

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 2 July 2018 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the September 2018 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Clive Eastwood
Cllr. David Jackson
Cllr. Peter Kenaghan
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: County Councillor John Bennison.

MIN.108/18 APOLOGIES FOR ABSENCE

Apologies from Cllrs. Hill, Bunter and Cllr. Dr. Indra Sinka

MIN.109/18 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised he had the pleasure of attending an Award ceremony at which 3 residents of the Parish were recognised for their 30 years of poppy selling.

MIN.110/18 MINUTES OF THE MEETING HELD ON 4 JUNE 2018

The Chairman referred to these page by page.

RESOLVED: Min. 090/18 to Min. 107/18 were agreed and signed by the Chairman.

MIN.111/18 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.112/18 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.113/18 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation.

No public present. County Cllr. John Bennison advised as follows: expect more "cost saving" initiatives from HCC due to further cuts from government. The roads around Farnborough Aerodrome will be subject to closure whilst displays are happening -usually between 2 pm and 5.30 pm. He apologised for having to leave the meeting but had a pressing engagement at the Ewshot Council meeting. The Chairman then closed the meeting to the public.

MIN.114/18 HDAPTC MEETING – 10 JULY 2018

In the absence of Cllr. Dr. Sinka, Cllr. Julia Ambler advised there was no report for the HDAPC meeting. However, after further debate it was believed that the following merited a mention:

- The CV parish plan is in final stages of preparation with its Regulation 14 final public consultation expected to start at the end of the Summer holidays.
- CVPC would be interested to hear about other parishes' experiences with annual audit by PKF-Littlejohn at Canary Wharf, our new auditors.
- Three dedicated parishioners have been presented with Poppy Appeal 30-year collectors' awards.

MIN.115/18 HCC CONSULTATION ON PERMIT SCHEME FOR ROAD & STREET WORKS

Members had reviewed the consultation and after a short debate it was agreed that Cllr. Jackson should draft a response which he would circulate for amendment and it would then be returned to HCC. In general Members felt that this was an overworded lengthy document. All were in favour of objecting to the midnight "lights out" and would prefer this to be a "2am" lights out as the estate frequently has people returning to their respective homes/village/estates though Zebon estate and some do carry out petty acts of vandalism.

RESOLVED: Cllr. Jackson to complete and return to HCC.

MIN.116/18 COMMUNITY TRANSPORT UPDATE

Cllr. Jackson informed the meeting of the recent incident whereby one of our residents had been refused a journey to the Meadows. This had now been resolved to the satisfaction of all. He had asked for users figures from RVA but will have to wait until the member of staff who deals with this returns from holiday. There was further debate on the whole issue.

MIN.117/18 DRUG DEALING AND TRAINING UPDATE

Cllr. Eastwood said he had endeavoured to engage with his daughter's school on this subject but it too was in denial. The Chairman said we seem to be getting nowhere and Cllr. Julia Ambler said she is still endeavouring to raise the matter with the relevant bodies.

MIN.118/18 NEIGHBOURHOOD PLAN STEERING GROUP

Cllr. Julia Ambler advised that the draft Plan still has a few issues to clear up and she has a meeting at Hart this coming Wednesday. It is hoped that the consultation will be started in August and run into September. Cllr. Jackson said he was waiting for some words for the Newsletter and was requested to just highlight that the document will be delivered and stress how important it is that residents do actually respond.

MIN.119/18 FINANCE**(i) Report from RFO**

The RFO advised Members that the Capital Expenditure and subsequent transfer to the ZCC Reserves related to the new goals for the pitches.

(ii) Income & Expenditure Report for June 2018

	<u>Jun 18</u>
Income	
Hire of Facilities	1,564.44
Hire of Pitches	<u>189.42</u>
	<u>1,753.86</u>
Expenditure	
Asset Maintenance and Repairs	3,009.57
Capital Expenditure w/off	885.00
Office Expenses	127.52
Professional Fees	483.00
Property Maintenance	1,950.26
Property Services	846.71
Salaries	4,146.34
Subscriptions	<u>17.00</u>
Total	<u>11,465.40</u>
Transfer to Reserves re ZCC	-885.00

Payments made in June 2018

Date		Supplier	Net	Category
04/06/2018	2893	YBC Cleaning	722.51	Cleaning Grounds
04/06/2018	2894	Shorts Agricultural Services Ltd	600.00	Maintenance
04/06/2018	2895	CBS	169.00	Electrics & Plumbing
04/06/2018	2896	Phils Pest Control	60.00	Pest Control
04/06/2018	2897	biffa Waste Services Ltd	509.00	Cleaning
04/06/2018	2898	Petty Cash - CVPC	95.00	Float

