENS ADVICE BUREAU

The Chairman advised that the current Chief Officer had sent a letter advising of the support CAB give to residents. Clearly at some stage they will be seeking some money and there was an offer in the letter to come and have a chat. Cllr. Jackson had looked at their accounts on the website and the budget fluctuates year on year. It was understood that the outreach CAB at Yateley was earmarked for closure. After further debate it was agreed to invite the Chief Officer to the Sept meeting advising they had a 20 min slot including time for questions. It was also thought that a presentation from them to our next Annual Parish Meeting would be of interest to our residents and they should be asked to confirm their attendance.

MIN.116/22 SPICE MERCHANT ACV

The issues have been resolved and Hart have sent a letter sent to the owner and tenant of the premises.

MIN.117/22 BASINGSTOKE CANAL

Cllr. Jackson reminded Members that it had been agreed to spend up to £18k this financial year doing remedial work to some of the towpath within the parish. It had been intended to invite them to apply for a grant with some conditions attached and we were just about at the point of inviting them when two things popped up - Hareshill S106 money and some unspent old S106 money. Neither of these proved to be available for the work. Cllr. Collins had mentioned that there was S106 money from Watery Lane earmarked for safer routes to school. Cllr. Parker said it becomes available in different tranches but only linked to occupations and he would know more in September. Mention was then made that the S137 money in the budget is set over its limit currently and needs to be amended. The RFO spoke and said her report later in the meeting highlighted the overspend on utilities and she would like permission to move the S137 over budget figure to the Utilities.

Resolved: Move funds to the utilities.

Cllr. Jackson said the last thing on the canal relates to the water levels which elicited a letter from Odiham PC and was supported by CCPC (whose letter is a model we can use) and he suggests that we respond along the same lines. We can also add to the letter that was a great deal of disruption last year to repair the leak and could we ask for an update on what is going to happen. The work was scheduled for the past 2/3 years. Cllr. Jackson said the contractor emptied the canal and discovered that the sludge on the bottom was significantly higher than they anticipated and then they discovered that the actual leak was further up the bank and needed a different repair method. Apparently the canal has not been dredged since 1992 apart from odd areas. It is no longer possible to put the dredging onto adjacent land and it now has to be removed from site and contaminants investigated. He gave the meeting a detailed report of the issues involved. Cllr. Jackson said with all the financial issues facing the Canal Authority we would wish to be reassured about the issues at Crookham Reach. He wishes to take to the HDAPTC meeting that we support Odiham and we agree with the CCPC letter. Cllr. Parker asked for the Council to write to the Chairman of the Joint Management Committee and pls copy him in as the HCC Member.

MIN.118/22 VENUE FOR FULL COUNCIL MEETINGS

The Chairman gave a briefing on why this was on the Agenda and invited comments. There was a short debate and it was agreed that an amendment be made to the SO's that meetings would take place in the WI for the foreseeable future – unless either of the main halls at ZCC were to become available. (Probably 3 years and then a further period of time to get the funding for the changes to the ZCC Pavilion to give us another hall.

RESOLVED: Standing Orders to be amended to reflect above.

MIN.119/22 SOLAR (PV) PANELS - ZCC

Cllr Friend said the group had met on Tuesday and had a refresh of what had been covered at the presentation. Mention of the PV charging had been considered and the loss of car park spaces to people using them. They had talked about installing heat pumps etc and where it will start is with the solar panels on the roof as there is huge potential. They want to engage with a company who can provide the solar panels and low carbon heating systems. They will do some research so we can bid for funding. They have gone away to speak to companies who can give us specific advice and for the grant app we needed to get the cost of replacing the existing system and this gets balanced against the Grant and we will be expected to contribute to the cost as well. Cllr. Julia Ambler asked what we were likely to get in terms of the grant and how much our contribution would be – this was not known at present. The Chairman said when we get the information we will need to hold a special meeting in August and we could also deal with the Canal funding at that time. ZCC hall will be available in August. Mention was made of requiring planning permission but this would not be required providing nothing is built outside. Part of the procurement process is talking about fire management.

MIN.120/22 CONSERVATION AREA (DRAFT)

Cllr. Julia Ambler had not had time to call a meeting of the group due to colleagues being heavily involved in humanitarian work. She and Cllr. Simon Ambler have responded to his draft and included what was raised by Members at an earlier meeting. She has asked Max Clarke to do an analysis of the consultation and he has kindly agreed to do so.

MIN.121/22 FINANCE**(i) RFO REPORT****Notes:**

- 1) Water Rates – We received a bill for £1238.23 in June 2022 which exceeds the Water Rates budget. This covers the period 1st April 2022 – 30th September 2022 (estimated) and corrects previously estimated bill for the previous period 1st November 2021 to 31st March 2022. All utilities are likely to go over budget and that is why she will be moving funds around.
- 2) S137 payment in the month of £200 to 'Dogmersfield, Winchfield & Crookham Village Horticultural Society – BACS 27th June 2022.
- 3) Following confirmation from Menzies on our treatment of S137 VAT and earlier advice from our Solicitors regarding the re-allocation of the canal budget, members reviewed the S137 budget set earlier in the year. It was agreed that the current S137 budget of £35,890 exceeded the limits set for that area and needed to be amended. It was agreed that £12k of the S137 budget would be re-allocated to the utilities area of the income and expenditure account to help with predicted increased spend in those areas. Members agreed to delegate the allocation of the £12k to the individual areas to the RFO.

