

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 6 April 2020 held at 7.45pm using a platform called ZOOM which allows participation on line. Please refer to the Minutes of the May 2020 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Beverley Batt
Cllr. Andrew Friend
Cllr. David Jackson
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison, and a member of the public.

MIN.064/20 APOLOGIES

None.

MIN.065/20 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed all to the meeting and advised that new legislation has cancelled the requirement for an Annual Council meeting (due to the Covid 19 outbreak) and further legislation has allowed for Councils to hold "virtual" meetings. This is the Council's first meeting using ZOOM.

MIN.066/20 MINUTES OF THE MEETING OF 2 March 2020

The Chairman asked if Members had any corrections to these. There were none.

RESOLVED: Min. 034/20 to Min. 051/20 were agreed as a true record and signed by the Chairman.

MIN.067/20 MINUTES OF THE EXTRA-ORDINARY MEETING OF 23 MARCH 2020

The Chairman asked if Members had any corrections to these. There were none.

RESOLVED: Min. 052/20 to Min. 063/20 were agreed as a true record and signed by the Chairman.

MIN.068/20 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.069/20 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.070/20 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation.

Cllr. Bennison advised gave an update on Hampshire County Council's response to the Covid 19 crisis. There is a daily briefing for County Cllrs and they also get the Hart Council briefing on Covid 19. He advised that anyone needing assistance should ring 0333 370 4000 which as manned 7 days a week between 9am and 5pm. It is taking a while to get through because of the volume of calls. There have been 1151 confirmed Covid 19 cases in the County (including the Unitaries) and in Hampshire itself 876 cases as of Friday. He reminded Members that there had been a Library Service Consultation recently. Since the children have had to remain at home there has been an increase of 770% in digital membership. Schools will remain open Good Friday and Easter Monday to continue caring to for key worker's children. Subsidies are also being paid to bus companies and only essential road works are being undertaken. Moving on to support for residents in Ewshot and Crondall the Village Agent who has been working there for 7 years has knowledge of the elderly. In response to a concern from Cllr. Friend he advised that the volunteers who help out now have ID badges from Hart and whilst they have not gone through DBS checking (due to the length of time involved) they are all known to everyone. In response to a question from Cllr. Batt regarding nursery childcare Cllr. Bennison said he would give a telephone number to the Clerk. The Chairman then reconvened the meeting.

MIN.071/20 COUNCIL NOTICES

Cllr. Jackson said that legislation still requires public notices on noticeboards. In addition there is also a requirement for Hart to publicise on its website Parish Council notices of meetings. There was a short debate and RFO volunteered to put notices on the Council's 5 noticeboards. The Clerk will ensure Hart is given a copy of Council notices.

RESOLVED: RFO will post Council notices on the Council noticeboards and the Clerk will ensure that electronic copies are sent to Hart with a request they be displayed on Hart's website.

MIN.072/20 VACANCIES FOR CLLRS FOR NETHERHOUSE MOOR AND CROOKHAM VILLAGE WARDS

The Chairman explained that whilst local elections are suspended for one year there is no clear guidance as to whether current vacancies can be filled by co-option. There was further debate on the matter and the Clerk was instructed to seek advice from the National Association of Local Councils and the Hampshire Association of Local Councils.

MIN.073/20 UPDATE ON LOCAL GOV LEGISLATION DURING COVID 19 PANDEMIC

The Chairman mentioned that reference to several issues had already been covered and in addition there is no requirement for Councils to hold an Annual Meeting and a Chairman can remain in Office until 2021 unless voted out when Meetings return to being held outside of virtual meetings.

MIN.074/20 ACTIONS TO ASSIST OUR VULNERABLE RESIDENTS

Cllr. Julia Ambler advised that she and Cllr. Jenny Radley (of Church Crookham Parish Council) were working together on this issue. So far they have 60 plus volunteers and are looking for evidence of DBS checks and seeking further information from these volunteers. They have identified 90 vulnerable people in Church Crookham. The Zebon Community Centre handyman is assisting. Hart staff are being redeployed to help and Hart will be sending out a leaflet by Royal Mail to every household seeking to identify the hard to reach. When the process starts she and Cllr. Radley will check that "pairings" are working and the volunteer and assisted person are compatible. Weekly meetings via Zoom were mentioned. Cllr. Bennison said it should be understood that there will be vulnerable people who will not want to engage and the Ewshot and Crondall Agent knows that there are vulnerable people in his patch who simply will not want to be helped.

