

These are the unadopted Crookham Village Parish Council Minutes of the Meeting of Monday, 7 September 2015 held at 7.45pm in the WI Hall, The Street, Crookham Village. Please refer to the Minutes of the October 2015 meeting for any amendments.

Present: Cllr. Simon Ambler (Chairman)
Cllr. Julia Ambler
Cllr. Richard Eastment
Cllr. David Jackson
Cllr. Wendy Makepeace-Browne
Mrs. Angela Sayers (RFO)
Mrs. Carol Leversha (Clerk)

In attendance: Hampshire County Cllr. John Bennison, Ward Cllrs Jenny Radley and Tony Clarke, Brian Whyatt, Janice and David Stenning.

MIN.133/15 APOLOGIES FOR ABSENCE

Apologies from Cllrs. Crawley, Johnson and Eastwood.

MIN.134/15 CHAIRMAN'S ANNOUNCEMENTS

None.

MIN.135/15 MINUTES OF THE MEETING OF 6 JULY 2015

The Chairman referred to the Minutes page by page.

RESOLVED: Min. 112/15 to 132/15 were agreed and signed by the Chairman.

MIN.136/15 DECLARATIONS OF INTEREST IN ANY MATTER ON THE AGENDA & DELEGATION OF DISPENSATION TO THE PROPER OFFICER (CLERK)

The Chairman advised Members to consider whether they had any disclosable interest in matters on the Agenda and if so to declare them now or at the appropriate point on the Agenda.

MIN.137/15 CONSIDER CRIME & DISORDER IMPLICATIONS

The Chairman reminded Members of their obligation to consider crime and disorder implications on any decision they might make at this meeting.

MIN.138/15 PUBLIC PARTICIPATION (maximum of 3 minutes per speaker).

The Chairman asked permission to adjourn the meeting for public participation.

Mrs. Stenning addressed the meeting in relation to monitoring the Watery Lane site and names going forward. She had put forward some suggestions. A month ago she had written to Emma Whittaker (HDC) about TPOs and bats. Mr. Codlin of the H&IOW Group still has outstanding queries because he felt that insufficient surveys had been done about trees. Protected species were mentioned by the Inspector and she felt that Badgers needed to be monitored. When the Inspector was coming they were invited at the last minute to submit further issues. She had sent a BAT report and English Nature and H&IOW had referred to a number of groups - the pie chart referred to 9 sets and there are 18 in the whole of the country. She referred to a document which the developer had used which was dated 2013 she is concerned about who will be monitoring these issues. Cllr. Radley had 4 topics – she had provided the Clerk with some timetables for the new services. There will be a big bus rally by the campaign group on the 19th September to advertise the buses as much as possible as the more people who use the buses will ensure they are retained. Use it or lose it. Flooding last month the new Flooding Officer at HDC had sent out a survey and wanted responses. She will be talking to residents. Cllr. Jackson said Rebecca House at the end of the Close was one property affected by the flooding but he had not been able to get a response. He asked Cllr. Radley to get the survey exposed on the HDC website. The balancing pond was not working again – apparently residents at the end of Further Vellmead had flooded gardens. The SANG on Crookham Park now has a plan and it would be worth the Parish having a look at it. There are also issues with possible closure of some services at Fleet Hospital – what is offered needs to be promoted as if no referrals are made services will cease. There is a huge staff turnover at Southern Health. Cllr. Bennison said he had raised at a previous meeting that Crookham X roads would be closed and this had happened – however there is still much more work to be done but the road itself is now finished. When the contractor finishes there they will go up to Ewshot Lane to widen the pavement for a cycleway. One further thing, the Fire Service is going to have a major consultation coming up involving changes to the Service. The proposals are not to close any Fire Stations in Hampshire but there will be staff reductions but no compulsory

redundancies. Brian Whyatt asked if there might be a more friendly user version of the SID software available for the Council to purchase. The Chairman said we could ask the question. Cllr. Jackson said he could shadow the Chairman as a downloader. Clerk to contact the Contractor. The Chairman then reconvened the meeting.

MIN.139/15 SUCCESSION PLANNING FOR STAFF

Cllr. Makepeace-Browne said she had raised this because the Clerk was unwilling to do the CilCA training. Where are we with succession planning –under the General Powers of Competence criteria that is one requirement and hopefully with our election in May 2016 when we will have elected Members – we would also tick that box. Cllr. Julia Ambler said that in the event that the Clerk does retire then the Deputy Clerk (the RFO) would deputise in the interim and the Council would seek to engage a CilCA Clerk. The Clerk said her concern would be in replacing the RFO. The Chairman said we should review where we are with all our Staff and we should consider this at the Budget Setting for next year. Input to come from RFO and Clerk.

