

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 2 November 2020 held at 7.45pm using a platform called ZOOM which allows participation on line. Please refer to the Minutes of the December 2020 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Suzanne Barham
Cllr. Dr. Stephen Bennett
Cllr. David Jackson
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance County Cllr John Bennison and Fleet Phoenix Officer and the Clerk to Church Crookham Parish Council.

MIN.191/20 APOLOGIES

Cllr. Andrew Friend and Ward Cllr. Tony Clarke.

MIN.192/20 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that Cllr. Beverley Batt had tendered her resignation due to re-location and new employment. He expressed his thanks for her efforts in supporting the environment issues during her tenure.

MIN.193/20 MINUTES OF THE MEETING OF 5 OCTOBER 2020

The Chairman referred to each page of the Minutes and asked if Members had any corrections to these.

RESOLVED: Min.174/20 to Min. 190/20 were agreed as a true record and signed by the Chairman.

MIN.194/20 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.195/20 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.196/20 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman adjourned the meeting for public participation.

Cllr. Bennison, said he had quite a lot to raise. Remembrance Service is going ahead at Hart. HCC Waste sites will remain open during lockdown but you will still need to make an appointment. Also HCC country parks and Harold Hillier Gardens will remain open. Building sites will remain open but getting materials from factories may prove an issue. Watery Lane (Albany Park) with luck the traffic lights on Redfields Lane should be gone by the end of the week. The roundabout on A287, HCC have put in another piece on the consultation. The Chairman said it was from HCC officer Ben Clifton and he has put a hold on it. The developer is able to do some sculpting work on their own land. Legal agreements can take up to 3 months. Gables Road footpath should go round the Grove Farm development to Hitches Lane. The other part of this is in adjacent parish. By the War Memorial bollards will be installed on the left hand side and a pavement put there for ease of access to parents and children. Hitches Lane the lighting is now working. Cycle path towards the school can also go up towards the village. There were two pollution incidents at Albany Park – one cause by developer and one off site which the developer helped out with. Cllr. Jackson advised that at 9.45 last Wednesday an enormous lorry went past his home towards the Centre and he sincerely hopes the developer is not using that route for works.

At the close of public participation the Chairman resumed the meeting.

MIN.197/20 CLLR. VACANCY FOR ZEBON WARD

The Chairman advised the by-election notice had been advertised and if an election is not called for then we can co-opt at the next Council meeting.

MIN.198/20 UPDATE FROM FLEET PHOENIX

The Officer apologised as she had not sent a report in. She said there had only been two outreach sessions due to cancellation of some due to very thundering rain. They had raised the question of a youth shelter with some youngsters who were really keen on the idea. With the lockdown they believe they can still do outreach although young people should not be out and if they are out then they definitely need outreach. The teams did move their times to after

school and there have been more young people around. There is concern about cars driving around and a whole list of car regs have gone straight to the police. There was also an increase in gangs and violence although not at Zebon. The Chairman expressed Members thanks for her attendance.

MIN.199/20 REMEMBRANCE SUNDAY – REQUEST FOR CONTRIBUTION

The Chairman thanked CCPC Clerk. She advised that Cllr. Jackson had joined and supported the filming of the Centenary ceremony. The Rev had talked about the importance of War Memorials. It is hoped that tomorrow they will complete the whole package before Lockdown with Col. Combes giving the history and a school child making a contribution. This is being advertised via a newsletter being delivered to residents next week. A budget had been sent by CCCP and it was hoped that CVPC would contribute towards the cost. Cllr. Jackson said the flowers laid to form the word 100 on the day he attended were, in his view, something that we should contribute half towards. With regard to the offer of two members of this Council to do the video this seemed to have been overlooked. CCPC Clerk apologised and said she had not realised the expertise of the offer. Cllr. Sinka asked for the cost of the whole thing – the filming was £1150 and flowers £105. CCPC Clerk said CVPC had been invited to participate from the outset and it had come together very quickly. Cllr. Julia Ambler said that with the COVID-19 issue we were looking at some losses but she would be willing to make a token contribution. After further debate it was agreed to revisit this subject at Finance before making a recommendation to Full Council. In the meantime the suggestion of Cllr. Jackson to pay half of the flower costs was supported by all.

RESOLVED: Pay for half of the cost of flowers for the 100 year wreath from the Chairman's allowance.

