

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 6 January 2020 held at 7.45pm in the Zebon Community Centre, Danvers Drive, Crookham. Please refer to the Minutes of the February 2020 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Beverley Batt
Cllr. Andrew Friend
Cllr. David Jackson
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison and 8 residents.

MIN.001/20 APOLOGIES

The Chairman advised that Cllr. Dr. Sinka is expected to be late.

MIN.002/20 CHAIRMAN'S ANNOUNCEMENTS

The Chairman gave a warm welcome to all for this first meeting of the New Year.

MIN.003/20 MINUTES OF THE MEETING OF 2 December 2019

The Chairman referred to these page by page.

RESOLVED: Min. 180/19 to Min. 194/19 were agreed and signed by the Chairman.

MIN.004/20 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.005/20 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.006/20 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation. He further proposed that should persons wish to speak about a planning application then he would permit them (with Members agreement) to actually speak when the application is dealt with and he would bring forward the Planning items after this item. A resident wished to know when the promised further traffic survey for Crondall Road would happen. He also complained that the recent surfacing dressing in Crondall Road was failing in places and he also raised a concern that Household Waste Recycling Centres wish households to register their vehicles and they will be using Number Plate Recognition. Cllr. Bennison explained that it costs HCC about £100m a year to get rid of the waste and savings of £80m are required over the next two years. HCC have a number of sites which are very close to other County borders and residents from those counties are disposing of waste at HCC Centres. One area of the Dorset neighbour is taking 70% of its waste to the HCC HWRC. When the operator contract was last awarded there was a specification put in the contract for Number Plate Recognition to be installed. HCC residents will have to register their vehicles this year but it will be phased in. The idea is for HCC residents not to pay for other counties residents' waste. Top dressing of Crondall Road – he suggested that this be registered with HCC. With regard to the Traffic Survey – a number of accidents have occurred on the bend before Zephon Common Lane and accident reduction have installed various markers to alert drivers and these were omitted when the surface dressing was laid. He will be contacting the officer and request confirmation that the markers have been refreshed and ask what period of time is required for them to settle in before another survey is done. The resident said June 2020 would be the 4 year refresh. Cllr. Bennison asked the resident to identify the failed areas of surface dressing to HCC and the resident said he would use "Fix my Street" to do this. Cllr. Bennison spoke about Climate Change – this is high on the HCC agenda and there is a team of 6 officers firming up plans. It is very interesting to see what they are coming out with and the date for Carbon Neutral is 2050. Out of the county HCC only contribute 1% to carbon emissions the remainder come from households and businesses. Everyone needs to work together. HCC will point companies and big business to where Grants can be sourced. Solar Panels on schools is now financially viable now. Electricity contracts are being renewed this year. We could request our electricity be sourced from renewables. A resident of Barn Meadow Close said there was a massive oak tree the other side of their house and wished to know what

could be done about it. The roots go under their house. Members gave some pointers as to which areas to approach to identify ownership. The Chairman then resumed the meeting.

Cllr. Dr. Sinka joined the meeting at this point and the Chairman brought forward the planning applications, which will be reported under Planning.

MIN.007/20 COUNCILLOR CO-OPTION (NHM & CV)

The Chairman advised that there had been no expressions of interest for either the Netherhouse Moor or Village Wards. The Chairman asked those present to consider whether they would wish to put themselves forward for filling these vacancies or indeed whether they would consider standing at the election in May.

MIN.008/20 CONSULTATION (Strengthening Police Powers to tackle unauthorised encampments)

Cllr. Friend said the summary of the consultation was very clear. This was all about police powers and he read from the summary. There were suggestions that instead of criminalising it that trespassers be moved on to another site; to increase the period of time offenders could not return be extended to 12 months; changes giving police powers by lowering the threshold to two vehicles rather than 6 vehicles. There are 18 questions to respond too and at the end there are possible impacts on the Gypsy, Traveller and Romany community. The view was that most of the questions were the same but asked in a different way. Debate then took place on proposed responses and Cllr. Friend noted these. There were a lot of questions which needed answering. The impact these amendments would have on the health or educational outcomes on the GTR. Cllr. Jackson asked that we include a comment that it would be appropriate also to have a review of the relationship between travellers and the planning system.

RESOLVED: Present the proposed response to Planning meeting for final approval.