MIN.140/15 STAFF TWITTER TRAINING

Cllr. Jackson offered to give individual training, at the Centre, to each Member of Staff in the near future.

MIN.141/15 20 MPH SPEED LIMITS & VARIABLE SPEED INDICATORS

The Clerk had presented a report on the criteria for either of the above issues. After some debate the report was accepted and the Clerk instructed to respond to the resident.

RESOLVED: The Report of the Clerk was accepted.

MIN.142/15 COMMUNITY ASSETS

Members were asked to review the sites which they had put forward when this subject first came to the Council's notice. After lengthy debate the Members agreed that some of the sites were outside of the remit of acquisition of Community Asset but that the remainder of sites should be registered. In addition the open space at The Crescent – the Clerk will investigate whether the area can be registered as village green.

RESOLVED: Members confirmed that the Clerk should continue to process the revised list of sites.

MIN.143/15 ALBANY PARK – ESTATE NAME, SANG NAME & ROAD NAMES

Cllr. Jackson had consulted with residents and presented a list of names for the SANG and also some road names which Hart might wish to consider.

RESOLVED: Advise Hart Council that the SANG be named Poulter's Meadow.

MIN.144/15 HALC AGM

Members had seen the agenda for the AGM – no issues were requested to be raised. Cllr. Jackson said that Council approval was required for the level of finance supported. Cllr. WMB agreed to get the level of increase for our next Council meeting.

MIN.145/15 LEA GREEN SIGNAGE

Members accepted the wording put forward by HR & Finance and the order can now be placed.

RESOLVED: Permission was given to order as per the wording and a limit of £500 was granted to include installation.

MIN. 146/15 ZEBON PITCHES ALTERATIONS

Hart Football Club had asked if the Council would consider re-aligning the pitches to accommodate 9 x 9 teams. The Centre Managers had investigated storage options for the additional goals and equipment. Cllr. Ambler gave a verbal report on what HR & Finance had debated in relation to this request but there are still issues to be overcome; namely the goals required are ready assembled goals and HFC wish to put these on the side of the building – which has been rejected.

Investigations are ongoing for goals which can be assembled and then can be stored inside the building. We have advised HFC that, in principle, the Council would agree this. This would be carried out after Christmas and a new contract would be issued to HFC. Members confirmed they were content with the way HR & Finance were progressing the matter. Cllr. Jackson expressed his concern that there was actually sufficient storage beneath the stage – Cllr. Julia Ambler said this was being explored.

MIN. 147/15 GRANT FORM

Members agreed the content of the form.

RESOLVED: The Grant Form to be used by applicants requiring financial support from this Council. Copy to be put on the website.

MIN.148/15 PARISH NEWSLETTER

Cllr. Ambler had emailed out a further draft for Members to review. The Chairman said there has been quite a lot of feedback today. Cllrs. Jackson and Eastment had sent their comments. The bus survey is to be put on a separate page and the NP Steering Group wish to tweak the NP update. There might be room for another article on the back page. Cllr. Makepeace-Browne said she wanted to do a flyer (which will be done by Cllr. Clarke). Cllr. Jackson had asked for a question to be put in the newsletter asking if anyone in the parish knows of any footpaths in the parish which have disappeared and there is now a window of opportunity to raise this and put them forward. Neighbourhood Plan section to get greater publicity. The Chairman said they would endeavour to work in with the Neighbourhood Plan timescale. Also put in about the removal of the slabs in Crondall Road and grass replacing them.

MIN.149/15 NEIGHBOURHOOD PLAN STEERING GROUP UPDATE

Cllr. Eastment had emailed the Steering Group Vision and Objectives paper for Members comments. The significant bits still to be addressed are the £6,050 grant to spend by the end of November and it is important that we get this out and the consultation set up – this will take a fair amount of money. We are 2 to 3 months behind other Councils as he learned at a meeting of Councils doing Neighbourhood Plans. We will need to do a technical report for the SPA and that will be subject to additional support from DCLG which we qualify for. We do not have a representative for Zebon Copse at the moment and Cllr. Eastwood has offered to undertake that position. The NP is not about writing a document – it is strictly about a process and doing the consultation about the process. He had drafted the V&O which are not definitive - they are from the previous 3 surveys and all the comments have been taken from them. From the responses they will then put forward to the Consultant to formulate the policies. Feel free to respond. The Chairman asked about the resources – would it be helpful if more Members offered to help. Cllr. Eastment said yes and the public consultation would be a good place to start. Cllr. Makepeace-Browne said coming along to the public meetings would be helpful. The up to 50 dwellings was from the last survey. The Referendum accepts a decision from 50% of the responders not 50% of the residents. In response to a question about response numbers he said that there was still a misunderstanding as to which parts of the parish belong to the parish. He had visited St. Nicks school and the Head Mistress has offered to get the views of the young people. The next meeting of the NPSG is 14 September in the WI Hall and starts at 8pm.

