

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 5 October 2020 held at 7.45pm using a platform called ZOOM which allows participation on line. Please refer to the Minutes of the November 2020 meeting for any amendments.

Present: Cllr. David Jackson (Chairman)
Cllr. Andrew Friend
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance County Cllr John Bennison and Ward Cllr. Tony Clark and Fleet Phoenix Officer.

MIN.174/20 APOLOGIES

Cllrs. Julia and Simon Ambler, Cllrs. Beverley Batt, Suzanne Barham and Stephen Bennett.

MIN.175/20 CHAIRMAN'S ANNOUNCEMENTS

None.

MIN.176/20 MINUTES OF THE MEETING OF 7 SEPTEMBER 2020

The Chairman referred to each page of the Minutes and asked if Members had any corrections to these.

RESOLVED: Min. 156/20 to Min.173/20 were agreed as a true record and signed by the Chairman.

MIN.177/20 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.178/20 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.179/20 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman adjourned the meeting for public participation. The Chairman said he would bring forward the Fleet Phoenix item after public participation.

Councillor Bennison advised as follows: Hitches Lane, The street lighting around the roundabout not quite finished should be in the next week then all works complete. Berkeley are moving their base from Edenbrook to Grove farm from. Watery Lane, still three or four weeks left before entrance works to the site complete. Pollution spill which had been reported was not anything to do with the site - Environment agency involved. Roundabout onto A287 - queries to drawings which had been sent to developer by HCC Officer in February have now been answered HCC will need 2 to 3 weeks to check through. Climate change - Paper went to last Cabinet meeting starting to explain how HCC will reduce its carbon emissions in the next five years, living document will be updated frequently. Fly tipping - Records show that during the period of lockdown fly tipping incidents in Hampshire were less than corresponding period the previous year.

Cllr. Clarke spoke about Watery Lane and he has had a couple of different approaches from residents regarding vibration and removal of screening of trees and concern that the developer was looking to put a drain across Watery Lane. He had spoken to Enforcement and Environmental Health and they visited the site and spoke to the contractors – E and EH have been advising the residents of someone on site regarding the vibration issue. They looked at the trees and this was identified on the application plans as a gap. When something this is coming up again an advisory letter will be sent to residents.

At the close of public participation the Chairman resumed the meeting.

MIN.180/20 HALC AGM (update)

The Chairman advised there had been over 100 attending which was greater than ever before. Rates of subscription have not changed. The most interesting part was a planning guy from HCC who had a more positive outlook on the future than Cllr. Jackson and he would email the slide presentation.

MIN.181/20 AMENDMENT TO FINANCIAL REG 3.6 (to enable Centre Managers to purchase consumables)

The Centre Managers checked costs of consumables against those which were to be supplied by the cleaning contractors. As a result of their investigations they were able to source the required products cheaper from another company. What is now

required is an amendment to the Financial Regulations enable them to spend up to £100 per month for the supply of these products.

RESOLVED: Financial Regulation 3.6 be amended to add permission for CMs to spend up to a maximum of £100 per month for cleaning consumables for the Centre in addition to the current petty cash allowance.

MIN.182/20 UPDATE FROM FLEET PHOENIX

The Officer advised she had presented two reports one for the Sept outreach and the other for the Summer Project. The key word at the moment is obviously the changing seasons and as of last week they were doing more work making connections with young people leaving schools. They hope to do very late/early am contacts – they are coming across new people. What comes across is the young people they spoke to wanted somewhere to sit. Cllr. Dr. Sinka said it is a great idea and asked whether experience had shown seating areas worked. She totally supports the suggestion and it would show that the Council were listening and doing what it can. These kids have very little they can do. Cllr. Friend said if we want these young people to engage we need to give them ownership of an area. Could Fleet Phoenix engage with the young people and get their views – he would imagine we would not want to start issues between different groups of young people. She will get the team to concentrate on asking the question and also find out where the most suitable site would be. Clerk to look at potential shelters. The Chairman asked whether Fleet Phoenix were going to do an Easter and Summer Project again at ZCC, as we would need to budget for both. Confirmation was given that Fleet Phoenix would be delighted to continue with these projects. Particularly since the Easter project for this year had been cancelled due to Covid restrictions. Cllr. Dr. Sinka asked if there were any issues which seemed to recur and was advised that Covid was the issue with both parents and children at the Summer Project. Getting to the end of summer they were incredibly worried about getting back to school. Not all have returned to school as of yet. She has every admiration for the schools locally as they have put themselves at risk on a daily basis. Yes she would be happy to attend next month. Cllr. Dr. Sinka thanked her for her presentations and said it was more productive having someone present than just reading a report.

MIN.183/20 REVIEW OF CONSERVATION AREA

The Chairman advised that this is an important topic and it was a project which would be valuable for our new Members to support.

Min.184/20 UPDATE ON ALTERNATIVE ENERGY SOURCE

(i) Community Centre, Hitches Lane, Berkeley Homes

Nothing to report.

MIN.185/20 UPDATE ON NEIGHBOURHOOD PLAN

Nothing to report

MIN.186/20 FINANCE

(i) Report from the RFO

She was pleased to report that the Centre was generating income again and the second half of the precept had been paid in September. The RFO advised members that she and the Centre Manager were chasing the music licence fee invoice for the centre from PRS but with no response so far. Cllr. Jackson asked if Bankline was up to speed and was advised that Cllrs. Julia Ambler and Dr. Indra Sinka were there as backup to Cllrs. Simon Ambler and Jackson. All had now received their card readers from NatWest for the bank line system. Members discussed adding Cllrs. Friend and Cllr Batt as signatures and the RFO said we would need to fill in the NatWest mandate forms and do the authorisation at the local NatWest branch unless Cllr. Simon Ambler could do it automatically via the bank line system.