MIN.009/20 CLIMATE CHANGE

Cllr. Batt said she hoped that Members had read her paper and she explained the measures that were suggested one of which was that Parish Council websites should publicise what the public could do to reduce carbon emissions. Apparently Church Crookham Parish Council had planted 100 trees some years back to aid carbon reduction but had failed to look after them and they had all died. It is expected to hold these meetings every 3 months and officers hope to have suggestions coming forward from participants. Ground source heat pumps would be a good requirement for new buildings. Concern was expressed about the recent relaxation of building regulations in relation to insulating new dwellings. Cllr. Friend is attending the HCC Forward Vision 2050 on Thursday evening in Winchester. Cllr. Friend suggested that we involve schools and school councils and Cllr. Julia Ambler said she would raise it at the Governors meeting which has most schools represented. Cllr. Dr. Sinka said ask schools what they are doing – she believes they are probably well ahead of us.

MIN.010/20 WEBSITE

The Chairman said he had spoken to one of the providers and they should be able to migrate it relatively easily. He wished to know if we want to get the ZCC website under the same provider and sought Members views. Accessibility will be dealt with once we are under the new host.

RESOLVED: Move the ZCC website hosting to Orange Pixel.

MIN.011/20 NEWSLETTER

Cllr. Jackson requested more information to fill the spaces. The Chairman and Cllr. Julia Ambler will produce more information on the Neighbourhood Plan. He wondered whether he could use the pictures which Charlotte had sent about the Youth project. Cllr. Bennison wondered whether our Newsletter could advertise a vacancy for School Crossing Officer and he would send the HCC link to him. Deadline for copy to Cllr. Jackson by this Saturday evening. It was confirmed that there was sufficient money remaining in the budget to cover the printing costs.

MIN.012/20 UPDATE ON NEIGHBOURHOOD PLAN

Cllr. Julia Ambler advised that a slightly disturbing email had been received about a legal challenge to the Crondall and Hook Neighbourhood Plans in relation to Gaps and our Inspector is awaiting the outcome of that before he will conclude our Plan. She suspects that what he is waiting to see is whether it is accepted as a Judicial Review and not for the outcome as JRs take years. In addition the Cross Farm Application decision appears to be held up awaiting the decision of our Inspector on our NP.

MIN.013/20 FINANCE

(i) Report from RFO

The RFO advised members that a thank you letter had been received for the £100 grant from Victim Support. She also requested a decision on the money still remaining for the NP Reserve which was currently around £7.5k and was advised by Cllr. Julia Ambler to write it back at the end of February 20. Members asked the RFO to increase the budget for printing in 20/21 so it could be used if any copies of the final NP document were required. The RFO advised members that she had budgeted separately in professional fees for any conservation advice required in 20/21. Cllr. Jackson asked if there was a need for the NP Website and was asked it would remain active until the Plan is made after which appropriate documents would be provided to the CVPC website and the NP website would be closed down. Cllr. Jackson asked for ratification of the Finance Committee recommendation to award bonus payments to Staff at the same level as last year

RESOLVED: Bonus payments were agreed at the same level as last year.

Reports Provided

The RFO provided the following reports to the Council: -

December 2019

Balance sheet at 31/12/19

Income & Expenditure Account for December 2019 as detailed below

Income & Expenditure Account – Actual v Budget – April 19 to December 19

Summary of Actual expenditure against budget for April – December 19 with detailed notes against each cost.

Payments made in the month – December 2019 – see below

Income & Expenditure Account – December 2019

	<u>Dec 19</u>
Income	
Hire of Facilities	6,271.88
Hire of Pitches	<u>162.00</u>
	<u>6,433.88</u>
Expenditure	
Asset Maintenance and Repairs	1,932.41
Capital Expenditure w/off	60.00
Office Expenses	2.50
Professional Fees	63.00
Property Maintenance	4,328.63
Property Services	592.61
Salaries	4,553.85
Sections 137#	100.00
Subscriptions	<u>206.00</u>
Total Expenditure	<u>11,839.00</u>

Note

Direct Debits authorisation– minute reference 136/18 (iii)

Petty cash payments made in the month of £73.97 included in Income & Exp Account not listed below.

S137 note re £100 – Victim Support Charity – Cheque 3359 – 16th December 2019

RESOLVED: #That the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with said expenditure."

