

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 6 June 2022 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the July 2022 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Suzanne Barham
Cllr. Andrew Friend
Cllr. David Jackson
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: HCC Cllr. S. Parker, HDC Cllr. Tina Collins and two members of the public.

MIN.089/22 APOLOGIES

HDC Cllrs. Clarke and Makepeace-Brown, all had previous engagements.

MIN.090/22 CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced he would be altering the order of business slightly.

MIN.091/22 MINUTES OF THE 69TH AGM HELD ON 12 MAY 2022

The Chairman referred to these page by page.

RESOLVED: Min. 066/022 to Min. 088/22 were agreed and signed by the Chairman.

MIN.092/22 MINUTES OF THE ANNUAL PARISH MEETING OF 12 MAY 2022

There were a few minor typing corrections.

RESOLVED: The Annual Parish Meeting Minutes were accepted as a true record and signed by the Chairman.

MIN.093/22 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.094/22 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.095/22 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation. HCC Cllr. Parker said he would be sending a full report outside of the meeting. However, he could advise that work on the A287/Redfields roundabout has stopped apparently to allow the water company to re-direct a water main. He is aware that with Martin Grant disposing of part of the Watery Lane development to Vistray (Bovis Homes) there very complex issues in relation to the legal agreements but no dwellings can be occupied until the roundabout is complete so he expects the problems to be rectified sooner rather than later.

The Chairman then re-convened the meeting

MIN.096/22 CO-OPTION ZEBON WARD

One application has been received and the applicant had given a brief resume of his previous experience. The Chairman invited a proposer and seconder for the applicant.

Cllr. Julia Ambler proposed and this was seconded by Cllr. Suzanne Barham. A vote was taken and the Chairman announced that Mr. Pedro Garcia-Martinez had been unanimously voted for co-option and asked him to sign his co-option form and join Members at the table. He advised Mr. Garcia-Martinez that he would be able to participate at future Council meetings.

RESOLVED: Mr. Pedro Garcia-Martinez was co-opted as Parish Councillor.

MIN.097/22 CO-OPTION – NETHERHOUSE WARD

One application has been received and the applicant had given a brief resume of his previous experience. The Chairman invited a proposer and seconder for the applicant.

Cllr. Dr. Indra Sinka proposed and this was seconded by Cllr. Andrew Friend. A vote was taken and the Chairman announced that Mr. Philip Ashton had been unanimously voted for co-option and asked him to sign his co-option form and join Members at the table. He advised Mr. Ashton that he would be able to participate at future Council meetings.

RESOLVED: Mr. Philip Ashton was co-opted as a Parish Councillor.

MIN.098/22 APPOINTMENT OF LEAD MEMBER FOR ENVIRONMENT & FLOODING

This appointment has remained vacant since Mr. Millward resigned.
Cllr. Ashton volunteered and Cllr. Barham offered to assist if needed.

RESOLVED: Cllr. Philip Ashton is Lead Member for Environment & Flooding.

MIN.099/22 TOWPATH

Cllr. Jackson gave the background to the project. He remind Members that a spend of £30k to complete the necessary works had been agreed. As this has to be funded from S137 money it will only be possible to use up to £18k for this current year. This should give enough funding to do half the work and leave a small sum of S137 for other projects. Clerk to invite BCA to provide proof of work and proof of expenditure after the work is completed. BCA to put forward they will go out to tender and will come back with a detailed proposal for the spend. Members agreed to continue to support this project for £18k this year. Cllr. Jackson confirmed that his previous report will still form the basis of how to proceed if this Council funds the work and BCA are content with that approach.

RESOLVED: Members support a Grant of £18k to the Canal Authority for towpath repairs as agreed with the Lead Member.

MIN.100/22 SOLAR (PV) PANELS - ZCC

In response to the Newsletter article, about providing solar panels etc at ZCC, a further two persons had emailed offering support. As a result of two of them visiting the Centre a slide presentation had been compiled and was shown to Members. Following a very well received presentation Members concurred that they wished to investigate further and set up a working group with both volunteers. Cllrs. Friend, Garcia-Martinez, Simon Ambler and Jackson volunteered to be part of the group. They will set a date for a meeting.