RESOLVED: Move £12k from the S137 canal budget line to property services budget line in the income and expenditure account

The RFO expressed her concern at the utilities going over budget due to the increased costs of the suppliers and she provided the following reports to the Council: -

June 2022

Balance sheet at Year End 30/06/22

Income & Expenditure Account for the month of June 22 as detailed below.

Income & Expenditure Account – Actual v Budget – April 22 to June 22

Summary of Actual expenditure against budget for June 22 with detailed notes against each cost.

(ii) Payments made in the month Reconciliation – June 22**Payments made in June 2022**

Date	Num	Name	Net (£)	Category
01/06/2022	DD	Hart District Council	499.00	Rates
15/06/2022	DD	Bank line	11.20	Bank charges
15/06/2022	DD	Tesco Mobile	12.50	Telephone/ Broadband
30/06/2022	DD	Orange Pixel	40.00	Telephone / Broadband
17/06/2022	DD	Total energies	251.48	Electricity
30/06/2022	DD	Total energies	196.57	Electricity
16/06/2022	DD	Intuit	40.00	Account Software
30/06/2022	DD	Npower	252.29	Electricity
13/06/2022	DD	Castlewater	1,238.23	Water Rates
10/06/2022	BACS	Payroll	5,163.88	Payroll
27/06/2022	BACS	Primalscape	356.00	repairs
27/06/2022	BACS	Viking	110.12	consumables
27/06/2022	BACS	Larkstel Ltd	380.60	Refuse
27/06/2022	BACS	Roupcycle Ltd	50.00	Refuse
27/06/2022	BACS	County Installations	200.00	Repairs & Maintenance
27/06/2022	BACS	DropBox international	244.60	Website costs
27/06/2022	BACS	Mark Harrod	64.10	Grounds Maintenance
27/06/2022	BACS	DWCHS	200.00	Grant
27/06/2022	BACS	City Cleaning	935.15	Cleaning
27/06/2022	BACS	Comfort Building Services Ltd	169.00	Electrics & Plumbing

27/06/2022	BACS	A Fisk	710.26	Communal areas Maintenance
27/06/2022	BACS	Crookham Village Women's Institute	60.00	Hall Hire
27/06/2022	BACS	Sunshine Commercial Services	26.52	Communal Areas Maintenance
27/06/2022	BACS	Sunshine Commercial Services	962.83	Grounds Maintenance
27/06/2022	BACS	Source Supplies	14.68	Cleaning
27/06/2022	BACS	Phil's Pest Control	60.00	Communal Areas Maintenance
27/06/2022	BACS	Vodafone	33.60	Telephone / Broadband
		Total	12,282.61	

Crookham Village Parish Council Income & Expenditure Account June 2022

	<u>Total</u>
Income	
Hire of Facilities	5,932.54
Hire of Pitches	37.50
Total Income	<u>£ 5,970.04</u>
Expenditure	
Asset Maintenance and Repairs	1,823.71
Office Expenses	394.72
Professional Fees	51.20
Property Maintenance	2,106.70
Property Services	2,505.10
Salaries	5,163.88
*Sections 137	200.00
Total Expenditure	<u>£ 12,245.31</u>

Notes

- Petty Cash Expenditure in the month £1.27
- Refunds £38.57
- Direct Debit authorisation – minute reference 022/22(iv)
- *£200 – DWCVH Grant **(RESOLVED** that the Council in accordance with its powers under Section 137 & 139 of the LGA 1972 should incur the above expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with said expenditure.)

RESOLVED: The report of the RFO was accepted.

(iii) Review of bank Accounts and Bank Mandate update

Update on signatures. Cllr. Friend is now on BACS. The Chairman said they had changed the form but he and Cllr. Julia Ambler had done what was required and sent it off to Cllr.

Barham. The RFO said now that we have resolved the S137 query she can get on with dealing with them in relation to what to do to protect our funds.

MIN. 122/22 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson had circulated his report.

RESOLVED: The Report of the Planning Committee was accepted.

(ii) HDC 22/01172/HOU – Erection of a single storey rear extension insertion of two windows to ground floor side and relocation of door to ground floor other side.

Halfpennys, The Street, Crookham Village GU51 5SH

Cllr. Jackson introduced the application and Members were invited to comment.

RESOLVED: No objection.

