



These are the unadopted public minutes of a virtual meeting of the Crookham Village Parish Council Finance and Human Resources Committee on Monday 21st December 2020. Please refer to the Parish Council Minutes of the next meeting for any amendments.

Present

Cllr Julia Ambler (Chairman)

Cllr Simon Ambler

Cllr David Jackson

Mrs Angela Sayers

Mrs Tabby Powell

83/20 APOLOGIES FOR ABSENCE

Cllr Suzanne Barham, Cllr Andrew friend, Cllr Stephen Bennett

84/20 CHAIRMAN'S ANNOUNCEMENTS

None.

85/20 Minutes of Previous Meeting

Finance minutes (74/20 –82/20) from the November 20 meeting.

RESOLVED

Minutes 74/20 to 82/20 were agreed as a true record and signed by the Chairman.

86/20 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None.

87/20 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

88/20 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

None.

89/20 Zebon Copse Centre

Contracts

A) Annual Intruder Alarm Service and Annual remote monitoring

The FC discussed the renewal of the contracts

RESOLVED

The FC approved the quote from Home Security for £90.

The FC approved the quote from Home Security for £150.

ACTION

CM to action.

B) Pest Control

The FC discussed the renewal quote.

RESOLVED

The FC approved the quote for £240/per annum for the next 2 years.

ACTION

CM to action.

C) Waste Contract

The FC discussed the renewal quote.

RESOLVED

The FC approved the quote from Biffa for £598 per annum.

ACTION

CM to action.

D) Regular users

The FC discussed the procedure going forward for users to retain their weekly booking slots.

ACTION

The FC agreed to give existing users first refusal when one of their slots is requested by another user. In the event users would like to reserve the slot the full price will be required

E) CCTV

Cllr David Jackson requested formal agreement to the tender document for CCTV at ZCC

RESOLVED

The FC accepted the proposed tender document.

ACTION

Clerk to action.

Approach 3 and try to get quotes/rough estimate for budget meeting.

CM to email contact details to Clerk

Work to commence in FY 21/22

Repairs & Maintenance

A) Air Conditioning Unit

The FC discussed the quote for the annual service

RESOLVED

The FC approved the quote from CAD for £75.

ACTION

CM to action.

B) Floor Cleaning

The FC discussed the need for further cleaning.

ACTION

CM to defer the floor cleaning till required.

C) Handyman

The CM requested further funds.

RESOLVED

The FC approved a budget of £285 for repairs and maintenance around the centre

ACTION

CM to action.

D) Bin

The FC discussed the requirement and cost to replace the vandalised bin in the junior play area.

ACTION

CM to monitor litter around the area over the next few months.

E) Partition Wall

The FC discussed the date for the next service.

ACTION

Defer to next Financial Year - 21/22

F) Roof Repairs

The FC discussed the quote for the repair.

RESOLVED

The FC agreed a max budget of £1000

ACTION

CM to get some more quotes – look at lead substitute.

Cllr Indra Sinka joined the meeting

90/20 FINANCE

Grant Application

The RFO advised members that an application had been received for a donation towards setting up a Fleet park run.

ACTION

Defer to full council meeting on Monday 4th January 2021

Clerk to obtain further details regarding the licence required and whose applying for the licence

Ask grant applicant to join the next full council meeting on Monday 4th January 2021 and advise members about the organisation

91/20 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

FC – Meeting Dates 2021 – RFO to email proposed dates

The meeting closed at 20.44pm.