RESOLVED: Working group to investigate opportunities and report back to Full Council.

MIN.101/22 CONSERVATION AREA (DRAFT)

Members had all been sent a copy of the draft. Cllr. Julia Ambler asked if the new Cllrs. had been able to read it. There are local details which need to be sorted out and she has a number of areas she wishes to discuss with the consultant. This document does not show any changes to the existing boundary and if Members agree she will go back to him and discuss. She thinks it needs strengthening of the local gaps. She would welcome thoughts and comments. She has asked local NP participants for their comments as well due to their local knowledge. It was agreed it was a good first draft. Cllr. Friend asked if we should note that the telephone box now has a use – should this be drawn to consultant's attention? Also no mention of the linear development of Crondall Road but The Street was mentioned. Help will be needed to do maps and diagrams. Cllr. Jackson said Dogmersfield includes huge areas of fields but this does not apply to our Conservation area and the value of Cross Farm contributes so much to the views from the village. The area behind the WI Hall which Berkeley Homes promised for preserving the gap also needs including. Key action is boundary of the Conservation Area. Cllr. Ambler asked if it would be sensible to set up a working group to progress this further. Volunteers are Cllr. Julia Ambler, Ms ten Kate and Cllr. Barham will form a working group.

RESOLVED: Working group to investigate further and report back to Full Council.

MIN.102/22 UPDATE ON S106 NEGOTIATIONS (Hareshill)

Cllr. Julia Ambler advised that Hart have now decided that we should not be a signatory on the S106 for Hareshill due to the enormous number of variations which were not relevant to this Council. Cllr. Ambler emphasised that the Watery Lane S106 had received a lot of input from this Council. She had advised HDC that if we were not involved in the S106 and it should not contain what is required by us for the Community Centre then we would not be prepared to take it on. Members supported this statement. It was thought that we probably need the assistance of our Energy Consultant to seek to make the Centre Carbon neutral. Cllr. Garcia-Martinez was asked for his assistance on this and he was happy to help. Berkely are looking at air source heat pumps but Cllr. Jackson said he had concerns about vulnerability and efficiency of external elements of air source equipment and wanted us to push for water or ground source Heat Pumps. Also the S106 cannot name us if we are not party to it and handover will be to HDC. Cllr. Ambler said HDC are working on the basis that this Council will take it over so they need to ensure it meets our requirements. It also needs the management office to be properly equipped, telephone, broadband, furniture, CCTV etc., and this needs to be in the S106. Pls send suggestions – bullet points – to Cllr. Julia Ambler. Also required are commuted funds for maintenance. Planning Application is on 15 June so Cllr. Makepeace-Brown needs to push for us there and has said she will send the draft S106

as soon as she gets it. The Chairman said perhaps we need to put together a list of requirements which would make it workable for us to take the Centre on and ask the District Council representatives to ensure that they are incorporated into the decision process.

MIN.103/22 HDAPTC – 17 JULY 2022

The Chairman will attend. He explained to the new Members what went on at these meetings and said parishes could raise issues to which they might want an answer and there is usually a senior Hart Officer present. The Chairman invited Cllr. Garcia-Martinez to join him as Cllr. Friend cannot make this particular meeting. Cllr. Jackson said for the parish report for that meeting – we could share we now have a full complement of Members, that we are engaged on Solar Panels PV for the Centre and the Grant process.

MIN.104/22 FINANCE

(i) RFO Report

- 1) The Exercise of Public Rights – The dates for the notice are Monday 13th June 2022 to Friday 22nd July 2022
- 2) Menzies VAT report – report in drop box
- 3) Electricity Charges – update from Hampshire County Council. The new electricity contract prices for 01/04/22 to 31/03/23 have now been confirmed. See letter and recent bills in drop box
- 4) Gas charges – I have also placed the letter from HCC re contract prices and copies of recent bills in drop box
- 5) Direct Debit to be set up to pay HMRC

RESOLVED: Permission granted for DD to HMRC.