The RFO provided the following reports to the Council: -

September 2020

Balance sheet at 30/09/20

Income & Expenditure Account for September 20 as detailed below

Income & Expenditure Account – Actual v Budget – April 20 to September 2020

Summary of Actual expenditure against budget for April – September 2020 with detailed notes against each cost.

Payments made in the month – September 2020 – see below:

(ii) Income & Expenditure Account – September 2020

Crookham Village Parish Council
Income & Expenditure Account
September 2020

	<u>Total</u>
Income	
Hire of Facilities	57.22
Hire of Pitches	71.25
Precept	67,735.00
Total Income	£ 67,863.47
Expenditure	
Asset Maintenance and Repairs	606.45
Miscellaneous	43.63
Office Expenses	471.62
Printing, Postage & Advertising	268.92
Professional Fees	98.33
Property Maintenance *	5,131.91
Property Services	160.47
Salaries	4,687.30
Total Expenditure	£ 11,468.63

* Reserve Transfer
£1474

Payments Made in the Month – September 2020

Date	Cheque	Name	Net	Category
19-Sep	3565	Whitbreads Window cleaning	20.83	Cleaning
19-Sep	3566	Fabriclean	260.00	Cleaning
19-Sep	3567	KM Electrics	1,474.00	Electrics & Plumbing
19-Sep	3568	The Point youth Centre	268.92	Sponsorship
19-Sep	3569	Agile	58.33	Professional Fees
19-Sep	3570	Biffa Waste Services Ltd	540.15	Refuse
19-Sep	3571	Cartridge Save Limited	185.56	Consumables
19-Sep	3572	Code 9 Security	54.00	Security
19-Sep	3573	Basingstoke & Deane	724.81	Refuse
19-Sep	3574	Comfort Building Services	169.00	Electrics & Plumbing
19-Sep	3575	Viking	48.83	Stationery
19-Sep	3576	Drop Box International	142.68	Website & Hosting

19-Sep	3577	Bitdefender	24.99	Website & Hosting
19-Sep	3578	Customer Refund	50.00	Customer Refund
19-Sep	3579	Fisk Gardening Services	548.70	Lengthsman Scheme
19-Sep	3580	Fisk Gardening Services	57.75	Lengthsman Scheme
19-Sep	3581	City Cleaning	1,824.37	Cleaning
19-Sep	3582	Source Supplies	46.46	Cleaning
30-Sep	BACS/DD	Payroll	4,687.30	Payroll
15-Sep	DD	Tesco	14.16	Telephone / Broadband
30-Sep	DD	Total Gas & Power	75.12	Gas
14-Sep	DD	PlusNet	33.00	Telephone / Broadband
24-Sep	DD	PlusNet	38.19	Telephone / Broadband
30-Sep	DD	Intuit Ltd	38.00	Accountancy Software
15-Sep	DD	Bankline	2.00	Bank Charges
30-Sep	DD	Orange Pixel	39.00	Website & Hosting
		Total	11,426.15	

Note

Direct Debits authorisation– minute reference (026/20)

Petty Cash £92.48

Customer Refunds £50

RESOLVED: The report of the Responsible Finance Officer was accepted.

MIN.187/20 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his report and there were no questions raised.

RESOLVED: The report of the Planning Committee was accepted.

(ii) Consultations update

The Chairman advised he had put both active Consultation documents into Dropbox together with his initial comments. It was important that any major comments were received and incorporated before ratification at the next Planning Committee meeting.

(iii) 20/02280/HOU – Demolition of conservatory and erection of a single store rear extension.

The Meadows, Crondall Road, Crookham Village

The Chairman presented the application and invited debate. The property is outside the conservation area and the proposed extension cannot be seen from the road.

RESOLVED: No objections.

MIN.188/20 UPDATES ON HIGHWAY & FOOTPATH MATTERS

(i) Quiet Lanes (request from ZCRA)

Cllr. Bennison had believed we had sight of an email from an officer to Ewshot PC in relation to above. He would resend it. Cllr Jackson raised the issue of diversions for the A287/Redfields Lane roundabout and said Ewshot Lane should not be used as a diversion and Cllr. Friend said this should also apply to Dares Lane as well. Cllr. Bennison said the developer is struggling to find a solution. Eventually when the roundabout is finally in the use the traffic using Ewshot and Dares Lane will probably drop off as people will be able to use the roundabout. A lot of the work can be done off the highway before connecting to the new roundabout. The Chairman suggested that a temporary bypass on developer's land round the North of the roundabout construction area might be better to keep the A287 flowing rather than have a major diversion.

MIN.189/20 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

The Report was noted.

(ii) Code 9 Report

Unfortunately despite repeated emails there is still an issue with the admin side of the contract. Where patrols have encountered issues on site they have been exemplary in dealing with some of them – even to the extent of clearing up a large quantity of mixed litter strewn around. In relation to CCTV the Clerk advised that she had learned Hart have agreed to team up with Runnymede for a shared system and she had sent an email to John Elson asking for an update in relation to our request to be linked to that system.

RESOLVED: Clerk to continue to seek activity reports from Code 9. Situation to be reviewed at next Finance Cttee meeting.

MIN.190/20 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Cllr. Dr. Sinka wished Fleet Phoenix to be invited to the next meeting. Cllr. Friend updated where he was with his poster in seeking inviting participants and he is re-drafting his poster. He awaits the email address going live.

The meeting closed at 8.52 pm

Dates for 2020 meetings:

2 November 7 December