

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 4 October 2021 held at 7.45pm in the Zebon Community Centre, Danvers Drive, Zebon. Please refer to the Minutes of the Meeting of November 2021 for any amendments.

Present: Cllr. Julia Ambler (Chairman)
Cllr. Simon Ambler
Cllr. Suzanne Barham
Cllr. David Jackson
Cllr. Ben Millward
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)
In attendance: Cllr. Tony Clarke

MIN.128/21 APOLOGIES

Cllr. Andrew Friend.

MIN.129/21 CHAIRMAN'S ANNOUNCEMENTS

The Chairman said she would be adding to Agenda item the dates for Council meetings.

MIN.130/21 MINUTES OF THE MEETING OF 6 SEPTEMBER 2021

The Chairman referred to these page by page and invited corrections. Minor grammatical errors corrected. Min 123/21 (i) Amend "Bee beautiful" to "Beeautiful". After Assessment insert "for Grove Farm Phase III". Min.123/31 (iv) delete "ends" insert "runs parallel" Min 126/21 delete "9 October" insert "10 November".

RESOLVED: Min. 111/21 to Min. 127/21 were agreed and signed by the Chairman.

MIN.131/21 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.132/21 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.133/21 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation. HCC Cllr. Parker had submitted a written report covering Afghan Refugees; Return to school Covid measures; Active Streets – initiative to get children walking and cycling to school; Tougher action on fly-tippers. He also advised he had raised the 7.5 tonne restriction signage with Highways. Cllr. Clarke advised that as of today the public can book as many slots as required but they must continue to book to use the HWRCs. Hart Green Waste Collection temporarily suspended and going forward there is an offer of a compensatory extension, or refund should residents wish to cancel. The Chairman then resumed the meeting.

MIN.134/21 CO-OPTION – NETHERHOUSE MOOR WARD

Notice posted on boards. No interest so far.

MIN.135/21 DATES FOR PLANNING & FINANCE MEETINGS of Association

The Chairman advised that there is also an issue with dates for Council meetings for at least one of our Councillors and thus we also need to adjust these dates as well. First Thursday of the month for Council and third Thursday of the month for Planning & Finance.

RESOLVED: All Council meetings will be held on the first Thursday in the month and will be followed by Planning & Finance meetings on the 3rd Thursday in the month.

MIN.136/21 HDAPTC MEETING – 12 OCTOBER 2021

Members were asked if they felt there was anything which needed to be drawn to the attention of the HDAPTC group. The guest is to be a person who has written a history of Hart. Nothing to report.

MIN.137/21 FINANCE

**(i) RFO Report
Income**

The second half of the precept was received on the 9th September 2021 for £68601.50. We received £494.79 on the 21st September from Direct Line Insurance for damage to the planter in the village. We paid TT Building £494.79 to repair it in June 2021.

Compensation Claim

The RFO advised members that she needed two signatures on the compensation form from

Hampshire and Isle of Wight Magistrates Courts regarding the window breakage at ZCC earlier in the year.

Reports Provided

The RFO provided the following reports to the Council: -

September 2021

Balance sheet at 30/09/21

Income & Expenditure Account for the month of September 21 as detailed below.

Income & Expenditure Account – Actual v Budget – September 21

Summary of Actual expenditure against budget for September 21 with detailed notes against each cost.

Payments made in the month Reconciliation -September 2021

(ii) Income & Expenditure Accounts – September 2021

Payments made in September 2021

17-Sep	BACS	Skills Training Centre	620.00	lengthsman course
17-Sep	BACS	City Cleaning	951.00	cleaning
17-Sep	BACS	DGCS	393.00	security
17-Sep	BACS	PKF	400.00	audit fees
17-Sep	BACS	Vitaplay	68.42	play area repairs
17-Sep	BACS	Phil's Pest control	60.00	communal areas maintenance
17-Sep	BACS	Phil's Pest control	50.00	communal areas maintenance
17-Sep	BACS	Larkstel	360.16	refuse
17-Sep	BACS	Biffa Waster Services Limited	163.80	refuse
29-Sep	BACS	Payroll	4,928.15	payroll
17-Sep	BACS	City Cleaning	951.00	cleaning
17-Sep	BACS	Comfort Building Services	169.00	electrics & plumbing
17-Sep	BACS	Source Supplies	71.80	cleaning
17-Sep	BACS	JRB Enterprise Ltd	452.00	communal areas maintenance
17-Sep	BACS	Andy fisk	149.80	communal areas maintenance
17-Sep	BACS	Roofline Solutions	619.17	repairs
17-Sep	BACS	Andy fisk	504.00	communal areas maintenance
17-Sep	DD	Hart District Council	159.00	Rates
17-Sep	DD	PlusNet	33.00	Telephone / Mobile
24-Sep	DD	PlusNet	39.15	Telephone / Mobile
15-Sep	DD	Tesco Mobile	12.70	Telephone / Mobile
15-Sep	DD	Bankline	8.00	Bank charges
16-Sep	DD	Intuit	38.00	Account software charges
24-Sep	DD	Total Gas & Power	81.66	Utility
09-Sep	CHQ 3663	Inclusion Hampshire	50.00	donation
30-Sep	DD	Orange Pixel	40.00	website maintenance
		Total payments	11,372.81	