MIN.150/15 WEBSITE

Cllr. Jackson said the skeleton is as yet unpopulated as he has been overwhelmed with other work. The theory about updating it is probably misunderstood – the bottom line is that if either he or the Chairman fail to get re-elected next year then it may be necessary to use the website company to do the updating. It is hoped there will be a paper to present to the November meeting.

MIN.151/15 FINANCE

BDO are happy with all the accounts and a Minute needs to be recorded to show that BDO signed it off without any issues. The Annual Return was accepted at the meeting of 7 September 2015. Members expressed sincere thanks to the RFO for yet again producing accounts which did not require BDO to issue a separate Issues Arising Report.

RESOLVED: Members accepted the Annual Return Report which had been signed off by BDO without any issues. This was signed by the Chairman.

Balance Sheet as at 31 July 2015

Ordinary Income/Expense

Income

Hire of Facilities	5,537.79
Hire of Pitches	226.67
Total Income	5,764.46

Expense	
Asset Maintenance and Re...	838.94
Office Expenses	122.79
Printing, Postage & Advert...	113.00
Professional Fees	46.50
Property Maintenance	1,481.82
Property Services	685.61
Salaries	3,519.61
Sections 137	208.16
Subscriptions	105.00
Total Expense	7,121.43
Net Ordinary Income -	1,356.97
Other Income/Expense	
Other Expense	
Transfer to Reserve re NP -	50.00
Total Other Expense -	50.00
Net Other Income	50.00
Profit for the Year -	1,306.97

Balance sheet as at end of August

Ordinary Income/Expense	
Income	
Hire of Facilities	4,754.87
Hire of Pitches	<u>261.67</u>
Total Income	5,016.54
Expense	
Asset Maintenance and	
Repairs	410.00
Professional Fees	49.00
Property Maintenance	1,534.27
Property Services	1,060.67
Salaries	<u>3,519.61</u>
Total Expense	<u>6,573.55</u>
Net Ordinary Income	<u>1,557.01</u>
Profit for the Year	<u><u>1,557.01</u></u>

MIN.152/15 PLANNING

(i) Trees Report

Cllr. Johnson absent.

(ii) Report of the Planning Committee

Cllr. Jackson spoke to his report. He confirmed that the email service from Hart is now working again. It has been decided that all future planning meetings will be in the Meeting room unless an application is large scale.

RESOLVED: The report of the Planning Committee was agreed.

(iii) Application to purchase Wildlife Corridor

Due to strong objections from Ward Councillors this request was rejected and reinstatement of the area required.

- (iv) **15/01909/HOU – Conservatory to rear following demolition of existing conservatory – 4 Levignen Close**

Members had no objections.

RESOLVED: No objections.

MIN.153/15 UPDATES ON HIGHWAY & FOOTPATH MATTERS

- (i) **Upgrading of stiles**

Still awaiting the alterations to f/1 stile.

- (ii) **Malthouse Bridge Repair**

Further damage to newly repaired area. Cllr. Crawley has offered some bricks to aid the repair and Clerk to also remind HCC that the Canal Society has a big pile of bricks which could be utilised.

MIN.154/15 ZEBON COPSE CENTRE & ADJACENT AMENITIES

Report from Centre Manager copied to all Members.

MIN.155/15 INFORMATION SHARING & AGENDA ITEMS FOR NEXT MEETING

Zip Wire base – the Chairman said there are more substantial structures which could be used for the platform in the event that the replacement one is again vandalised.

Cllr. Jackson said there is a Halloween Party at the Centre on 1 November – tickets from Spar Shop.

Cllr. Makepeace-Browne advised that that Hart will own the Albany Park SANG.

Cllr. Makepeace-Browne advised she had attended a Fleet Town Council meeting last week – they are looking for a Business Improvement Grant which will cost them £15000 to regenerate the town centre. There is quite a lot of work involved and FTC will be asking parishes and town councils for financial support.

Fleet Link – change to RVA operator – HCC failed to consult and have instigated the changes already.

Cllr. Jackson offered some sites for the Payback team to work on.

The meeting closed at 9.32 pm

**Dates for 2015 meetings
WI HALL**

2 November

ZEBON COPSE CENTRE

5 October

7 December