

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 1 March 2021 held at 7.45pm using a platform called ZOOM which allows participation online. Please refer to the Minutes of the April 2021 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Dr. Stephen Bennett
Cllr. Andrew Friend
Cllr. David Jackson
Cllr. Ben Millward
Cllr. Dr. Indra Sinka
Mrs. Carol Leversha (Clerk)

In attendance County Cllr. John Bennison, Ward Cllr. Tony Clarke.

MIN.027/21 APOLOGIES

Cllr. Suzanne Barham.

MIN.028/21 CHAIRMAN'S ANNOUNCEMENTS

None.

MIN.029/21 MINUTES OF THE MEETING OF 1 FEBRUARY 2021

The Chairman referred to each page of the Minutes and asked if Members had any corrections to these. Min. 026/21(v) delete "attacks" insert "impedes".

RESOLVED: Min. 013/21 to Min. 026/21 were agreed as a true record and signed by the Chairman.

MIN.030/21 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.031/21 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.032/21 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman adjourned the meeting for public participation. Councillor Bennison advised HCC is going to be looking for a new Chief Executive. John Coughlan is retiring after 6 years as CX but his replacement will not be confirmed until after the May elections. There was a fly tipping announcement which has just been sent out. Organised crime is now dumping waste in Hampshire. 30 tonnes of shredded waste was dumped onto the lanes in East Hampshire. HCC were fortunate enough to get some grants from Government for improvements to buildings. Solar panels will be going on schools etc and the grant has to be spent within the next 6 to 9 months. Unfortunately road funding is going to be cut by 25% in the coming year due to Government cuts. As previously reported SSE and Redfields Road closed for works and now the trees along the A287 have been cut down. The ground is too wet for chipping to be done on the land and there may be a requirement for traffic lights on the A287 for chipping to be done on the roadside. Apparently the electric work was not for the new building site but for burying cables and putting conduits into the road and along towards the Coxmoor site. This is a long project and has been planned for a very long time. Cllr. Clarke raised the Appeal about the A287 roundabout – it was validated on 26 Feb – further submissions by 29 March and will be written reps - all of the application submissions have been forwarded to the Inspector. The Chairman reconvened the meeting.

MIN.033/21 FACEBOOK FOR COUNCIL

Cllr. Ben Millward spoke to his report. He had drawn up a brief document outlining why CVPC should consider a Facebook profile. Most other parishes have a good number of followers which helps get key messages out and about. The main question for this evening is do we have a page or a group – and the main difference is who can post. A group can have anyone posting to it. For our purposes a page would be more suitable. Having looked at the other local council pages he had not seen many negative comments. If it is resolved he will put together a page with a working party as we will need some administrators. He suggests that members set up their own Facebook profile and that means they can also be an administrator. A protocol to be produced to cover management of a Council Facebook page. A lengthy debate took place as to the pros and cons of group versus page. Cllrs. Millward, Friend and Jackson to form a working group.

RESOLVED: Members agreed that we would have Facebook page.

MIN.034/21 PRE-PURDAH NEWSLETTER

Cllr. Jackson said we normally would be putting out a newsletter to encourage people to stand for election and also advertise our referendum. There was a long debate and it was agreed that the newsletter content could not be considered a political matter and could therefore be delivered during purdah. All articles would include the Greening Campaign, CVPC Facebook Page, CVPC Referendum and re-opening of Zebon Centre, with no reference to a Member. Articles for each title to be sent to Cllr. Jackson as soon as they are ready so that he can compile the newsletter and get it printed. Articles to him by no later than 31 March, which allows early April to edit and get them printed ready for distribution from 10 April.

RESOLVED: Newsletter can be distributed during Purdah period as per the above debate.

MIN.035/21 HART DISTRICT ASSOCIATION OF PARISH & TOWN COUNCILS

Cllr. Jackson explained that HDAPTC was a very useful forum for exchanging information with other town and parish councils in Hart and for receiving briefings from HDC senior officers. After speaking with the Chairman of HDAPTC, Cllr. Jackson proposes that CVPC requests a restart of regular HDAPTC meetings, if necessary on line. Cllr. Jackson said he would like to submit his paper addressing planning errors to go to the first meeting to see if other parish councils have the same issues as we do.

RESOLVED: CVPC requests HDAPTC to restart meetings asap and via Zoom if necessary.

MIN 036/21 COUNCILLOR CODE OF CONDUCT

Members were aware of our existing CoC and the new CoC from the LGA via NALC. Cllr. Jackson said the new one was very good and gave a lot of guidance about conflict of interests.