MIN.200/20 YOUTH SHELTER COSTS

Members debated this at length and said it required more work and would need to take into account the changing landscape with the new adjacent development. Cllr. Dr. Sinka offered to lead on this project said she would contact Fleet Phoenix and see if she could give a good exemplar.

MIN.201/20 PUBLIC SPACE PROTECTION ORDER

Members were advised that the use of such an order would not be possible for removing unauthorised occupants from the fields.

MIN.202/10 NEWSLETTER

Cllr. Jackson said he would like copy and would need it before the 20 November. If new Members went back over past copies they would find copy which they could use to introduce themselves to residents. Cllr Dr. Sinka asked whether we could have a short storey competition for adults and children under 16 years old - submissions on line. The Chairman said bearing in mind by the time we get this out it will be coming to the end of lockdown. However the initiative was supported and competition to cover any subject with 500 words or less.

MIN.203/20 UPDATE ON ALTERNATIVE ENERGY SOURCE

(i) Community Centre, Hitches Lane, Berkeley Homes

Update from Chairman. According to the S106 agreement it is due online at the 300th occupation but they have agreed with Hart to try to get it finished by the end of the first phase which is much earlier. PVC power is likely and 20% of the car park space will have electric charging points and he had pointed out to them that they should ensure that these were not free but people have to pay to use them.

(ii) Sports Hall (Albany Farm), Martin Grant Homes

The sports centre is quite a long way down the road (200th occupation) and they have promised to engage with us at a later date.

MIN.204/20 UPDATE ON NEIGHBOURHOOD PLAN

Nothing to report

MIN.205/20 REFRESH OF CONSERVATION AREA

Cllr. Julia Ambler said it might be worthwhile having those who are interested having a zoom meeting to start putting it together. It would be useful to see if there is a good template for Con Area appraisals. Cllrs. Barham and Jackson offered to assist. The budget meeting needs to consider costs – a consultant had worked on field patterns on Cross Farm and had some good stuff in it and we need to pay him something for using his work.

MIN.206/20 FINANCE**(i) Report from the RFO
Budget Meeting**

The RFO asked members to agree a date for the budget meeting. Proposed date 11th January 2021. She had been advised by Hart that their deadline is 18th January 2021 for submission of the Precept request. As in line with previous years she will ask for an extension until the 3rd February 2021 after which the budget figure is ratified at the Full Council meeting on the 1st February 2021. She will email Emma Foy at Hart and confirm to members this week. She said that normally forms are signed but she is unsure and will check.

BACS

The RFO advised members that she was getting asked by suppliers if they could be paid by BACS going forward as suppliers were increasingly finding it difficult to bank cheques due to local closures of branches and although some branches offered scanning of cheques it was only up to a certain amount. Cllr Jackson asked how we confirmed that the payment has got to the person at the other end. Cllr Julia Ambler said if people did not actually receive the payment they would soon raise it with us. Cllr. Dr. Bennett said the BACS system double checks account details entered and Cllr. Dr. Sinka supported that view. The Chairman said we needed to choose a suitable method for two Cllrs. to sign off the invoices. Cllr. Dr. Bennett said it could be done by PDF. The RFO will set up a system and will populate a folder. She said she would also advise the total of each batch of invoices to authorise on Bankline in the same way she does the payroll BACS. Initial batch to be dealt with by Chairman and Cllr. Jackson.

RESOLVED: BACS payments for all suppliers were approved with immediate effect.

(ii) Income & Expenditure

Reports Provided

The RFO provided the following reports to the Council: -

October 2020

Balance sheet at 31/10/20

Income & Expenditure Account for October 20 as detailed below

Income & Expenditure Account – Actual v Budget – April 20 to October 2020

Summary of Actual expenditure against budget for April – October 2020 with detailed notes against each cost.