MIN.075/20 ANNUAL PARISH MEETING – REVIEW OF DATE AND HOW TO BROADCAST

Whilst it is still uncertain whether this will be required by Law Members agreed that the APM should be brought forward to 26 May 2020 at 8pm and held via ZOOM if restrictions are still in force. Fleet Phoenix had been invited to the APM and the Clerk should make contact and advise of new date and confirm their attendance.

MIN.076/20 BERKELEY HOMES – ALTERNATIVE ENERGY SOURCE FOR NEW COMMUNITY CENTRE

Contact is awaited from Berkeley Homes Southern. It is uncertain whether building works are continuing on the Land North of Netherhouse Moor. The Clerk advised she would endeavour to get a response from Berkeley Homes Southern.

MIN.078/20 WEBSITE REVISION AND ACCESSIBILITY REVIEW

The current WordPress theme used by the council web site is no longer supported, which requires a change to a new theme to avoid further technical issues. We also need to ensure that the site meets the new government accessibility requirements. Both tasks should be combined and Orange Pixel, with whom we have a support contract, tasked with making the necessary changes."

RESOLVED: Cllr. Jackson was delegated to get a quote from Orange Pixel and if it is within the budgeted figure the Finance & HR Cttee can ratify it. He was also authorised to define the changes required in consultation with the contractor.

MIN.079/20 UPDATE ON NEIGHBOURHOOD PLAN

Cllr. Julia Ambler expressed sincere thanks to Cllr Jackson for the excellent maps he had produced in response to the Inspector's request. She will pressure the Cabinet Member to ensure it goes on the Agenda of the next Cabinet meeting. The Chairman advised that Hart are proposing to use 565 meetings but there is no indication when that will kick in.

MIN.080/20 FINANCE

(i) Reports Provided

The RFO advised there are no accounts to present as it is Year End. She has now moved Quickbooks Desktop to on- line and she is still learning how to use the software. Year end – still nothing to allow for deferral to a meeting in public. She will have all her paperwork ready

by the end of the month and she may pass the AGAR to the Internal Auditor for signing first, depending on his workload, before it comes to Members. She is also currently populating Quickbooks areas that did not move across. There is no direction yet as to how Full Council is expected to approve the AGAR.

(ii) Dropbox Update

The Chairman went into detail about the background to the need to update. The Neighbourhood Plan takes up a huge amount of space and with the need to update our Conservation Area, which will require lots of photos, the space needed exceeds what we can currently access.

RESOLVED: Move to Business Dropbox and pay the fee annually.

MIN.081/20 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his Report.

RESOLVED: The report of the Planning Committee was accepted.

A list of suggested names from Berkeley Homes for the roads at the new estate had been received. After consideration Member suggested that one of the Brambles be dropped and replaced with Tump View. Clerk to advise accordingly.

(ii) HDC 20/0000579/HOU – Dropped Kerb

Cedar Cottage, The Street, Crookham Village, Fleet GU51 5SJ

Cllr. Jackson introduced the application and invited debate. He felt Members should strongly support it because allowing entry and exit in forward gear improves road safety on The Street.

RESOLVED: Strong support because allowing entry and exit in forward gear improves road safety on The Street.

MIN.082/20 UPDATES ON HIGHWAY & FOOTPATH MATTERS

The Chairman advised that HCC will be erecting a more prominent no through road sign at Zephon Common Lane. It is hoped this will alleviate the issues with Sat Navs sending people down that route to access the Zebon Centre.

MIN.083/20 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

Report noted. As advice had subsequently been received reference Water Checks requiring to be carried out weekly (as normal) in order to expedite the re-opening of the Centre Cllrs. Julia and Simon Ambler have volunteered to undertake this role and also to deliver any mail to either a Centre Manager or the RFO.

(ii) Code 9 Report

Several emails received reporting instances with cars and youths. Members expressed satisfaction with the service.

(iii) Staffing Workload during this Pandemic

Cllr. Julia Ambler advised she has spoken to the Centre Managers and both have expressed willingness to assist where possible when they have caught up on outstanding issues. Both have confirmed they are happy to work from home using their own computers.

MIN.084/20 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Cllr. Jackson asked that Members use Mute for future meetings to prevent background noise from interfering with sound quality.

Cllr. Dr. Sinka said we should ask Phoenix to use her Facebook page to advertise her attendance at the APM and the Centre Manager has use of Facebook and might also be requested to publicise.

The Chairman will put titles against names when meetings with Zoom are held. This will enable the public to identify staff from Members.

The meeting closed at 9.25 pm

Dates for 2020 meetings:

18 May

6 July

5 October

7 December

26 May Annual Parish Meeting

8 June

7 September

2 November

Diary dates for HDAPTC Meetings:

Tuesday 14th July 2020 Tuesday 13th October 2020