

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 4 November 2021 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the Meeting of December 2021 for any amendments.

Present: Cllr. Julia Ambler (Chairman)
Cllr. Suzanne Barham
Cllr. Andrew Friend
Cllr. David Jackson
Cllr. Ben Millward
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: HDC Cllr. Tina Collins and HCC Cllr. Stephen Parker.

MIN.141/21 APOLOGIES

Cllr. Simon Ambler – attending HDC Cabinet.

MIN.142/21 CHAIRMAN'S ANNOUNCEMENTS

None.

MIN.143/21 MINUTES OF THE MEETING OF 6 SEPTEMBER 2021

The Chairman referred to these page by page and invited corrections. Small correction to the date of the December meeting – it is 2nd December not the 1st December.

RESOLVED: Min. 128/21 to Min. 140/21 were agreed and signed by the Chairman.

MIN.144/21 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.145/21 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.146/21 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation. HCC Cllr. Parker had submitted a written report and this had been emailed to all Members. Cllr. Tina Collins introduced herself to Members and explained she was here in the absence of both Cllr. Simon Ambler and Cllr. Tony Clarke. As HDC Ward Cllrs they share attendance at the various parish meetings.

MIN.147/21 CO-OPTION – NETHERHOUSE MOOR WARD

Notice posted on boards. No interest so far.

MIN.148/21 NEWSLETTER

Cllr. Jackson said he had zero response in relation to his request for comments on the draft newsletter. Cllr. Friend said he could offer some words for the remaining space in the newsletter. Cllr. Jackson had tried another printer but the quality of the paper was not as good as our usual printer. It was agreed to use the usual printer.

MIN.149/21 CONSIDER PROJECTS FROM INFORMAL MEETING

(i) Solar Panels for ZCC

Clerk to investigate and bring back to a meeting. Check out the HCC investment fund. If supported it could go into 22/23 budget.

(ii) Redecorate Sports Area

Request Centre Managers to seek quotations.

(iii) Wellbeing Project(s)

Chairman to talk to HVA but does not expect budgetary implications.

(iv) Skatepark/BMX/Scooter unit at ZCC

Await the development at Albany Park and try to integrate with our refurbishment of play area.

(v) IT assistance for Staff

On going with Cllr. Simon Ambler – need an ad hoc contract – budget entry 22/23.

(vi) Engagement with Community & Young People

Debate took place as to feasibility – more research needs to be done and no budget 22/23 but possibly 23/24 – need to ensure safeguarding and compliance covered. Perhaps something in collaboration with neighbouring parishes – start with schools which also overlap. Put on Agenda when progress known.. There is a youth budget which can be drawn down. Cllr. Jackson said use Phoenix and produce a briefing for them – youth council, do they want a bmx etc. Cllr. Millward volunteered to research reference youth councils.

(vii) Update to Conservation Area

Budget £10k for 22/23. Get quotes from Odiham & Cross Farm consultants. Clerk to action.

(viii) Wider Community Activity at ZCC

Calebs coffee unit – leave with the CMs to progress. Cllr. Millward was disappointed with the lack of engagement from the estate in relation to the Halloween night. He thought we should put something together for next year but would need a budget. Perhaps a Disco – or walking trails. Cllr. Jackson said float it early enough for a group of residents to undertake. Budget for no more than £500 to support.

(ix) Hareshill Community Building

Keep on agenda - just keep an eye on what is happening.

(x) Community Event for Spring/Jubilee Bank Holidays (2&3 June 2021)

It was suggested that the Council budget £500 for sponsorship for events.. Cllr. Jackson has spoken to Chairman of ZCRA and it seems they have not thought of anything. He would like it to be a parish event. It seems that the Council would need to action this. A working group comprised of Cllrs. Millward, Friend and Simon and Julia Ambler volunteered to undertake this.

RESOLVED: The actions against each of the (i) to (x) projects be followed through and where financial input is required this be budgeted for as necessary.