RESOLVED: The new LGA (NALC) CoC to be adopted to take effect after 6 May 2021 elections.

MIN.037/21 FINANCE**(i) Report from the RFO**

The RFO provided the following reports to the Council: -

February 2021

Balance sheet at 28/02/21

Income & Expenditure Account for February 2021 as detailed below.

Income & Expenditure Account – Actual v Budget – April 20 to February 2021

Summary of Actual expenditure against budget for April 20 – February 2021 with detailed notes against each cost.

Payments made in the month – February 2021 – see below.

Crookham Village Parish Council**February 2021**

	<u>Total</u>
Income	
Hire of Facilities	-157.00
	-£
Total Income	<u>157.00</u>
Expenses	
Asset Maintenance and Repairs	1,864.09
Professional Fees	60.10
Property Maintenance	244.00
Property Services	300.01
Salaries	4,810.77
Sections 137	152.50
Subscriptions	165.00
Total Expenses	<u>£7,596.47</u>

S137 *

RESOLVED: That the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with said expenditure.

*Victim Support £100 – BACS 12th February 2021

*Church Crookham Parish Council £52.50 – BACS 12th February 2021

(ii) Payments Made in the Month – February 2021

Date	Num	Name	Net	Category
			£	
12/02/2021	BACS	Emma Cornelius	95.00	Customer refund
12/02/2021	BACS	CAD	75.00	Electrics & Plumbing
12/02/2021	BACS	Tamsin Paola	50.00	Customer refund
12/02/2021	BACS	CBS	169.00	Electrics & Plumbing
12/02/2021	BACS	Victims Support	100.00	Grant / Donation
12/02/2021	BACS	Church Crookham Parish Council	52.50	Grant / Donation
12/02/2021	BACS	Open Spaces	55.00	subscription
12/02/2021	BACS	Parish Online	70.00	subscription
12/02/2021	BACS	K Martin Tree Consultancy	300.00	communal areas
12/02/2021	BACS	Hart District Council	252.12	communal areas
12/02/2021	BACS	Fisk Gardening Services	228.75	communal areas
12/02/2021	BACS	Fisk Gardening Services	89.25	communal areas
12/02/2021	BACS	Information Commissioners	40.00	subscription
12/02/2021	BACS	Agile HR Consultancy	12.50	Professional Fees
12/02/2021	BACS	Phil Worthington	62.00	Customer refund
12/02/2021	BACS	Sunshine Commercial Services	943.97	Grounds Maintenance
12/02/2021	BACS	Payroll	4,810.77	Payroll
28/02/2021	BACS	HAGS	50.00	Play Area Maintenance
12/02/2021	DD	PlusNet	33.75	Telephone/ Broadband
25/02/2021	DD	PlusNet	37.99	Telephone/ Broadband
26/02/2021	DD	Total Gas & Power	214.11	Gas
15/02/2021	DD	Tesco Mobile	14.16	Telephone/ Broadband
15/02/2021	DD	Bank line	9.60	Bank charges
16/02/2021	DD	Intuit	38.00	accountancy software
			7,803.47	

Note

Direct Debits authorisation– minute reference (022/21(v))

Customer Refunds £207

RESOLVED: The Report of the Responsible Finance Officer was accepted.

(iii) Annual Risk Assessment

Members had queries on Banking Online. Defer to April meeting when the RFO will be able to respond.

MIN.038/21 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his report and there were no queries. Cllr. Jackson commented that the draft minutes of the Hart Planning Development Control Meeting gave only the decision and did not mention other relevant issues raised in debate.

RESOLVED: The report of the Planning Committee was accepted.

(ii) HDC 21/00121/ADV – Erection of hoarding around the development site with flats monolith signs.

Land north of Netherhouse Copse, Hitches Lane, Fleet

Cllr. Jackson introduced the application. He asked for Members views on the length of the permission and the illumination of the signs. Concerns raised about the illumination of the signs.

RESOLVED: Members are uncomfortable with the proposed illumination of the signs as they have concerns about the distraction to drivers at night along such a length of road frontage.

(iii) HDC 21/00376/HOU – Demolition of garage and study and erection of a two storey side, single storey front and first floor rear dormer.

Chelston, The Street, Fleet GU51 5SH

Cllr. Jackson introduced the application. There was concern about the asymmetry of the roof line. A dropped roof line for the extension to match the attached property would be preferable to reduce the mass on the street scene and to restore symmetry of the roof line. Nor are the new windows in sympathy with the existing. Parking on site seems to be inadequate for a 4 bed dwelling and parking standards require one more parking area as they only show 3 parking spaces. Concern as to whether it meets design standards for the NP and parking spaces.

