

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 4 November 2019 held at 7.45pm in the Zebon Community Centre, Danvers Drive, Crookham. Please refer to the Minutes of the December 2019 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. David Jackson
Cllr. Beverley Batt
Cllr. Andrew Friend
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison and a resident of the parish.

MIN.162/19 APOLOGIES

Cllr. Dr. Indra Sinka.

MIN.163/19 CHAIRMAN'S ANNOUNCEMENTS

None.

MIN.164/19 MINUTES OF THE MEETING OF 7 OCTOBER 2019

The Chairman referred to these page by page. Min.149/19 insert "Parish" after "if the".

RESOLVED: Min. 144/19 to Min. 161/19 were agreed and signed by the Chairman.

MIN.165/19 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.166/19 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.167/19 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation.

The resident said he had completed the NPSG consultation on the HDC website and it had come back to him as no attachment. Cllr. Bennison said HCC declared a climate emergency and they have been working to reduce their carbon emissions. It currently stands at a reduction of 50% by 2025. They have taken delivery of 17 electric vehicles for highways staff (approximately 60 in the County currently). Peacocks Garden Centre were supposed to have finished in middle of September operating a waste site. They then had four months to tidy up and enforcement officers are checking regularly. The Chairman asked about HCC and its carbon emissions – do they measure the carbon from the electricity. Do they get all of their electricity from renewables? Cllr. Bennison said he would make enquiries.

The Chairman then resumed the meeting.

MIN.168/19 COUNCILLOR CO-OPTION (NHM & CV)

The Chairman advised that there had been no expressions of interest for either the Netherhouse Moor or Village Wards.

MIN.169/19 REPORT ON SUMMER YOUTH PROJECT

The Chairman invited debate. It was agreed that we should invite Charlotte T to the December meeting and also to ask what proposals would suit the youngsters.

MIN.170/19 DRAFT HART PARISH CHARTER

The Chairman asked for views and a short debate ensued. It was felt that it was very unclear what was expected from the parishes. Clerk to write requesting enlightenment.

MIN.171/19 CROOKHAM STREET SOCIAL CLUB – RE-REGISTERING AS A COMMUNITY ASSET

The Chairman invited debate. Members were strongly in favour of renewing it as a Community Asset. The Clerk was asked to investigate whether the WI Hall required to be re-registered due to its new build.

RESOLVED: Re-register Crookham Street Social Club as a Community Asset and enquire whether WI Hall needs to be re-registered due to its new build.

MIN.172/19 UPDATE ON CROSSWAYS ISLAND.

The Chairman advised that the Highways Search had confirmed that the area was owned by HCC. Despite our efforts it was agreed we had exhausted all avenues.

MIN.173/19 UPDATE ON CROOKHAM VILLAGE STORES

The Chairman said that regrettably there had been no expressions of interest under the Community Right to Bid and the owner had been advised accordingly and was free to continue with the sale of the property.

MIN.174/19 UPDATE ON NEIGHBOURHOOD PLAN

Cllr. Julia Ambler said there had been additional work on the "gap" following on from the Inspector's report. What is now needed is for local people to respond and support what the NPSG have produced. She understood that action would be forthcoming from the Faceit Group.

MIN.175/19 FINANCE**Report from RFO****(i) Quickbooks**

The RFO advised members that from 6th April 2020, desktop payroll will no longer be available through Quickbooks desktop. As we also use the accounts package as well it makes sense to move everything online from April next year. The Quickbooks team have advised they will give lots of support and assistance in order to move everything across smoothly especially as it is not only the end of the tax year, with payroll deadlines and VAT deadlines, but also our accounting year end when we have Internal / external auditors deadlines. Approval required to move from Quickbooks desktop to Quickbooks online from April 2020.

RESOLVED: Members agreed to the RFO moving the Quickbooks desktop to Quickbooks online from April 2020.

(ii) Marketing

The RFO advised members that approval was required for additional marketing funds as the budget had already been spent. Quote received of £485.00 for 6 highway signs around the estate plus a doorbell sign for ZCC building and three types of internal signs for the building. In addition, we also need to approve £150 budget for the installation costs associated with this.

RESOLVED: Additional marketing funds for signage and installation costs were agreed.

(iii) Income & Expenditure for October 2019

Balance sheet at 31/10/19

Income & Expenditure Account for October 2019 as detailed below

Income & Expenditure Account – Actual v Budget – April 19 to October 19

Summary of Actual expenditure against budget for April – October 19 with detailed notes against each cost.

Payments made in the month – October 2019 – see below

October 2019

	<u>Oct 19</u>
Income	
Hire of Facilities	4,742.43
Hire of Pitches	<u>404.07</u>
	5,146.50
Expenditure	
Asset Maintenance and Repairs	2,153.18
Capital Expenditure w/off	842.00
Office Expenses	552.33
Printing, Postage & Advertising	70.00
Professional Fees	707.00
Property Maintenance	375.74
Property Services	1,078.87
Salaries	4,553.85
Sections 137	<u>40.00</u>
	10,372.97