04/06/2018	2899	T3 Handyman Services	176.50	Repairs
04/06/2018	2900	Winchfield Landscape Services Ltd	54.16	Grounds Maintenance
04/06/2018	2900	Winchfield Landscape Services Ltd	25.00	Play Area Maintenance
04/06/2018	2901	Winchfield Landscape Services Ltd	465.00	Grounds Maintenance
04/06/2018	2902 - 2903	Winchfield Landscape Services Ltd	1,340.00	Grounds Maintenance
21/06/2018	2907	Payroll	4,146.34	Payroll
04/06/2018	2908	county installations	170.00	Fire Maintenance
02/06/2018	2909	Microsoft	66.66	software
02/06/2018	2909	Plus Net	73.97	Telephone
18/06/2018	2910	Fisk Gardening Services	228.00	Village Maintenance
18/06/2018	2911	Phils Pest Control	120.00	Pest Control
18/06/2018	2912	Wettone Matthews	425.00	Professional Fees
18/06/2018	2913	Mark Harrod	885.00	Assets
18/06/2018	2914	NALC	17.00	Subscriptions
18/06/2018	2915	Viking Direct	60.86	Stationery
18/06/2018	2916	Fisk Gardening Services	117.41	Communal
18/06/2018	2917	CBS	169.00	Electrics & Plumbing
01/06/2018	dd	Hart District Council	480.00	Rates
01/06/2018	dd	Intuit	58.00	Professional Fees
08/06/2018	dd	British Telecom	137.72	Telephone
15/06/2018	dd	Tesco Mobile	14.16	Telephone
22/06/2018	dd	Plus Net	27.49	Telephone
25/06/2018	dd	Total Gas & Power	87.32	Gas
25/06/2018	dd	Castle Water	26.05	Water Rates
			11,526.15	

RESOLVED: The June 2018 report was accepted by Members.

(iii) Purchase cost of Memorial Seat at The Crescent and seat at Lea Green

Members were advised that the Memorial seat is Teak and with wording is 6 weeks for standard delivery. Depending on inscription cost is between £55 and £75 and if we wanted our Logo that would be £80 and we would need to provide the artwork. Ground anchors are £25. The Lea Green seat is almost vandal proof and made of recycled plastic. It is available in several lengths. Teak seat approx. costs Seat £319.99 – inscription £55/£75 – motif £80 and ground anchors £25. Lea Green seat £357.85

It was decided to defer this to the September meeting to allow for comments from residents of The Crescent to the proposal to put the Memorial seat on that area and also for the Clerk to ask about the length of life of the recycled material seat and what happens to it at end of life.

(iv) Installation costs for seats

Members were advised that a Quote of £687 received from Fisk Gardening for all works associated with secure installation of a seat at Lea Green. Ditto for secure installation of the Memorial seat at The Crescent.

Deferred to September meeting.

MIN.120/18 PLANNING

(i) Report of the Planning Committee

Cllr. Jackson spoke to his report.

RESOLVED: The Report of the Planning Committee was accepted.

**(ii) HDC 18/01329/HOU – proposed part store room conversion to habitable room.
49 Silvester Way, Church Crookham, GU52 0RG**

Cllr. Jackson presented the application and several Members had concerns and after further debate it was decided to comment and object as follows:

RESOLVED: CVPC OBJECTS on the following grounds:

Para 3 of the application form describes the proposed works as conversion of part of a store room. Original planning approval for the property requires planning permission to convert the garage for alternative use. No such application is recorded for this property, so the space must still be considered to be a garage.

Para 8 of the application form states that parking arrangements will not be affected, which is clearly not the case if the garage is now to be converted for other use even if the current owners have chosen cars which are too large to fit inside.

Hart parking guidance for Zone 2 specifies 3.25 spaces for a 3-bedroom property – ie 3 spaces on site. The application fails to demonstrate that more than 2 vehicles can be accommodated on site outside the garage.

The property is immediately adjacent to the junction of Silvester Way with the main estate spine road, Brandon Road. On street parking outside the property would therefore create a significant road safety hazard.

Even if the current occupants do not plan to have more than two cars, this restraint would not necessarily be exercised by future occupants. Increased accommodation coupled with reduced parking space is not acceptable for this site.

MIN.121/18 UPDATES ON HIGHWAY & FOOTPATH MATTERS

The SID had been re-erected on Crondall Road and had now been removed. Cllr. Kenaghan was unsure of its whereabouts currently. When the gas works are further away from Pilcot Road then it can be installed there to capture speed of traffic. Debate took place on whether to replace it with a more modern unit but it was felt that it was fit for purpose for its current usage and for use by the Community Speedwatch Team.

MIN.122/18 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES

(i) Report from Centre Manager

Report noted.

(ii) Guidance to Managers on Clients requiring TEN

The Clerk informed Members that this item no longer required action as it had been confirmed that there are clear guidelines within the current Terms & Conditions.

MIN.123/18 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Agenda item: Policy on transferable data.

The meeting closed at 9 pm.

**Dates for 2018 meetings:
WI HALL**

1 October
3 December

ZEBON COMMUNITY CENTRE

3 September
5 November