The RFO provided the following reports to the Council: -

May 2022

Balance sheet at Year End 31/05/22

Income & Expenditure Account for the month of May 22 as detailed below.

Income & Expenditure Account – Actual v Budget – May 22

Summary of Actual expenditure against budget for May 22 with detailed notes against each cost.

Payments made in the month Reconciliation – May 22

(ii) May Income and Expenditure Report

Payments made in May 2022

Date	Num	Name	Net	Category
			£	
03/05/2022	DD	Hart District Council	499.00	Rates
12/05/2022	DD	Plus Net	62.92	Telephone / Broadband
16/05/2022	DD	Bank line	8.80	Bank charges
16/05/2022	DD	Tesco Mobile	12.50	Telephone/ Broadband
31/05/2022	DD	Orange Pixel	40.00	Website fees / hosting
16/05/2022	DD	Npower	347.67	Electricity
17/05/2022	DD	Intuit	40.00	Account Software
05/05/2022	DD	Total Energies	163.81	Gas
24/05/2022	BACS	Sunshine Commercial Services Ltd	13.26	Communal Areas Maintenance
24/05/2022	BACS	Sunshine Commercial Services Ltd	962.83	Grounds Maintenance
24/05/2022	BACS	Sunshine Commercial Services Ltd	26.52	Communal Areas Maintenance
24/05/2022	BACS	Pro Steam UK	765.00	Cleaning
24/05/2022	BACS	City Cleaning (UK) Ltd	840.05	Cleaning
24/05/2022	BACS	Hampshire County Council	978.90	Street furniture Maintenance

24/05/2022	BACS	Excel Services	65.00	Repairs & Maintenance
24/05/2022	BACS	Larkstel Ltd	390.60	Refuse
24/05/2022	BACS	Biffa Waste Services Ltd	54.40	Refuse
24/05/2022	BACS	Yately Fencing	145.83	Play Area Maintenance
24/05/2022	BACS	Phil's Pest Control	80.00	Communal Areas Maintenance
24/05/2022	BACS	Imprint Colour Limited	360.00	Printing
24/05/2022	BACS	Wettone Matthews	520.00	Professional Fees - Audit
24/05/2022	BACS	Whitbreads Window Cleaning	25.00	Cleaning
24/05/2022	BACS	Payroll	5,163.88	Payroll
24/05/2022	BACS	Source Supplies	73.14	Cleaning
24/05/2022	BACS	Fleet Phoenix	2,225.00	Youth Sponsorship
24/05/2022	BACS	AJG Gallager	7,583.50	Insurance
24/05/2022	BACS	Comfort Building Services	169.00	Electrics & Plumbing
24/05/2022	BACS	KM Electrics	155.00	Electrics & Plumbing
24/05/2022	BACS	A Fisk	557.70	Communal Areas Maintenance
24/05/2022	BACS	PPL PRS	1,596.31	License Fee
24/05/2022	BACS	Customer Refund	50.00	Deposit refund
24/05/2022	chq 3635	Agile HR Consulting Ltd	40.00	Professional Fees - HR
24/05/2022	chq 3636	Carol Leversha	56.68	Stationery / APM expenses
31/05/2022	BACS	HMRC	210.55	VAT
		Total	24,282.85	

**Crookham Village Parish Council
Income & Expenditure Account
May 2022**

	<u>Total</u>
Income	
Hire of Facilities	6,440.78
Hire of Pitches	504.00
Total Income	£ 6,944.78
Expenditure	
Asset Maintenance and Repairs	2,765.04
Office Expenses	60.64
Printing, Postage & Advertising	2,585.00
Professional Fees	8,195.30
Property Maintenance	2,554.15

Property Services		2,682.21
Salaries		5,163.88
*Sections 137		41.87
Total Expenditure	£	24,048.09

Notes

- Petty Cash Expenditure in the month £25.79
- Refunds £50.00
- VAT £210.55
- Direct Debit authorisation – minute reference 022/22(iv)
- *S137 APM refreshments (RESOLVED that the Council in accordance with its powers under Section 137 & 139 of the LGA 1972 should incur the above expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with said expenditure.)

