

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 5 June 2017 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the July meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)  
Cllr. Julia Ambler  
Cllr. Daniel Bunter  
Cllr. Clive Eastwood  
Cllr. Peter Kenaghan  
Cllr. David Jackson  
Cllr. Dr. Indra Sinka  
Mrs. Angela Sayers (RFO)  
Mrs. Carol Leversha (Clerk)

In attendance: County Cllr. John Bennison, Ward Cllr. Jenny Radley and Mr. Brian Whyatt.

**MIN.096/17 APOLOGIES FOR ABSENCE**

None.

**MIN.097/17 CHAIRMAN'S ANNOUNCEMENTS**

None.

**MIN.098/17 MINUTES OF THE AGM MEETING HELD ON 8 MAY 2017**

The Chairman referred to these page by page. Min. 082/17 spelling error "Bunty" should read "Bunter".

**RESOLVED: Min. 069/17 to 095/17 were agreed and signed by the Chairman.**

**MIN.099/17 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)**

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

**MIN.100/17 CONSIDER CRIME & DISORDER IMPLICATIONS**

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

**MIN.101/17 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).**

The Chairman asked permission to adjourn the meeting for public participation. Cllr. Bennison advised that HCC elections had returned a Conservative administration and there were no UKIP members and only 2 labour members. There is now a single independent Councillor (himself). Rushmoor is totally Conservative the Labour candidate losing by 3 votes. The new Chairman of HCC is Cllr. Graham Burgess and the Vice-Chairman is Cllr. Elaine Still. No changes to the Cabinet. He is on Culture & Communities and Environment & Transport Cttees and will be re-appointed to the Basingstoke Canal Authority. The Chairman asked about the illegal tip on the A287 – was this being progressed? Cllr. Bennison said he understood there was an appeal against the Enforcement Notice. Cllr. Radley advised that Hart Council has a new coalition Administration and Cabinet. The Council is 18 coalition members and 14 conservatives and this gives others a chance to look at the Local Plan. Mr. Whyatt said the temporary sign that was put outside the Exchequer was removed last week and there were several near misses last Thursday evening. Cllr. Jackson asked if he had reported it on the Roads website. Cllr. Jackson asked whether the lady adjacent to the buildout was still keeping a log of incidents. The Chairman then reconvened the meeting.

**MIN.102/17 CO-OPTION OF MEMBER FOR ZEBON WARD**

The Clerk advised no expressions of interest had been received.

**MIN.103/17 REVIEW OF STANDING ORDERS & COMMITTEE TORs**

Members had all received an updated copy of the Standing Orders together with copies of the pages which had been amended. The Chairman expressed his thanks to Cllrs. Jackson and Kenaghan for their input.

**RESOLVED: Members accepted the updated version of SOs and TORs.**

**MIN.104/17 USE OF LEA GREEN BY FLEET PHONEIX GROUP**

Members were advised of this request and the Group confirmed that the site was still suitable for their needs. A copy of their insurance document had been received but Members requested sight of the Public Liability document before granting permission.

**RESOLVED: After sight of Public Liability document permission will be granted.**

**MIN.105/17 LEA GREEN – PRUNING OF TWO TREES**

The Clerk advised she had visited the property affected by these trees. Members were shown the seed and “fluff” discharge which the Clerk confirmed covered the small garden. Two affected neighbours have offered to contribute to the cost of the pruning.

**Defer to allow a visit from Cllr. Bunter to ascertain the cost of complete removal of both trees or pruning of one and removal of the other. Cllr. Jackson will advise Clerk of a local tree surgeon who was reasonably priced.**

**MIN.106/17 NEIGHBOURHOOD PLAN STEERING GROUP**

Cllr. Julia Ambler said some comments from the Consultant were of concern and at the meeting next Monday they would be going through those points. They were also going to have a meeting with him and would reiterate the Parish views on Cross Farm. He was pleased with the progress over the past 6 months. Cllr. Dr. Indra said the Group should discuss the email request from the Accessible Boating. Cllr. Jackson suggested it should just have an outline of “improve accessibility for all”. Members felt that the issue should properly be debated as a Parish Council project.

**MIN.107/17 FINANCE**

**(i) Barclays & Lloyds Banks - letters of authority for statements and mandate details**

The RFO presented the letters and advised she need this action in order to be able to actually talk to someone at these banks.

**RESOLVED: Letters of authority agreed for statement and mandate details and other details for Banks to be shared with the RFO – letters confirmed that RFO is not a signatory and cannot sign cheques.**

**(ii) Natwest – updated letter to include mandate**

The RFO presented the letter and gave the background to the request. The only change was to put mandate details and advise the bank of Petty Cash cheques.

**RESOLVED: Letter signed.**

**(iii) New mandate to include Cllrs. Bunter and Kenaghan**

The RFO presented the mandate and gave the background to the request.

**RESOLVED: Mandate signed which adds Cllrs. Bunter, Kenaghan and Dr. Indra Sinka.**

In addition the Council had received a Business Banking Trading Activity Review Form which needed to be signed by the Chairman of Finance and HR. This was required to comply with anti-money laundering and other regulatory obligations.

**RESOLVED: Chairman of Finance & HR to sign off the letter.**

**(iv) Bank of Ireland – request to close account.**

The RFO updated Members on the current nil use of the account which has £118 deposit. It was agreed there was no need for this account any longer and funds to go into the NatWest account.

