

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 7 January 2019 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the February 2019 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. David Jackson
Cllr. Dr. Indra Sinka
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: County Councillor John Bennison, Ward Councillors Tony Clarke and Peter Collings.

MIN.001/19 CHAIRMAN`S ANNOUNCEMENTS

The Chairman advised Cllr. Peter Kenaghan had resigned as a Member.

MIN.002/19 MINUTES OF THE MEETING HELD ON 3 DECEMBER 2018

The Chairman referred to these page by page.

RESOLVED: Min. 172/18 to Min. 188/18 were agreed and signed by the Chairman.

MIN.003/19 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.004/19 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.005/19 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation.

Cllr. Collings advised he had contacted Ms Ryan (Safer North Hampshire Partnership Manager) regarding a meeting to identify ways to educate young people about drugs and had been advised by her that such a meeting should include the Police and others, such as headteachers from schools. He had advised Cllrs. Bennison, Clarke and Simon Ambler and was awaiting contact from them. He had received a response from Cllr. Ambler. Cllr. Julia Ambler said one of the areas they could look at was doing a presentation to younger children. She had discussed this with school governor colleagues and they supported such a move. Cllr. Collings said that the County Lines presentation he had seen was very good and very hard hitting. Cllr. Dr. Sinka said she would supply Cllr. Collings with the list of 25 sites which it was believed were used for drugs. The Chairman said he would identify whose portfolio this was and pursue it with them. Cllr. Bennison advised that HCC were changing their software and hardware and it may mean that members of the public using old equipment might not be able to access the HCC website. HCC are having to change the software because of Cyber security concerns.

MIN.006/19 COUNCILLOR CO-OPTION (Two vacancies)

The Chairman advised notices have been posted.

MIN.007/19 TREE SURVEY REPORT

Following on from receipt of the Lea Green tree survey the Clerk had invited quotations from 3 companies to undertake the work identified as requiring action within 3 months. Further works are also identified to be carried out within 12 months. To date only one company had responded with a very detailed quotation. The RFO confirmed there was funding available in this current year. In view of the need to have the works done before the bird nesting season begins Members were of the opinion to accept the quotation received if the other two companies failed to respond by the end of this week.

RESOLVED: To accept the quotation received if the other two companies fail to respond by the end of the week.

MIN.008/19 ACCESSIBILITY REGULATIONS 2018 (Website)

Cllr. Jackson said he had been through our website to ensure images had machine-readable descriptions and that all our web documents were in PDF format which, as far as we are currently aware, means that our council website is compliant with accessibility regulations. He asked Cllr. Clarke views on the matter and Cllr. Clarke was of the same opinion as Cllr. Jackson.

MIN.009/19 HDAPTC MEETING – 8 JANUARY 2019

Cllr. Jackson and the Chairman will be attending. It was agreed to oppose introduction of a Parish Charter on the basis that the one which had been raised in 1995 had not made a whit of difference. Cllr. Dr. Sinka said she would hope to attend the next meeting (3 months time) to give an update on the drugs issue.

MIN.010/19 DRUG DEALING AND TRAINING UPDATE

Report given by Cllr. Collings (Min.005/19) – nothing further to add.

MIN.011/19 NEIGHBOURHOOD PLAN STEERING GROUP

Cllrs. J. Ambler and Dr. Sinka said the plan is ready to out to consultation. Cllr Tony Clarke said he had sent the latest PDF which has the links to the website and the dates of the proposed meeting. He had also put a QR which would go to the consultation page on the website. Cllr. Julia Ambler said the drop in sessions will have to move back at least a week or two weeks to accommodate the changed dates. A working group meeting will be held to deal with deliveries and manning the drop in session.

MIN.012/19 FINANCE**(i) Report from RFO**

The RFO provided the following reports to the Council:-

Balance sheet at 31/12/18.

Income & Expenditure Account at 31/12/18 as detailed below.

Summary of actual expenditure against budget as at 31/12/18.

Payments made in the month – as detailed below.

The RFO advised members that the Capital Expenditure in December 18 related to the following:-

Bench for the Crescent – Installation costs.

Bench for Lea Green – Installation costs.

New printer for the clerk.

Payroll

The RFO asked the Council to authorise the backpay due in January 2019 due to SCP table changes. The Chairman advised that this was because the salary figures published by NALC do not usually come out in time for the budget and the backpay is the difference in payments. Members also approved payment of a bonus to all members of staff in recognition of excellent working practices.

RESOLVED: Backpay and bonus payments were agreed.