Payments Made in the Month – December 2019

Date	Num	Name	Paid Amount	
01/12/2019	3340	YBC Cleaning	1,357.08	Cleaning
02/12/2019	3341	CAD	75.00	Electrics & Plumbing
02/12/2019	3342	Phil's Pest Control	60.00	Communal Maintenance
02/12/2019	3343	Fisk Gardening Services	110.00	Communal Maintenance
02/12/2019	3344	Biffa Waste Services Ltd	469.95	Refuse
02/12/2019	3345	Basingstoke & Deane	1,449.62	Refuse
02/12/2019	3346	Open Spaces Society	45.00	Subscriptions
02/12/2019	3347	X2 Connect Limited	129.00	Street Furniture Maintenance
02/12/2019	3348	SLCC	161.00	Subscriptions
02/12/2019	3349	Fisk Gardening Services	265.00	Lengthsman
20/12/2019	3350 - 3354	Payroll	4,553.85	Payroll
16/12/2019	3355	KM Electrics	158.00	Electrics & Plumbing
16/12/2019	3356	Whitbread's Window Cleaning	20.83	Cleaning
16/12/2019	3357	JRB Enterprises	452.00	Street Furniture Maintenance
16/12/2019	3358	Lavastar Signs Ltd	60.00	Assets
16/12/2019	3359	Victim Support	100.00	Grant
16/12/2019	3360	Sunshine Commercial Services Ltd	916.41	Grounds Maintenance
16/12/2019	3361	YBC Cleaning	606.68	Cleaning
16/12/2019	3362	Richard Thorpe Fire Safety Services	120.00	Fire Safety
02/12/2019	dd	Hart District Council	491.00	Rates
02/12/2019	dd	Intuit	63.00	Accounts Software Fee
12/12/2019	dd	Plus Net	40.74	Telephone / Broadband
16/12/2019	dd	Tesco Mobile	14.16	Telephone
24/12/2019	dd	Plus Net	46.71	Telephone / Broadband
		Total Payments	11,765.03	

RESOLVED: The Report of the Finance Officer was accepted.

MIN.014/20 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his Report. He also raised a number of issues which he had requested one of our Ward Cllrs to follow up. The Shapley Garden Community matter is being dealt with at HDAPCT meeting next week.. Cllr. Jackson was tasked with objecting to the HDAPTC letter at their next meeting for the following reasons: Hart Local Plan consultation demonstrated overwhelming public support for a new settlement; the Shapley Heath Board would include adjacent parishes in their Stakeholder Forum where details points could be aired and addressed. The point should be made that Hart should investigate further alternative sites within and adjacent to our district.

RESOLVED: The report of the Planning Committee was accepted.

**(ii) HDC19/02644/HOU – For erection of a single storey side extension change roof from hipped to gable and replace ground floor side window with double doors
15 Barn Meadow Close, Church Crookham, Fleet GU52 0YB**

Cllr Jackson invited public participation. There were concerns about the car parking which was not entirely clear on the plans put forward. The applicant advised that where the proposed parking is at present there is one car park space currently and she intended to remove the grass area in front of her property to provide more parking. It was not clear from the plans whether the additional parking could obstruct access to the main parking area beyond and what materials would be specified for the new parking

space. There were also concerns about the loss of a scarce one-dwelling property to the bottom rung of the housing market.

RESOLVED: The following points to be drawn to the attention of Hart:

- Not clear from the plans whether the proposed parking space in front of the property might obstruct access to the car park beyond.
- Materials not specified for the new car-parking space.
- CVPC are concerned about the increase of accommodation and hence price of another scarce one-dwelling property at the bottom rung of the housing market.

(iii) **HDC 19/02760/HOU – For erection of single storey rear infill extension with alterations to existing single storey roof and addition of lantern.**

Highfield, Pilcot Hill, Dogmersfield, Hook RG27 8SZ

Cllr. Jackson invited debate.

RESOLVED: No objection.

MIN.015/20 UPDATES ON HIGHWAY & FOOTPATH MATTERS

Crandall Road – traffic survey dealt with under Public Participation.

MIN.016/20 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

Report noted.

MIN. 017/20 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

The Clerk advised that the two noticeboards in the middle of Brandon Road had been vandalised and one required immediate repair as it could be a Health & Safety issue and she had used her delegated authority to request it be repaired tomorrow as a matter of urgency. The cost for the repair would be £140.

The meeting closed at 9.40 pm.

Dates for 2020 meetings:

ZCC

2 March

18 May Annual General Meeting

6 July

5 October

7 December

WI Hall

3 February

6 April

1 June Annual Parish Meeting

8 June

7 September

2 November

Diary dates for HDAPC Meetings:

Tuesday 21st April 2020 confirmed (to avoid clash with Easter break).

Tuesday 14th July 2020

Tuesday 13th October 2020