Crookham Village Parish Council
Income & Expenditure Account

September 2021

	<u>Total</u>
Income	
Hire of Facilities	2,377.39
Hire of Pitches	10.50
Other Income	494.79
Precept	68,601.50
Total Income	<u>£71,484.18</u>
Expenses	
Asset Maintenance and	
Repairs	1,907.51
Audit Fees	400.00
Office Expenses	44.42
Professional Fees	46.00
Property Maintenance	3,680.60
Property Services	325.52
Salaries	4,928.15
*Sections 137	50.00
Total Expenditure	<u>£11,382.20</u>

Notes

- Petty Cash Expenditure in the month £9.38D
- Direct Debit authorisation – minute reference 022/21(iv)
- *S137 £50 donated to Inclusion Hampshire – cheque dated 9th September – cheque number 3663

(iii) RESOLVED: The Report of the RFO was accepted.

Request to increase budget for dog waste bins bags

Debate took place and it was thought that perhaps a strong article in the newsletter. Cllr. Clarke suggested a sticky label on each of the dispensers advising we have to limit supplying the units. Cllr. Jackson said he would do the artwork and Cllr. Ambler said she would get it printed.

RESOLVED: Labels to be produced advising of limited supply of bags and encouraging users to bring their own bags.

MIN.137/21 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his Report.

RESOLVED: The Report of the Planning Committee was accepted.

MIN.138/21 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) Pedestrian way across grass verge, Hitches Lane/Pilcot Road

Ongoing.

(ii) Footpaths – Replacement Stiles

Members were updated on actions proposed by our volunteer adjacent parish resident. Brookmeadow Farm stiles replacement are awaiting decision of landowner as to whether to be wooden or metal stiles. No action required on our part.

MIN.139/21 MANAGEMENT OF COUNCIL FACILITIES & LAND

(i) Report from Centre Manager

Reported noted.

MIN.140/21 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Cllr. Friend had sent a report – Greening Public Mtg will be held on Monday 11 October at 6.15 pm at ZCC. If it is disappointing he proposes to go down the school route and dissolve the Greening Group. He would welcome support from colleagues.

Cllr. Millward said Facebook was on the verge of being ready. Clerk to look out the Social Media Policy. Advise of change of day for the Council meetings. Clerk to put on Twitter and advise our regular attendees. Cllr. Millward had an issue with the size of logo for the Page and was advised different sizes in Dropbox. Need a link from the Council website and a paragraph for the Newsletter asap. Cllr. Millward will send it round. Also need to put in the newsletter that we are going to redo the Conservation Area and ask people in listed properties to take photos through the seasons showing important views.

Cllr. Jackson said a glitch on the website results in a blank page when you try to edit – clear all caches to overcome. The CCTV pole needs to have the concrete reset again.

Cllr. Simon Ambler said he had attended the HVA Forum this morning and they mentioned that Hook Lions were working on big projects with Hook, HW and Odiham PCs and one of the projects was defibrillators.

It was agreed to do the DoT via Zoom at 8pm on Monday 18 October 2021 and Cllr. Simon Ambler will send out the invitation.

The Chairman closed the meeting at 9.15 pm.

Dates for Council Meetings for the remainder of the year.

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Zebon Copse Centre

WI Hall

THURSDAY 4 November

THURSDAY 1 December

Dates for Council Meetings for 2022

ALL THURSDAYS

WI HALL

6 JAN

3 MARCH

5 MAY (Annual General Meeting)

12 MAY (Annual Parish Meeting)

7 JULY

6 OCT

1 DEC

ZCC

3 FEB

7 APRIL

2 JUNE

1 SEPT

3 NOV