RESOLVED: Although the plans submitted show only 3 parked cars we ask that the applicant demonstrates he can meet the 4 car park spaces required by Hart Parking Standards. There was concern about the asymmetry of the roof line. A dropped roof line for the extension would have been preferred to reduce the mass on the street scene.

MIN.039/21 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) Complaint about traffic speeds through the village.

Members had been advised of the traffic accidents over the past 2 years and there was no evidence that the majority of them had been caused by excessive speed.

RESOLVED: No further action in view of the evidence presented by the police and advise the resident accordingly.

MIN.040/21 MANAGEMENT OF COUNCIL FACILITIES & LAND

(i) Report from Centre Manager

The Report was noted. It is hoped the Centre can re-open on 19 April 2021. Cllr. Julia Ambler put Members on notice that the bin emptying and litter picking would be discussed at Finance. The roof survey issue would also be a Finance item.

(ii) CCTV

Cllrs. Jackson and Bennett had drawn up a specification and quotations had been invited from 3 companies. Cllr. Jackson spoke to the extra cost of putting a camera out to the further play area. Debate also took place about the new sports hall which would come on site at a later date. To cater for potential future increase in the number of cameras it would be prudent to take the option for the large base station. Implicit in agreeing this plan is that underground cables will need to be laid to the cameras overlooking the car park entrance. Also discuss putting up a camera at the end of the play area if supported by contractor. Cllrs. Bennett and Jackson to bring to a conclusion.

RESOLVED: Company A quotation (in the sum of £6,978) accepted subject to detailed installation plans being agreed by Cllrs. Bennett and Jackson.

(iii) Security Patrol Quotations

Several companies have submitted quotations. Cllrs. Bennett and Jackson had reviewed the quotes and a spread sheet had been drawn up. Company A was the preferred contractor. The current Key Holding and Call Out contract to be cancelled.

RESOLVED: Company A to be engaged with effect from 1 April 2021. Key holding £180 per annum plus emergency call outs. Patrols @ £2184 per annum.

(iv) Energy saving for ZCC

Energy Hub had confirmed that there are currently no grants available via them for projects outside of community wide benefit. However, one of the officers had kindly gone over all the energy bills for the Centre and sent a suggested option to consider going forward. Defer to later meeting.

MIN.041/21 INFORMATION SHARING & AGENDA ITEMS FOR THE NEXT MEETING

The Chairman asked each Member whether they wished to propose items for the next meeting or update on actions taken on behalf of the Council.

Cllr. Jackson raised the following: Trail bike ridden along Danvers Drive at speed mid pm 28 February. Parishioner had complained that closure of disabled parking spaces in central Fleet was causing significant access difficulties for some disabled people. Boardwalk at f/p 2/14 across the boggy section has been severely damaged – advise HCC RoW Officer.

(i) UPDATE ON ALTERNATIVE ENERGY SOURCE

(a) Sports Hall (Albany Farm), Martin Grant Homes

Martin Grant are expecting to start construction in mid 2021 and have promised to be in touch prior to then to liaise with us re sustainable energy provision. The Technical Director is John Matuszewski. Whilst this looks to be a while away if something comes out of upgrading ZCC to be carbon free etc we could go back to him with suggestions. This remains on the Agenda for ease of contact.

(ii) Update on Neighbourhood Plan

Cllr. Julia Ambler advised that HDC will be issuing poll cards.

(iii) Update on Fleet Phoenix

Outreach patrols currently suspended.

(iv) Update on Refresh of Conservation Area

Clerk to check out the Cross Farm consultant report and also the person who did the canal consultation document. Cllr. Julia Ambler said there is a new format for these documents which is in dropbox. We need to ensure we get the right person from the start. Put on the Agenda for a decision in the summer.

(v) Update on Greening Campaign

Cllr. Andrew Friend nothing to update.

(vi) Ghost Story Competition

Cllr. Dr. Sinka needs to decide the order of winner.

(vii) Crookham Street Social Club – Community Asset

HDC have confirmed that the CSSC has again been listed as an Asset of Community Value.

The meeting closed at 10.05 pm.

Dates for 2021 Council meetings:

All Mondays:

12 April - 17 May (Annual General Meeting following elections of 6 May) - 7 June - 5 July - 6 September - 4 October - 1 November - 6 December