MIN.150/21 FINANCE

(i) RFO Report

The RFO advised members that she would be starting the budgets shortly. She asked members to agree a date for the informal budget meeting in January 2022. Suggested date Thursday 13th January 2022. It was thought that Tuesday 11 January at 8pm via ZOOM would be better for all.

The RFO provided the following reports to the Council: -

September 2021

Balance sheet at 31/10/21

Income & Expenditure Account for the month of October 21 as detailed below.

Income & Expenditure Account – Actual v Budget – October 21

Summary of Actual expenditure against budget for October 21 with detailed notes against each cost.

Payments made in the month Reconciliation -October 2021

(ii) Income & Expenditure – October 2021

Payments made in October 2021

Date	Ref	Name	Net	Category
15/10/2021	BACS	Argent Creative Marketing	80.00	Website maintenance
15/10/2021	BACS	Office Depot International (UK)Ltd	32.43	Stationery
15/10/2021	BACS	Office Depot International (UK)Ltd	132.49	Stationery
15/10/2021	BACS	Sunshine Commercial Services Ltd	943.97	Grounds Maintenance
15/10/2021	BACS	Sunshine Commercial Services Ltd	26.52	Grounds Maintenance
15/10/2021	BACS	Sunshine Commercial Services Ltd	943.97	Grounds Maintenance
15/10/2021	BACS	Sunshine Commercial Services Ltd	26.52	Grounds Maintenance
15/10/2021	BACS	Larkstel Ltd	360.16	Refuse
15/10/2021	BACS	Whitbread Trading Ltd	25.00	Cleaning
15/10/2021	BACS	TMG Swindon Ltd	126.22	Repairs
15/10/2021	BACS	Rai Fashions Ltd	24.99	Repairs
15/10/2021	BACS	Total Football	32.92	Play Area Maintenance
15/10/2021	BACS	Lucy Norris	6.39	Courses / Travel
15/10/2021	BACS	City Cleaning	951.00	Cleaning
15/10/2021	BACS	Yately Fencing	125.00	Repairs
29/10/2021	BACS	Payroll	4,994.84	Payroll

15/10/2021	BACS	HAGS - SNMP Ltd	275.00	Play Area Maintenance
15/10/2021	BACS	Comfort building Services	169.00	Electrics & Plumbing
15/10/2021	BACS	Andy Fisk	491.45	Lengthsman
11/10/2021	DD	Npower	325.49	Electricity
01/10/2021	DD	Hart District Council	159.00	Rates
18/10/2021	DD	Intuit	38.00	Accountancy Software
12/10/2021	DD	PlusNet	34.41	Telephone / broadband
25/10/2021	DD	PlusNet	47.81	Telephone / broadband
15/10/2021	DD	Tesco	12.50	Telephone / broadband
21/10/2021	cheque	CVPC	145.00	Petty Cash Float
21/10/2021	cheque	Crookham village WI	59.00	Hall Rent
15/10/2021	DD	Bankline	8.40	Bank charges
26/10/2021	DD	Total Gas & Power	82.38	Gas
28/10/2021	DD	Orange Pixel	40.00	Website maintenance
		Total	10,719.86	

**Crookham Village Parish Council
Income & Expenditure Account**

October 2021

	<u>Total</u>
Income	
Hire of Facilities	6,003.56
Hire of Pitches	617.55
Total Income	<u>£ 6,621.11</u>
Expenses	
Asset Maintenance and Repairs	2,865.35
Miscellaneous	34.85
Office Expenses	297.44
Professional Fees	46.40
Property Maintenance	1,665.18
Property Services	720.59
Salaries	4,994.84
Total Expenses	<u>£10,624.65</u>

Notes

- Petty Cash Expenditure in the month £49.79
- Petty Cash Float advance in the month £145.00
- Direct Debit authorisation – minute reference (022/21(iv))

RESOLVED: The Report of the RFO was accepted.