Payments made in the month – October 2019

Date	Num	Name	Paid Amount	Category
07/10/2019	3293	JRB Enterprises	452.00	Communal Area Maintenance
07/10/2019	3294	St John's Ambulance	135.00	Courses
07/10/2019	3295	Wellers Hedley	581.00	Professional Fee
07/10/2019	3296	Viking Direct	173.01	Stationery
07/10/2019	3297	Home Security	45.00	Alarm Maintenance
07/10/2019	3298	Fisk Gardening Services	228.00	Communal Area Maintenance
01/10/2019	3299	Twinning Association	83.44	Customer Refund
07/10/2019	3300	D Rees	50.00	Key Deposit Refund
22/10/2019	3301	Payroll	4,553.85	Payroll
08/10/2019	3306	Petty Cash	120.00	Petty Cash
08/10/2019	3307	Phil's Pest Control	80.00	Communal Area Maintenance
08/10/2019	3308	Fisk Gardening Services	257.90	Lengthsman
10/10/2019	3309	Cartridge Save	73.65	Consumables
10/10/2019	3310	Richard Thorpe Fire Safety Services	80.00	Fire Alarm Testing
10/10/2019	3311	CBS	169.00	Electrics & Plumbing
21/10/2019	3312	Bitdefender	29.16	Website & Software
21/10/2019	3313	Hampshire County Council	820.28	Street Furniture Maintenance
16/10/2019	3314	Cartridge Save	165.63	Consumables
21/10/2019	3315	Caloo	395.00	Play Area Maintenance
21/10/2019	3316	RBL Poppy Appeal	40.00	Chairman's Allowance
21/10/2019	3317	Lavastar Signs Ltd	421.00	Assets
30/10/2019	3318	Lavastar Signs Ltd	421.00	Assets
01/10/2019	dd	Hart District Council	491.00	Rates
10/10/2019	dd	NPower	410.88	Electricity
14/10/2019	dd	Plus Net	41.05	Telephone & Broadband
21/10/2019	dd	Tesco Mobile	14.37	Telephone & Broadband
24/10/2019	dd	Total Gas & Power	78.59	Gas
01/10/2019	dd	Intuit	63.00	Accounts Software
31/10/2019	dd	Intuit	63.00	Accounts Software
24/10/2019	dd	Plus Net	42.98	Telephone & Broadband
		Total	10,578.79	

Note

Direct Debits authorisation– minute reference 136/18 (iii)

Petty cash payments made in the month of £52.42 included in Income & Exp Account not listed above

Float advance £(120.00)

Refunds £(138.24)

RESOLVED: The reports from the RFO were accepted.

MIN.176/19 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his Report. There was a minor error which would be corrected in the copy to be posted on the website.

RESOLVED: The report of the Planning Committee was accepted.

(ii) Ref: 19/02259/AMCON for variation of condition 2 & 3 attached to planning permission 18/02379/HOU to update drawing numbers to allow alterations to the external wall finish on both ground and first floor. The removal of existing and proposed rooflights, amendments to the rear window in the master bedroom. Amendment to all the windows to metal frame.

Meadowside, Crondall Road, Crookham Village, Fleet GU51 5SS

Cllr. Jackson invited debate. The whole of the application dwelling is now completely whitewash render. Should Cross Farm go through the rear will suddenly become visible to the public. The half render put forward in the earlier application was not commented upon despite being in the conservation area. Hopefully, the Conservation Officer will pick up on this now.

RESOLVED: The complete white render will emphasise the difference from the otherwise originally-identical property next door. Should Cross Farm Appeal succeed the rear of the dwelling will be also visible to the public.

(ii) Reserved Matters application seeking the approval of appearance, layout and scale of 7 no. residential dwellings pursuant to outline application 16/01651/OUT

Land north of Netherhouse Copse, Hitches Lane, Fleet.

Cllr. Jackson invited debate. Members expressed surprise at the height of the 2 storey buildings (9 metres) and could see no reason why they should be so. They are especially prominent being on what was The Tump.

RESOLVED: Note with surprise that the buildings are scaled at just over 9 metres for only 2 storeys of accommodation.

The Chairman advised that the new head of planning is Mark Jaggard now known as Head of Place and his role covers more than just planning.

MIN.177/19 UPDATES ON HIGHWAY & FOOTPATH MATTERS

Request from a resident for a traffic survey of Crondall Road in the light of the new road surface and refreshed traffic calming signage. He wishes to know if this has had any effect on traffic speeds. The resident was asked to provide a list of the known accidents that had happened recently to evidence the request. Cllr. Bennison was requested to check with HCC Officers to see if there were any further works required before we request the survey. Cllr. Jackson said "Accident Reporting" would be a good article for a newsletter and an opportunity to log accidents perhaps roads@crookhamvillage.org.

RESOLVED: Request HCC to carry out another traffic survey when confirmed that signage is completed.

MIN.178/19 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

Report from Centre Manager

Report noted.

MIN. 179/19 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

The Clerk advised that she had requested a further quote from Cedardale to finish off the remaining tree works as identified by the Tree Survey. In addition she had missed one oak on the NHM side of Lea Green and would be asking his advice on that when he visited the site to assess the work involved.

Cllr. Batt asked if there were any issues which needed to be brought up at the Flooding Meeting later this month which she will be attending.

Cllr. Jackson said the last two HDAPTC meetings had been missed and an effort should be made to attend the next one. Attendance at HALC AGM was also being missed.

The meeting closed at 9.00 pm.

Dates for 2019 Meetings

ZEBON COMMUNITY CENTRE

2 December 2019

Dates for 2020 Meetings

ZCC

WI Hall

6 January

3 February

2 March

6 April

18 May Annual General Meeting

1 June Annual Parish

8 June

6 July

7 September

5 October

2 November

7 December

Informal budget 13 Jan 2020 at 8pm in ZCC.

Diary dates for HDAPC Meetings:

Tuesday 14th January 2020

Tuesday 21st April 2020 confirmed (to avoid clash with Easter break).

Tuesday 14th July 2020

Tuesday 13th October 2020