Payments made in the month – October 2020 – see below:

Crookham Village Parish Council**Income & Expenditure Account****October 2020**

	<u>Total</u>
Income	
Hire of Facilities	1,601.68
Hire of Pitches	626.00
Total Income	£ 2,227.68
Expenses	
Asset Maintenance and Repairs	1,847.97
Office Expenses	131.48
Printing, Postage & Advertising	358.56
Professional Fees	625.00
Property Maintenance	1,146.89
Property Services	363.58
Salaries	4,687.30
Total Expenses	£ 9,160.78

Payments Made in the Month – October 2020

Date	Cheque	Name	Net	Category
09-Oct	3583	Argent Creative Marketing	80.00	Website / Hosting
09-Oct	3584	Wellers Hedleys	585.00	Legal
09-Oct	3585	JRB Enterprise	452.00	Communal Areas
09-Oct	3585	JRB Enterprise	452.00	Communal Areas
09-Oct	3586	The Point Youth Centre	358.56	Youth sponsorship
09-Oct	3587	Basingstoke & Deane	724.81	Refuse
09-Oct	3588	City Cleaning	75.00	Cleaning
09-Oct	3589	Code 9	270.00	Security
09-Oct	3590	Sunshine Commercial Services Ltd	943.97	Communal Areas - Football Pitches
09-Oct	3591	AlphaGraphics	75.00	Miscellaneous
30-Oct	BACS	Payroll	4,687.30	Payroll
19-Oct	DD	Npower	195.16	Electricity
16-Oct	DD	Intuit	38.00	Accounts software
26-Oct	DD	PlusNet	38.29	Telephone / Mobiles
12-Oct	DD	PlusNet	33.12	Telephone / Mobiles
30-Oct	DD	Orange Pixel	39.00	Website / Hosting
15-Oct	DD	Tesco Mobile	14.58	Telephone / Mobiles
15-Oct	DD	Bankline	2.00	Bank Charges
27-Oct	DD	Total Gas & Power	82.43	Gas
		Total	9,146.22	

Note

Direct Debits authorisation– minute reference **(026/20)**

Petty Cash £14.56

RESOLVED: The report of the Responsible Finance Officer was accepted.

(iii) Quotations for Re-build of ZCC for insurance purposes

Three quotations had been invited but only two had responded and these were presented to Members.

RESOLVED: Accept the quotation from company“C”.

(iv) Quotations for tree surveys

Three quotations had been invited but only two had responded and these were presented to Members.

RESOLVED: Quotation accepted from company “TS”.

(v) Quotation for annual leaf blowing

Quotation accepted and Cllr.Jackson will advise contractor when to carry out the work.

RESOLVED: Quotation accepted from company “AF”.

MIN.207/20 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his report and there were no questions raised.

RESOLVED: The report of the Planning Committee was accepted.

(ii) HDC 20/02446/REM – Reserved matters application seeking approval of landscape details pursuant to Condition 1 of Outline Planning Permission 16/01651/OUT Land North of Netherhouse Copse, Hitches Lane Fleet

The Planning Committee Chairman introduced the item and invited debate. Members objected to the proposal to remove more mature trees, further damage to the long-established rural street scene and to the high proportion of non-native Dogwood, They also expressed disappointment at the unhelpful way in which the detailed information was presented.

RESOLVED: Chairman of Planning Cttee to prepare the submission to Hart.

MIN.208/20 UPDATES ON HIGHWAY & FOOTPATH MATTERS

Cllr. Bennison (HCC) had updated Members under Public Participation. Cllr. Jackson raised the issue of flooding at the end of Danvers Drive. It was believed that this was caused by blocked drains. Clerk to raise the matter with the relevant authority.

MIN.209/20 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

The Report was noted. There has been an issue with unauthorised users which CMs seem to have resolved. Cllr. Dr. Bennett had sent a link which advised that furloughed staff could work where necessary on a part-time basis. The Chairman said that once the legislation is quantified the ZCC/COVID-19 working group could be utilised again.

(ii) Code 9 Report

Patrols are now leaving dockets in the CMs post-box and contact has been made with a new Code 9 Officer who is actively pursuing our CCTV requirements for the Zebon Centre. The Clerk and M.D of Code 9 had recently had a Teams meeting and a transcript of what was discussed was emailed to Members.

MIN.210/20 INFORMATION SHARING & AGENDA ITEMS FOR THE NEXT MEETING .

Informal budget meeting 11 January 2021.

Consider the Withdrawal of Implied Permission Notice at the next meeting.

The meeting closed at 9.37 pm.

Dates for 2020 meetings:

7 December

Suggested dates for 2021 Council meetings: All Mondays.

4 Jan

1 Feb

1 March

6 April

-

Annual Parish Meeting

12 April

17 May

-

Annual General Meeting following elections of 6 May

7 June

5 July

6 September

4 October

1 November

6 December