**(iii) HDC 22/00784/PREAPP – Pre-application advice and meeting to discuss amendments to the approved Reserved Matters application reference 17/00265REM
Land at Watery Lane, Church Crookham, Fleet**

Cllr. Jackson introduced the application and Members were invited to comment. In essence they do not seem to be changing any of the plots but are increasing the number of bedrooms on some of the plots. There are a significant number of extra bedrooms and he said he would like us to comment that the parking spaces on these plots should take account of the increased bedrooms. Cllr. Makepeace-Browne then advised about Hart needing to lift the Designated Protected Area in order to facilitate a housing association taking on the affordable housing element of the development. Because our area is classed as Rural any housing association taking over the affordable housing element has to commit funds to cover having to buy from a shared ownership property the equity in the property if the owner is unable to sell it on the open market. This would mean a huge amount of money having to be available to the housing association and they are not prepared to work in this way. Removal of the DPA would mean that the obligation to have an amount of funds set aside to cover the whole of the shared housing affordable element is set aside so that in the event that a home owner cannot sell on the open market they can deal with such cases on an individual basis. If Hart lift the DPA Vivid have offered another 5 mixed tenure houses. Cllr. Makepeace-Browne believes the same issue will arise with the Hareshill development. The pre-app still only mentions 40% affordable and the extra housing will be added to that. Cllr. Jackson said we would need to keep an eye on it at the REM stage.

(iv) Hareshill – update

Cllr. Makepeace-Browne has a meeting next week to look at the changes to the S106 now they have permission for the extra houses and both Cllrs. Ambler will be attending. S106 must be completed by 1 December 2022. The new parking policy went to O&S in February and there seem to be a lot of changes – The Chairman said look at the Hart Overview & Scrutiny Agenda for February - there is a copy of the draft policy. It is now called a technical advice note so probably does not need to go to consultation. It started out as a supplementary guidance to the Local Plan but has now changed to a technical advice note. Cllr. Jackson said if it is a fait accompli can Cllr. Makepeace-Browne ask that if visitor parking is now being removed from plots please can Hart remove permitted development rights to prevent front gardens being turned into parking spaces.

Cllr. Ashton expressed his wish to join the Planning Cttee and this was welcomed. The Chairman advised that due to so few Members when Committees were set Members had to be requested to serve. Cllr. Martinez expressed his wish to join the Finance Cttee and this was welcomed.

MIN.123/22 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) Pedestrian way across grass verge Hitches Lane/Pilcot Road

Awaiting start of work. Cllr. Dr. Sinka offered to take a photo of it now so we have a before and after success story.

(ii) Footpaths – update ref replacement of stile f/p1

Work completed. The landowner had been very supportive and helpful in resolving this. issue. Cllr. Jackson had received a complaint about one side bottom step being very high off the ground and might need another step there. Both Cllrs. Ambler will check it out.

(iii) Footpaths – update ref 7b and 6

F/7b temporarily closed for crossing by construction traffic. F/p6 – Hart are seeking an obligation via S106 for diversion order and improvement to surfacing etc.

(iv) F/ps 1 & 5 Cutting Regime

There had been a great many thanks from members of the public and residents when these complete. As a result Members are asked to agree that these two paths be added to the Lengthsman duties for cutting twice a year. In addition to these two paths the one at the wooded end which goes between both is also heavily overgrown, particularly with stinging nettles. Members agreed to this being cut asap and also to be added to the Lengthsman's rota

RESOLVED: F/ps 1,5 and 8 be added to the rota and f/p8 be cut as soon as possible.

MIN.124/22 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

Report noted. Cllr. Julia Ambler advised that the cleaning company had been changed due to poor performance. The new company has commenced with immediate effect.

(ii) Pavilion Maintenance

Members were advised of work required whilst pavilion is not in use. Debate took place on the issues and it was agreed that no work be done to the Shower area of the Officials changing room and it be locked as it is never used. Keys to be stored in key cabinet. After a debate on the issue members voted 4-3 in favour of reflooring rather than repair.

RESOLVED: Permission to engage the contractors for the flooring.

(iii) Sports Changing Rooms

Members had requested that consideration be given to the possible alteration of these rooms to facilitate the Council meeting at ZCC due to the meeting room now proving too small for Full Council meetings. After debate it was felt that nothing should be done for now. Put a marker in the sand get an architect to do some plans for its refurbishment in 18 months so the developer has something to work to that we require.

MIN.125/22 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Cllr Friend asked for Solar Energy to remain on agenda and agreed that since the meetings were via Zoom they could be recorded and shared with Members.

Cllr. Ashton asked if Neighbourhood watch leaflets could put on noticeboards (4 pages) but our noticeboards are not large enough. Share via the web. meetings.

Cllr. Jackson had received a report of excessive numbers of dogs being walked by some professional dog walkers on the incipient SANG at Hillyburrow with the result that their dogs were often out of control and their walkers failed to pick up after them. Cllr. Makepeace-Browne will get details of the Hart dog warden service and share.

The meeting closed at 9.40 pm.

Dates for 2022 Meetings – all THURSDAYS WI HALL

No August Meeting

1 September

6 October

3 November

1 December