(ii) Income & Expenditure Report for December 2018

	<u>Dec 18</u>	
Income		
Hire of Facilities	£	7,042.07
Hire of Pitches	£	226.00
	£	<u>7,268.07</u>
Expenditure		
Asset Maintenance and Repairs	£	1,698.68
Capital Expenditure w/off	£	1,632.90
Office Expenses	£	91.18
Printing, Postage & Advertising	£	420.00
Property Maintenance	£	1,623.61
Property Services	£	717.28
Salaries	£	5,967.14
Subscriptions	£	156.00
Miscellaneous	£	<u>15.91</u>
	£	12,322.70

Payment made in December 2018

Date	Chq	Supplier	Net	Category
03/12/2018	3038	Clive Thompson Photography	420.00	Marketing
03/12/2018	3039	Phils Pest Control	60.00	Communal areas
03/12/2018	3040	TDP Limited	50.00	Assets
03/12/2018	3041	Biffa Waste Services Ltd	429.00	Refuse
03/12/2018	3042	Winchfield Landscape Services Ltd	453.68	Football Pitches Maint/ Communal Area
17/12/2018	Various	Payroll	5,967.14	Payroll
03/12/2018	3048	YBC Cleaning	544.67	Cleaning
17/12/2018	3049	T3 Handyman Services	70.00	Repairs
17/12/2018	3050	Simply Sound	42.00	Electrics & Plumbing
17/12/2018	3051	The Play Inspection Company	260.00	Play Area Inspections
17/12/2018	3052	Printerbase Ltd	191.90	Assets
17/12/2018	3053	Fisk Gardening Services	1,391.00	Assets
17/12/2018	3054	Fisk Gardening Services	730.00	Communal areas
17/12/2018	3055	Cartridge Save	77.46	Consumables
17/12/2018	3056	SLCC	156.00	Subscriptions
17/12/2018	3057	Fisk Gardening Services	195.00	Lengthsman Scheme
17/12/2018	3058	YBC Cleaning	533.55	Cleaning
03/12/2018	dd	Hart District Council	480.00	Rates
13/12/2018	dd	Plus Net	40.50	Telephone & Broadband
17/12/2018	dd	Tesco Mobile	14.16	Telephone & Broadband
24/12/2018	dd	Total Gas & Power	123.58	Gas
24/12/2018	dd	Plus Net	32.99	Telephone & Broadband
27/12/2018	dd	Castle Water	26.05	Water Rates
		Total	12,288.68	

Note

Direct Debits authorisation– Minute reference 136/18 (iii)

Petty cash payments made in the month of £34.02.

RESOLVED: The December 2018 reports were accepted by members

MIN.013/19 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his report. There was a continuing problem parking on estates made worse because many garages now no longer count as parking spaces due to being undersized by current standards. It was disappointing that a recent application to remove a tree in the village conservation area had been granted in only 4 days without any obvious consideration of the effect on the street scene or consultation with the parish. Albany Farm Reserved Matters - there is now an issue in that the mooted traffic lights or a roundabout (which was originally agreed) have been replaced by a wide splay junction. The various sections of Grove Farm are going through the system. There is to be a meeting with Berkeley Homes on Friday, to investigate options for the Grove Farm Community building. The replacement WI Hall, there was concern about the number of car park spaces from the Social Club and the Horticultural Society as well as this Council. In response to comments submitted to Hart on the WI Hall application, Michael White has advised that he is investigating options for more car parking spaces.

RESOLVED: The Report of the Planning Committee was accepted.

(ii) **Approval of CVPC input to Appeal Ref. APP Appeal Ref: APP/N1730/W/18/3216181 (18/00045/OUT)**

Outline planning application (access only) for the construction of a 160-unit care village with 64 bed care home [class C2] and central facilities building; as well as associated vehicular and pedestrian accesses, junction improvement, estate roads, parking areas and garages, footpaths/cycle ways and the change of use of agricultural land and woods to public open space [for SANG] and landscaping. at Cross Farm House Crondall Road Crookham Village Fleet Hampshire GU51 5SS

Cllr. Julia Ambler said she had counted up the number of vacancies for such care residents and there were very considerable numbers available in new build and lots of vacant second hand properties.

RESOLVED: Appeal objections were supported.

(iii) **Planning Application Reference 18/02879/HOU** for Remove hedge to side of property and replace with brick wall and fencing at 90 Jessett Drive, Church Crookham, Fleet, Hampshire, GU52 0XU

RESOLVED: Members supported re-submission of their original response.

MIN.014/19 UPDATES ON HIGHWAY & FOOTPATH MATTERS

HCC had notified changes to the lighting cycles and Members said they would like to have the lights turned out for the village as well and ask financial savings would result.

RESOLVED: Accept the offer of lights out from 1am till 4 am.

MIN.015/19 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

Report from Centre Manager

Report noted. Concern was raised about the low income over the Christmas period but it was pointed out that effectively there is no business for approximately two weeks over the festive period.

MIN.016/19 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Cllr. Bennison advised that the Bine Cottage accident has been allocated to an HCC officer to deal with but his current workload is very high. Mention was made that the WI Hall closure for building works will impact on our use of it for Council meetings and we will have to use ZCC.

The meeting closed at 8.35 pm

**Dates for 2019 Meetings
WI HALL**

4 March

13 May – AGM

1 July

2 September

4 November

ZEBON COMMUNITY CENTRE

4 February

1 April

8 April - ANNUAL PARISH MEETING

3 June

No August meeting

7 October

2 December