**RESOLVED: Closure of account agreed.**

**(v) Income and Expenditure – May 2017**

**Income**

|                    |           |
|--------------------|-----------|
| Hire of facilities | £6,500.04 |
| Hire of Pitches    | 739.51    |
|                    | -----     |
|                    | £7,239.55 |
|                    | -----     |

**Expenditure**

|                              |           |
|------------------------------|-----------|
| Asset Maintenance & Repairs  | £2,673.83 |
| Capital Expenditure w/off    | 3,308.72  |
| Office Expenses              | 187.04    |
| Printing/postage/advertising | 287.00    |

|                      |            |
|----------------------|------------|
| Professional Fees    | 78.00      |
| Property Maintenance | 1,842.92   |
| Property Services    | 679.98     |
| Salaries             | 3,962.85   |
| *Section 137         | 1,878.65   |
|                      | -----      |
|                      | £14,898.99 |
|                      | -----      |

\*Section 137 - HCC– Bus grant  
for Fleet Link Service

date 22nd May 2017 – chq number 2554 £1,848.65

ZCC customer relations – petty cash 30.00

**(RESOLVED: That the Council in accordance with its powers under section 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with said expenditure.)**

#### Reserve Transfers

|                             |         |
|-----------------------------|---------|
| Transfer to Reserves re ZCC | -----   |
|                             | -619.58 |
|                             | -----   |

#### (vi) Expenditure for single item over £500

The RFO gave an explanation as to the Transparency Regulations which governed this requirement. See appendix to these Minutes.

### MIN.108/17 PLANNING

#### (i) Report of the Planning Committee

Cllr. Jackson spoke to his report. The Appeal for Grove Farm starts on 18 July and the first team need to get into the system for that. There is a need to register on Day 1 and you will have about 10 minutes for your dissertation. Cllr. Jackson again raised the Sports Requirement which was demanded for Albany Farm but which does not appear to be a requirement for Grove Farm. He had raised this matter with Daryl Phillips and has not had acknowledgement of receipt of his enquiry. There is a new transport assessment document for Cross Farm. Social Club has applied to extend its hours of closing to Midnight – we were not advised. 10 Jessett Drive to be added to report of Planning Cttee.

**RESOLVED: The Report of the Planning Committee was accepted.**

#### (ii) HDC Local Plan Consultation Response

Cllr. Jackson introduced this consultation and updated Members on the views of residents at the Planning Meeting held on 1 June. The following documents were agreed to be sent:

1. CVPC response letter.
2. CVPC letter of objection to HDC 16/03400/OUT – Cross farm Planning Application.
3. A commented version of the actual 148 page Hart consultation document.

**RESOLVED: Members supported the recommendations from the Planning Meeting and agreed that the above documents be sent to Hart.**

#### (iii) Any new documents associated with 17/00264/REM (Albany Park)

None presented.

#### (iv) Any new documents associated with 16/03400/OUT (Cross Farm)

None presented.

### MIN.109/17 UPDATES ON HIGHWAY & FOOTPATH MATTERS

Cllr. Kenaghan supported the comments made by Mr. Whyatt in relation to the road sign outside of the Exchequer PH, which had been been removed and as a consequence there had been several near misses with vehicles.

**RESOLVED: Clerk to request immediate replacement of road sign. Cllr. Kenaghan requested to meet Traffic Engineer on site and seek to either have the pavement and build out removed or greater emphasis of buildout itself.**

The RFO advised that Lengthsman signs are arriving shortly. She asked Members to please advise of areas which require action and she will do a spreadsheet. When all issues are known the Clerk will escort the Lengthsman around the parish and ensure that all items are on his list. When the signs arrive, the necessary shelving required for container will be ordered.

**MIN.110/17 ZEBON COMMUNITY CENTRE & ADJACENT AMENITIES**

**(i) Report from Centre Manager**

Report noted.

**MIN.111/17 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING**

Accessible Boat access – Agenda item (Cllr. Jackson declared an interest as he is involved with that Charity).

Cllr. Dr. Indra requested that Drug Peddlers in the Parish be an Agenda item. Debate took place on what might be possible actions:

A letter to Police & Crime Commissioner regarding drug abuse in the area and what can we do about it. Copy to other councils and also request it as an Agenda item on HDAPTC meeting. Cllr. Dr. Sinka to ascertain whether other parents would be willing to attend a public meeting with the Police & Crime Commissioner.

Cllr. Bennison suggested that the PCC would request evidence from Cllr. Dr. Sinka. He asked where are the dealers working from and was told it seems to be around the Canal car parks. Cllr. Eastwood advised he had evidenced drug taking at the Centre recreation ground and Dr. Indra said it was also going on in the fields behind the WI Hall. Cllr. Bennison said Church Crookham PC had used a CCTV camera to record incidents and as a consequence charges had been brought and the activity seems to have ceased. Sadly, when it gets closed down at one site it moves on to another site. Cllr. Dr. Sinka said the point at which action should be taken is against the drug dealers. Cllr. Jackson asked if diary entries could be kept. Cllr. Jackson said the ZCC managers had a relationship with some Beat Officers and this could be raised with them.

Dog bins – Agenda item from Cllr. Jackson.

The meeting closed at 9.20 pm.

**Dates for 2017 meetings:  
WI HALL**

4 September  
6 November

**ZEBON COMMUNITY CENTRE**

3 July  
2 October  
4 December