



Parish Council

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These are the unadopted minutes of a meeting of the Crookham Village Parish Council Finance and Human Resources Committee held at Zebon Community Centre, Danvers Drive on Monday 20th May 2019. Please refer to the Parish Council Minutes of the next meeting for any amendments.

Present

Cllr Julia Ambler (Chairman)

Cllr David Jackson

Cllr Simon Ambler

Cllr Andrew Friend

Mrs Angela Sayers

Mrs Lucy Norris

45/19 APOLOGIES FOR ABSENCE

Cllr Beverley Batt

46/19 MINUTES OF PREVIOUS MEETING

Finance minutes from the meeting of 15th April 2019 (34/19 – 44/19).

RESOLVED

Minutes 23/19 to 33/19 were agreed as a true record and signed by the Chairman.

47/19 CHAIRMAN'S ANNOUNCEMENTS

None.

48/19 DECLARATION OF INTEREST IN ANY MATTER ON THE AGENDA

None

49/19 CONSIDER CRIME AND DISORDER IMPLICATIONS

The Chairman reminded members of their duty to consider any crime and disorder implications that might arise from any decision that they might make at this meeting.

50/19 PUBLIC PARTICIPATION (Maximum of 3 minutes per speaker)

None.

51/19 CHEQUES FOR SIGNATURE

The cheques were signed.

52/19 Zebon Copse Centre (ZCC)

Internal Maintenance

Replacement lighting

The FC discussed quotes for replacing the Centre's fluorescent lights with more economical LED light fittings.

RESOLVED

The FC approved a maximum budget of £4000.

ACTION

CM to liaise with Kevin Morris.

Details to be finalised by members over the next month and to be completed before re-decoration.

Consider options of square panels and using warm bulbs instead of cool.

Change toilet lights to sensors.

Redecoration of halls

The FC discussed the quote for the redecoration of the halls.

RESOLVED

The FC approved the quote from Danny Scutt for £2030.

ACTION

CM to action

Repairs

The FC discussed the quote for the jobs required around the centre.

RESOLVED

The FC approved the quote from T3 Handyman for £225 and a further £20.95 budget for materials.

ACTION

CM to action

Fire Door

The FC discussed the quote for a fire door with a viewing panel between the Crookham hall and toddler toilets.

RESOLVED

The FC approved a maximum budget of £500 for a replacement door.

ACTION

CM to action

External Maintenance

Refreshing of white lines in ZCC car park (£1000 in budget)

The FC discussed the 2 quotes provided.

ACTION

CM to ask for revised quotes for full lines from both contractors.

June Agenda item

Members to check drains in car park for damage before the next meeting.

Junior Play Area

The FC discussed the quote for a new survey on the condition of the wood.

RESOLVED

The FC approved the £500 quote from Advanced Preservation.

ACTION

June/July Agenda item to discuss results of the report

Ant Treatment

The FC discussed the quote for ant treatment in the sports pavilion end of the building.

RESOLVED

The FC approved the quote from Phil's Pest Control for £120.

ACTION

CM to action

Minor Issues

Chair of Governors Meeting – Schools in the area

Request for use of ZCC meeting room once per term (FOC).

RESOLVED

The FC agreed to the use of the meeting room for free once per term

Change of date for June Finance Committee meeting from the 17th June 2019

The FC set a provisional date of Thursday 20th June 2019 – SA/JA/DJ/AF have confirmed they can attend.

ACTION

RFO and CM to confirm they can attend by tomorrow.

53/19 FINANCE

No finance issues

54/19 NEIGHBOURHOOD PLAN

No funds required.

55/19 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Meeting Dates			
2019	CVPC	FC/Planning	
June	03/06/2019	17/06/2019	Changed to 20 th June 2019
July	01/07/2019	15/07/2019	
August	no Mtg	05/08/2019	
		19/08/2019	
September	02/09/2019	16/09/2019	
October	07/10/2019	21/10/2019	
November	04/11/2019	18/11/2019	
December	02/12/2019	16/12/2019	

The meeting closed at 20.42pm