MIN.151/21 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his Report.

RESOLVED: The Report of the Planning Committee was accepted.

(ii) HDC 21/02669/HOU Demolition of conservatory and erection of a single storey rear extension, side infill extension between the house and garage and enlargement of existing rear dormer to form additional habitable accommodation.

4 Knox Close, Church Crookham, Fleet GU52 6TR

Cllr. Jackson introduced the application. There was some debate.

RESOLVED: No objections.

(iii) HDC 21/02696/HOU Erection of a single storey rear and infill extensions and conversion of outbuilding to residential accommodation, alterations to windows and doors.

Kingsley Villa, Pilcot Road, Crookham Village, Fleet GU51 5RU

Cllr. Jackson introduced the application. There was some debate.

RESOLVED: No objections.

(iv) HDC 21/02505/LBC Take down and rebuild west chimney

Brunley, The Street, Crookham Village, Fleet GU51 5SD

Cllr. Jackson introduced the application. There was some debate.

RESOLVED: No objections.

MIN.152/21 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) Pedestrian way across grass verge, Hitches Lane/Pilcot Road

Ongoing.

(ii) Footpaths – Replacement Stiles

The Ramblers Assc had walked our paths and identified where stiles could be replaced by gates or kissing gates to enable them to be more accessible. Members believed that there were two kissing gates remaining from the demolished boardwalk at the bottom of f/p 2.

RESOLVED: Request that HCC use one of these to replace the stile on f/p 1.

MIN.153/21 MANAGEMENT OF COUNCIL FACILITIES & LAND

(i) Report from Centre Manager

Reported noted.

(ii) CCTV Pole issues

Cllr. Jackson believed that the proposed solution seems quite workable. Members supported this view.

RESOLVED: Accept the offer.

MIN.154/21 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Issue with Crondall Road being closed and no notification received as to why. Complain to HDC. Cllr. Parker said he had taken time out to see what was happening on Crondall Road. He then updated Members further to his written report. Two things 1) HCC had it medium term financial strategy today and there are savings that have to be made in part because the additional 3% they had to support social services has been reduced to 1%. He asked that when HCC send out the consultation please would Members respond and he is going to see the MD of the Hareshill development, mainly to introduce himself but he would be happy to raise any subjects on behalf of the Council. Cllr. Jackson advised him of our concerns about the lack of parking. Cllr. Parker said he was aware of this but they have been doing this for a long time. Cllr. Jackson said one unknown was to what extent they were giving outside space to the community building. Cllr. Parker said drop him a note with a brief outline of issues and Cllr. Jackson agreed to do so.

Cllr. Friend said he will send out an email detailing what had come out of the levelling up and sustainable conference he had attended and he will share those notes.

AGENDA ITEM – Greening & sustainability going forward. He wants an action plan and intent statement for the next two years. He wants a strategy for setting up new schemes.

Food waste – repair cafes – facilitate actions. He would like Sustainability etc as a standing Agenda item. Cllr. Julia Ambler advised he should contact two local residents (KtK and RH) and she will send contact details to him.

Cllr. Barham gave apologies for the December meeting. The Chairman said she will be attending the HALC AGM on Saturday and will report back to the next meeting.

Cllr. Millward said the Facebook page is now live. He needs to work how it is easily found in the search engine. AGENDA item for the next meeting. He will recirculate the social media policy before then.

The meeting closed at 9.32 pm

Dates for Council Meetings for the remainder of the year and for 2022.

Zebon Copse Centre
THURSDAY 2 December

Dates for Council Meetings for 2022
ALL THURSDAYS

WI HALL

6 JAN
3 MARCH
5 MAY (Annual General Meeting)
12 MAY (Annual Parish Meeting)
7 JULY
6 OCT
1 DEC

ZCC

3 FEB
7 APRIL

2 JUNE
1 SEPT
3 NOV