RESOLVED: The report of the RFO was accepted.

(iii) Review of bank Accounts and Bank Mandate update

Update on signatures. Cllr. Friend is now a signatory but he said he is waiting for his password. The Chairman advised he would rectify.

iv) Delegated authority for RFO to raise queries direct with Menzies up to the limit of the budget.

The RFO explained the delay in referring back to Members and her request was agreed.

RESOLVED: RFO permitted to deal direct with Menzies up to the limit of the budget without referral to Members for permission.

MIN.105/22 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson had circulated his report. Cllr. Jackson said he had concerns in that our comments on a planning application relating to the Conservation area had not been taken on board by the Hart Officers. Also, the officer report for Tudgey Gardens application wishing to extend without adequate parking space for the increased accommodation commented that this was not a material consideration as they could use a visitor parking parking bay nearby. Also Willow Cottage has had its LDC refused and has gone to Appeal. In relation to the online Planning meeting offered by HDC he urged Members and staff to attend the Teams meeting offered.

RESOLVED: Letter raising concerns to go to HDC Head of Place in relation to issues Cllr. Jackson raised.

RESOLVED: The Report of the Planning Committee was accepted.

(ii) HDC 22/01017/HOU – Erection of a single storey side extension and conversion of a garage to habitable accommodation to include alterations to a window.

Cllr. Jackson presented the application and Members were invited to comment. There was a brief debate.

RESOLVED: No objections.

(iii) HDC 22/01020/LDC 00511/HOU – Erection of a single storey rear extension and replacement of door to ground floor rear with window.

6 Silvester Way, Church Crookham, Fleet GU52 0TD

Cllr. Jackson presented the application and Members were invited to comment. There was a brief debate.

RESOLVED: No objections.

MIN.106/22 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) Pedestrian way across grass verge Hitches Lane/Pilcot Road

Awaiting start of work.

(ii) Footpaths – update ref replacement of stile f/p1

First site meeting elicited the fact that the existing stile is a steel and concrete construction which would prove extremely costly to remove. It was agreed that the best solution was to make the current stile more user friendly by removal of some beams. There might still be an issue for large dogs to get under so a further site meeting is to be held to resolve that problem. The landowner is extremely helpful and keen to resolve the matter.

(iii) Footpaths – update ref 7b and 6

Cllr. Jackson has sent an email to the RoW requesting an update. F/p 6 cuts through Hareshill Development and the route in the plans displaces it from the track where it currently exists. He has spoken to HCC Countryside officers and but they have still failed to comment on the planning application despite being sent chaser emails. The southern

end of Hareshill development puts housing across a footpath which is not actually used as the route taken is different. They failed to respond to the applications which they claimed not to have seen. Cllr. Parker asked for the emails to be sent to him and Cllr. Jackson said he would do so.

Cllr. Dr. Sinka raised the issue of the weed growth on f/ps 1 and 5 and the Clerk confirmed she had also had complaints and had requested the RoW Officer to bring it forward of its designated time for cutting. This had not been possible. The works can be done under the Lengthsman scheme.

RESOLVED: Request Lengthsman to expedite cutting back the growth on these two fenced sections of the paths.

MIN.107/22 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

Report noted. One matter raised was the non-availability of a hall at ZCC for Council meetings now that the Council is up to full strength. Cllr. Jackson said this is an important consideration as to what is to be done when the sports centre is finally converted. Perhaps consider what can be done with the current sports hall in terms of a wall being removed to perhaps make a temporary meeting room.

MIN.108/22 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Sports changing rooms - Agenda item for next meeting. Cllr. Jackson then raised the issue of the public not having wider knowledge of the parish council – he supported our presence at the ZCRA Fete - he would be available. Debate took place as to how best to publicise our existence – photos to be provided by individual councillors. Cllr. Jackson said Members need to be happy that their photos are on the website. The Chairman advised he had volunteered to help with Speedwatch and had completed his training.

The meeting closed at 9.50 pm.

Dates for 2022 Meetings – all THURSDAYS (Venue to be confirmed.)

7 July

No August Meeting

1 September

6 October

3 November

1 December